2012

Corporate Responsibility and Sustainable Development Report





2012

CORPORATE RESPONSIBILITY AND SUSTAINABLE DEVELOPMENT REPORT



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The 2012 Corporate Responsibility and Sustainable Development Report has been published by ELVAL for the last five consecutive years. The Company publishes the Corporate Responsibility and Sustainable Development Report annually. All ELVAL Corporate Responsibility and Sustainable Development Reports are available on the company's website at http://www.elval.gr under Corporate Responsibility / Corporate Responsibility and Sustainable Development Reports.

#### **Scope and Boundary**

In this Report, ELVAL seeks to provide an overall presentation of its activities in the Corporate Responsibility sector for 2012. The goal of this Report is to depict the impact of ELVAL's business activities on the economy, the environment, employee health and safety and on society, in order to inform institutional investors, employees, and other stakeholders, as well as any other party interested about the Company or in matters related to Corporate Responsibility and Sustainable Development.

This Report covers all ELVAL's activities relating to the company's production facilities in Greece but it does not include data about its subsidiaries, suppliers or third parties. However, certain additional information relevant to the Group is mentioned at certain points. There have been no major changes relating to size, structure or ownership which affect the content of the Report. Where differences do exist, they are mentioned in the specific sections of this Report.

The Report covers the entire range of issues that relate to the Company's economic, environmental and social impact, but there is no specific restriction on the scope or boundary of the Report. The 2012 Report contains data about ELVAL's four basic subsidiaries (ETEM S.A., SYMETAL S.A., ELVAL COLOUR S.A. and BRIDGNORTH ALUMINIUM LTD) but they do not form part of the scope of this Report. The scope of the Report does not include information about possible acquisitions, sales, joint ventures or other such arrangements. Compared to the previous Report, there have been no major changes in the scope or methods used to assess the data presented, which means that the ability to make year-on-year comparisons remains unaffected in the sectors presented. Where information has been revised, this is suitably highlighted.

#### **Determining the content of the Report – Materiality**

In determining the issues to be included in the Report ELVAL followed the principles set out in the Global Reporting Initiative concerning the content of such reports and the principles relating to the quality of such reports.

Principles used to determine content: Principles used to determine quality:

Materiality

Balance

Stakeholder Engagement

Comparability

Sustainability

Accuracy

Comprehensiveness

Timeliness

Clarity

• Reliability.

In relation to the principle of materiality in particular, ELVAL performed a special Materiality Analysis to identify key issues in relation to Corporate Responsibility and Sustainable Development arising from its operations.

The procedure implemented fully complies with the principles and specifications in the GRI-G3.1 guidelines. The procedure involved three stages:

- 1. Identifying key issues relating to the Company's social responsibility
- 2. Having executives from ELVAL evaluate those key issues based on specific criteria, while also taking into account stakeholders' expectations.
- 3. Prioritising the key issues.

More information about the procedure followed and the conclusions it generated are set out in section 2.4 Prioritising issues and actions.

#### Methodology

ELVAL's Corporate Responsibility and Sustainable Development Report for 2012 was prepared in accordance with the guidelines for Corporate Responsibility / Sustainability Reports issued by the international organisation, Global Reporting Initiative (GRI - G3.1). The specifications in the ISO 26000 standard were also used.

A special team of executives from all divisions and departments of ELVAL involved was formed to prepare the Report. The team's main task is to collect all information required pertaining to ELVAL's various Corporate Responsibility sectors. The data and information presented in this Report have been collected on the basis of the Company's existing record-keeping procedures, as well as from databases maintained as part of various systems. In certain areas where processed data are presented, reference is made to the manner or method of calculation, while at the same time, all relevant GRI - G3.1 guidelines have been followed.

The 2012 Corporate Responsibility and Sustainable Development Report was prepared with the support of and under the guidance of Sustainable Development Ltd. who provided assistance with data collection, data assessment, drafting and editing of the report.



www.sdev.gr

#### **External Verification**

ELVAL recognises the added value that external verification brings to the Report as it helps to increase the quality and integrity of its accountability in the eyes of its stakeholders. For that very reason, ELVAL opted to undergo external verification of the data included in the **Human Resources and Occupational Health and Safety** sections of the Report in association with an independent external organisation. The conclusions drawn and comments made during this external verification process will be utilised by the Company to improve the quality of the Corporate Responsibility Reports it publishes. In light of this, in future it plans to expand the data verification practice to other sections of the Report.

The application level of GRI - G3.1 indicators to this report is set out on pages 119-122, along with the letter from the independent organisation which performed the verification.

#### **Contact**

ELVAL welcomes any questions, enquiries, clarifications or suggestions for improvement, as the opinions of its stakeholders are very important to the Company.

#### **ELVAL S.A.**

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For ELVAL Corporate Responsibility is a concept bound up with its business philosophy and strategy. Implementing responsible operating practices in day-to-day decisions and in relation to the procedures and systems the Company implements is a strategic choice we have made. Moving towards Sustainable Development requires actions and synergies across the board, and our long-term goal is to put in place structures that will allow us to rise to the challenges of the modern business world in a responsible manner.

2012 was another important year for ELVAL, since despite adverse economic conditions at global and national level, ELVAL managed to report encouraging results and achieve considerable progress in various sectors while also reaching most of the targets it had set for itself the previous year. In particular, ELVAL's turnover stood at euro 697.2 million, increased by 1.4% compared to 2011, while the company also continued its long-term investment plan which seeks to further bolster the competitiveness of its plants and to increase capacity. Total investments in 2012 amounted to euro 29.2 million.

For ELVAL ensuring top quality products is a strategic choice that offers it a competitive edge, and is a matter of responsible business. One important milestone for the Company was certification of its Quality Management System in line with the ITO/TS 16949 technical standard for the automotive industry which was successfully completed at the end of 2012. This is a practical demonstration of our dedication to high levels of customer satisfaction and our desire to make continuous improvements when it comes to the quality of our products and services.

Our commitment in the occupational health and safety field focuses on building a working environment free of risks, injuries, safety incidents and occupational diseases. For us the goal of Zero Injuries remains a top priority. That is why the company implements a certified Occupational Health and Safety Management System compliant with OHSAS 18001:2007 and why we are constantly improving our procedures, investing in infrastructure to improve health and safety in the workplace and why we are implement programmes and practices to improve our employees' working method so that they can recognise risks and avoid them. The Company's total expenditure on health and safety in 2012 was over euro 1.5 million.

Likewise, when it comes to the environment, we implement an Environmental Management System certified in line with the ISO 14001:2004 standard and are implementing targeted environmental management schemes. To achieve our goal of a continuous reduction in our environmental footprint, our environmental expenditure and investments rose to euro 6.28 million with ELVAL investing in pollution control infrastructure and new cutting-edge tech plants that allow for the environmentally-friendly and efficient melting and casting of recycled aluminium. The company has performed very well in relation to the treatment and recycling of wastewater by running a new treatment plant that is innovative by Greek standards. In addition, we have placed particular emphasis on the efficient use of raw materials, with the overriding goal being to protect natural resources, while combining systematic environmental management with economic efficiency. In 2012 47% of all raw materials used by ELVAL to produce aluminium was scrap. The Company continues unabated to promote the recycling of aluminium in Greece via the Aluminium Can Recycling Centre (CANAL) and its activities.

The individual sections of this Report provide a detailed overview of the work we did in each sector in 2012 and the strategic priorities we have set for ourselves for the years to come. Our progress to date is a factor that encourages us to continue the efforts we have been making to ensure that ELVAL is a sustainable enterprise. We nonetheless recognise that we still have a considerable way to go which is why we are making concerted efforts.

In light of this in 2013 we will continue dynamically, investing in the development of innovative products, in research and technology and in providing top quality products and comprehensive services to the Greek and international market. We will also focus on further reducing our environmental footprint by implementing anti-pollution technologies and systems by constantly improving safety and maintaining the health of our people, by fostering partnerships with local communities, and by seeking to meet the needs and expectations of all our stakeholders. ELVAL's success to date means we can look forward to the future with optimism and that we can continue to promise to do business responsibly in the context of Sustainable Development.

Miltiadis Lidorikis Chairman of the Board of Directors



### 1.1 The ELVAL Group

#### PLANTS AND COMMERCIAL NETWORK



- UNITED KINGDOM

  BRIDGNORTH ALUMINIUM LTD



**FRANCE**• GENECOS S.A.

UNITED KINGDOM
• METAL AGENCIES LTD

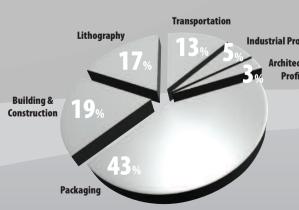
ITALY
• ALURAME SPA

ROMANIA
• STEELMET ROMANIA S.A.

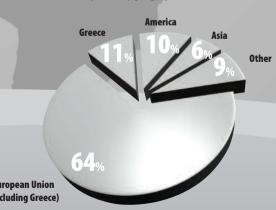
TURKEY

BASE METAL

#### **ELVAL Group sales by product category**



#### **ELVAL Group sales by geographical sector (tons)**



## **PROFILE**

**46.2** million euro investment plan

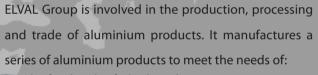
1,063.8 million euro turnover

**22.6** million euro EBT

**21.7** million euro earnings after taxes

**332** tons sales volume

**2,090** employees



- The food and soft drinks industry
- The shipbuilding industry
- The car industry
- The construction sector
- The printing sector

The ELVAL Group's commercial operations are strongly export oriented (with 88.9% of turnover coming from exports).

12 production plants in Greece, Bulgaria and the UK

**23** Companies in the Group

**752.3** million euro ELVAL Group total exports













# **Data 2012**

**†† 767**Employees

€ 697.2
million
turnover

€ 16.2
million EBT

€ 16.1
million
earnings after
taxes

€ 29.2
million in
investments

tons plant production

4.4<sub>%</sub> increase in

capacity

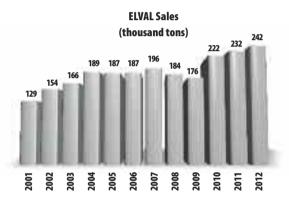
sales volume

### 1.2 The Company ELVAL S.A.

ELVAL is the only Greek industry manufacturing rolled aluminium products.

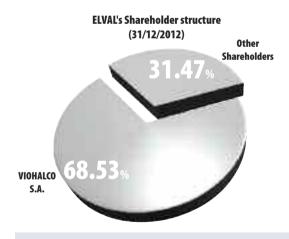
The Company's production facilities are in Oinofyta in the Prefecture of Viotia. After completing major investment plans, the ELVAL plant is now a cutting edge production unit whose annual capacity is close on 250,000 tons.

Today, ELVAL is one of the most important aluminium rolling companies in Europe. It is an independent company, with a strong export orientation, competing on a global level with major multinational corporations.



ELVAL's extensive range of products includes aluminium sheets and coils for:

- Industrial and architectural applications
- Use in shipbuilding and the car industry
- Use in the food industry
- The manufacture of domestic appliances.



ELVAL (Hellenic Aluminium Industry S.A.) is a public limited company registered in Athens, Greece, at 2-4 Mesogion Ave., Athens Tower, Building B. Its shares are listed for trading on the Athens Stock Exchange.

More information on ELVAL's shares is available in the 2012 Financial Report, the 2012 Annual Report and on the Company's website, www.elval.gr (Investors Relations/ The Share).



#### **ELVAL's competitive advantages**

- Medium-sized, flexible and independent producer in an international scale
- Ability to produce wide coils (up to 2.5 m) and long slabs (9 m), resulting in a lower production cost
- Recently upgraded state-of-the-art equipment
- Extensive distribution network
- Strategic partnership with FURUKAWA SKY ALUMINUM Corp. since 1988
- Leader in the Greek market

ELVAL supplies its products directly to industrial customers, aluminium dealers and distributors in various countries. In terms of global rolling mill production, ELVAL accounts for a significant share of the rolled products market. The Company's products are widely used and addressed to the following sectors:

- Construction and buildings, side covers and roofs of buildings, floors, blinds, aluminium rollers, flexible pipes and heat exchangers.
- · Food tins, beer and soft drink cans, closures, and flexible foil containers.
- Transportation equipment, shipbuilding, automotive industry, lorries, and traffic applications.

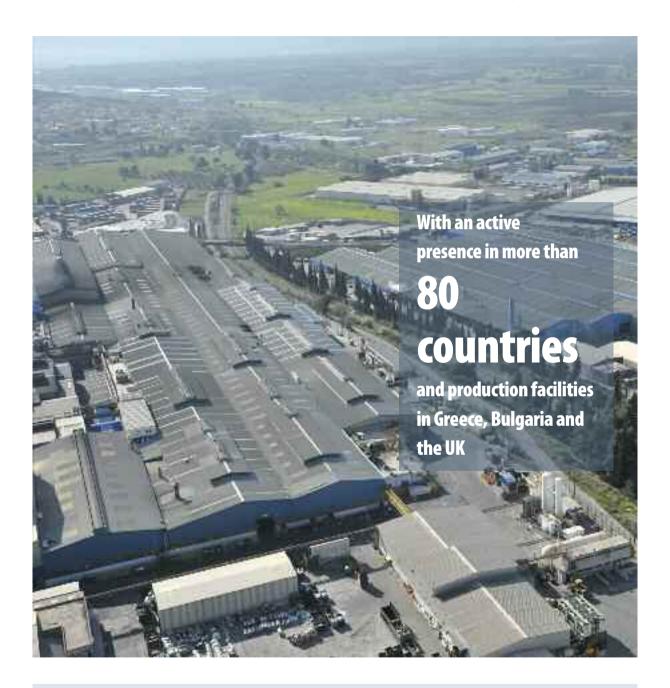
ELVAL's main participations						
SYMETAL ALUMINUM FOIL CONVERTING COMPANY S.A.	SYMETAL (99.99%) Greece	Aluminium foil production				
Y ELVAL COLOUR	ELVAL COLOUR (97.29 %) Greece	Aluminium coil and sheet coating, manufacture of composite aluminium panels, corrugated and perforated sheets				
BRIDGNORTH	BRIDGNORTH ALUMINIUM LTD (75%) United Kingdom	Manufacture of lithographic sheets				
Øerem	ETEM (70.78%) Greece	Manufacture of aluminium profiles for architectural and industrial use				
AFSEL						

More information about ELVAL's participations is available in the 2012 Financial Report (section 2, The ELVAL Group, pp 4-7).



#### Major Changes in 2012

- In March 2012 the company acquired 1,800,000 shares in its subsidiary ETEM S.A. (representing the 6% of its share capital) through the Athens Stock Exchange.
- In September 2012 the Company sold its participation in KANAL S.A. to its subsidiary ETEM S.A.



More information about these major changes is contained in the 2012 Annual Financial Report, on p. 3.

### 1.3 Participation in Networks and Organisations

ELVAL participates in various associations, sectoral organisations and other related bodies to promote the concepts of Sustainable Development and Corporate Responsibility and also to develop entrepreneurial initiatives and specific actions of its sector.



Hellenic Network for Corporate Social Responsibility (CSR Hellas) ELVAL has been a key member of the network since 2009



Federation of Hellenic Recycling and Energy Recovery Industries (SEVIAN) ELVAL is a founding member of SEVIAN having helped set it up in 2010



Athens Chamber of Commerce & Industry (ACCI)

ELVAL has been a member of ACCI since 1981



Hellenic Federation of Enterprises (SEV)

ELVAL has been actively participating as a member of the SEV since 1977



Federation of Sterea Ellada Industries (SBSE) ELVAL was a founding member of this Association and sits on the Board of Directors.



Aluminium Association of Greece (AAG) ELVAL was a founding member of the Aluminium Association of Greece. One member of ELVAL's Board of Directors is Vice Chairman of the Board of the AAG.



European Aluminium Association (EAA) ELVAL is a member of EEA and one member of ELVAL's Board of Directors sits on the Board of the European Aluminium Association



Hellenic Recovery Recycling Corporation (HERRC) ELVAL is a founding member of HERRC. A member of EL-VAL's Board of Directors serves on HERRC's Board of Directors.



#### 1.4 Business Strategy

Both Group's main operations and ELVAL's investments and those of its subsidiaries are carried out in the context of a strictly defined strategic business plan. Relying on the main guidelines provided by that plan, ELVAL has been able to operate smoothly, grow and expand in the mid term. In the long term, ELVAL managed to transform itself into a major business player with production facilities in Greece, Bulgaria and the UK and an active commercial presence in more than 80 countries.

The main strategic guidelines of ELVAL's business plan are outlined below:

#### **ELVAL'S BUSINESS STRATEGY**

#### **Production & Quality**

- To enhance competitiveness through radical changes of procedures that will lead to cost-savings
- To improve quality specifications and apply new technologies through cooperation with major European research centres and the long-term technical assistance with FURUKAWA-SKY ALUMINUM Corp
- To increase productivity (through automation and yield improvement)
- To improve the performance of the Group's plants in Greece and abroad starting with the adoption of innovations in various production operations, the installation of automation systems and ongoing personnel training in technical issues as well as in project and process management issues (Lean Six Sigma Training)
- To maintain a rigorous focus on quality. Continual training of the Group's staff in ultra modern production techniques

#### **Commercial Activity**

- To expand the commercial presence of ELVAL and its subsidiaries to international markets having attractive features of demand and profitability
- To enrich the product portfolio of ELVAL and its subsidiaries with high added value innovative products
- To enhance the presence in the lithography market as a whole, by strengthening the sales mix, optimizing production costs and expanding production capacity
- · To maintain and expand carefully the Group's market shares in the existing geographical markets
- To further boost the commercial activity of the extrusion sector. To increase the turnover beyond Greek boundaries and reposition the distribution network in order to respond to ETEM's new commercial orientation
- To boost the Group's sales volumes in a balanced manner aiming, on the one hand, at utilising the broadened production capacity of industrial facilities and, on the other hand, at further strengthening the participation of high added value products in the Group's total sales mix

#### Sustainable Development

- To promote corporate responsibility so as to attain corporate goals
- To emphasise occupational Health & Safety through new investments and continuous training sessions for the entire human resources
- To develop human resources through high-level training in management and technology subjects
- To protect the environment through new investments
- To recycle aluminium using an environmentally friendly technology



## **Our vision**

# Our mission

...to research and develop new technologies, to develop innovative products and build international partnerships...

...to constantly
improve the Company's
position as one of the
most important
manufacturers of rolled
aluminium products
globally...

## **Our Values**

- Integrity
- Environment, Health& Safety
- Our people
- Putting the customer first
- Innovation
- Effectiveness
- Responsibility

# Corporate Social Responsibility strategy

## Indicators & Targets

To manage important issues by taking strategic decisions and implementing solutions that lead to Sustainable Development

## Transparency

Ensuring continuous contact and update for all stakeholders

## Stakeholders

The views of stakeholders and the key issues they raise, help us understand the risks and our responsibilities better.



## **PROFILE**

#### 1.5 Awards - Distinctions

The distinctions ELVAL has won over the last four years confirm the success of its strategy and demonstrate the Group's ability to act as an enterprise that can make a substantive contribution to the Greek economy while it can also be a dynamic player in the international aluminium market.



- ELVAL won the clean technology first award for its delacquering furnace at the Hellenic Association of Environment Protection Enterprises (PASEPPE) Awards
- It also received a commendation from the University of Aegean for its 2009 Corporate Responsibility and Sustainable Development Report

2010

2009

2011



 ELVAL won an award in the International Operations category at the ACCI 2009 Awards.



(A) HARTON AND ATATE (A)

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April 9 ....

 ELVAL received a commendation from the University of the Aegean for its 2011 Corporate Social Responsibility Report

ELVAL came 14th in the Corporate Social Responsibility rating by Accountability Rating Greece



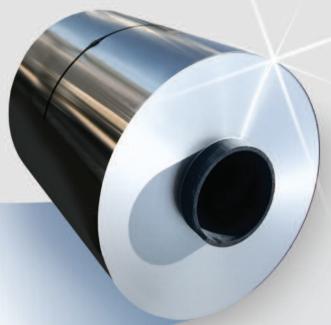


 Distinction for the 2010 Report in the Sustainability Index (BRAVO process)



- 3rd place for the 2011
   Corporate Social Responsibility Report from the University of the Aegean
- ELVAL received the True Leader Award from ICAP.

2012



MARKY COURTS - COTS

COO & CAP

REPORTED STATE

FOR EXPENSION

FOR

3rd Place at the CEO & Corporate
 Social Responsibility Awards 2012
 Money Conferences

ELVAL won 3rd place for its innovative Corporate Responsibility and Sustainable Development Report for 2011 from the University of the Aegean as part of the annual Corporate Social Responsibility Reporting Forum 2012 hosted by the University. In fact ELVAL has been conferred awards by the University of the Aegean for three consecutive years, confirming the company's commitment to operating responsibly, creating sustainable value of its stakeholders.

ELVAL also received a distinction for its Corporate Responsibility and Sustainable Development Report as part of the 2012 Bravo initiative run by QualityNet Foundation. The Company's Report scored high on the Sustainability Index in the category of best Sustainability Reports at a special event hold at the Amphitheatre of the Acropolis Museum on 20.11.2012. That event rounded off the open dialogue about Sustainable Development and responsible business held each year as part of the Bravo process.

For the 2nd consecutive year ELVAL was also chosen as one of the 23 True Leaders as part of the ICAP annual event to select businesses that score well in four measurable and objective criteria (profitability, increased staff levels, ICAP Credit Rating and sectoral position).



#### 1.6 Key facts about the Corporate Responsibility of Subsidiaries

This section provides a short overview of the Corporate Responsibility activities of the Group's most important subsidiaries, ETEM S.A., ELVAL COLOUR S.A., SYMETAL S.A. and BRIDGNORTH ALUMINIUM Ltd.

#### ETEM S.A.

ETEM ranks among the largest aluminium extrusion industrial groups in SE European and the Mediterranean which manufactures aluminium architectural systems and industrial profiles. Utilising subsidiaries and associates it can cover all the needs of the market in which it operates, supplying aluminium profiles and parts for architectural systems and industrial profiles for complex applications (for more information see the company's website: http://www.etem.com, www.etem.gr).

ETEM is a leader in both the domestic and international market in which it operates, offering top quality products and services. Over the last 40 years the company has grown and expanded by making continuous investments in state-of-the-art equipment.

ETEM's Quality Assurance System means it can offer full customer satisfaction and constantly improve the quality of the products and services it offers. To ensure these objectives the company has a quality management system certified in line with the requirements of the ISO 9001:2008 standard.

The companies in the ETEM Group place particular emphasis on the concepts of Corporate Responsibility and Sustainable Development in their day-to-day operations. ETEM's Corporate Responsibility activities focus on the environment, society, and occupational health and safety. The information provided below relates to the parent company of that group, ETEM S.A.

#### **Economic Growth and Corporate Governance**

For ETEM S.A. sustainable economic growth and proper Corporate Governance are a key objective and practical demonstration of its staff's respect for shareholders. The company has adopted Corporate Governance practices relating to how it is managed and run, which reflect the applicable legislative regime and the Corporate Governance Code published by the Federation of Greek Industries.

The company's strategy for Sustainable Development is clear from the major investments it has made in cutting-edge technology and equipment, the expansion in its product range and its quality assurance certificates.

The current Board of Directors of ETEM S.A consists of:

- Markos Kallergis, non-executive member, Chairman
- Dimitrios Pavlakis, executive member, Vice Chairman
- Georgios Mentzelopoulos, executive member
- Andreas Kyriazis, independent member
- Dimitrios Kyriakopoulos, executive member
- · loannis Ikonomou, executive member
- · Nikolaos Galetas, independent member
- Haralambos Papanikolaou, non-executive member
- Spyridon Katopodis, executive member

#### **Responsibility for Employees**

ETEM's staff have consistently been the company's most important resource. The primary concern is to ensure a safe work place. The company is also continuously investing in employee training and provides a working environment where employees can grow and advance in a spirit of trust and mutual respect.

The corporate culture is imbued by the principles of meritocracy, equality, transparency and fairness, and its role is to provide employees with an environment within which they can grow.

In 2012 training focused on health and safety, with the main aim being to foster the safety-focused culture that the Company is renowned for. A key factor in this was the development of a long-term programme to develop safe working practices for each and every post and universal application of that programme to all posts within the company.

#### **Occupational Health and Safety**

In 2012 ETEM continued to implement its programme to promote Health and Safety. The goal is zero injuries and zero occupational diseases, and with that in mind the company implemented a programme of continuous improvements by reviewing health and safety conditions. As part of that programme the Health and Safety Department and the heads of local departments carry out weekly internal audits to check that procedures and safe working practices for each and every post are being complied with. ETEM also implements an occupational health and safety system which has obtained certifications in line with the requirements of the OHSAS 18001:2007 standard.

The company also supports a voluntary blood drive and keeps a blood bank to meet the needs of employees and their families. The company also plans a voluntary blood derive which is held each year.

#### **Respect for the Environment**

The company is particularly respectful of the environment and ensures that its environmental footprint is constantly declining. It implements an Environmental Management System which complies with the requirements of the ISO 14001:2004 standard. Responsible environmental practices include:

- Only using natural gas as a fuel.
- Running a wastewater treatment and recycling plant.
- Increasing the energy performance of engines through on-site interventions and by centrally managing energy consumption.
- Taking preventative measures to deal with pollution.
- Reusing or disposing of sold by-products.
- Planting large numbers of trees at production plants
- Treating profiles before they are spray- painted using cutting-edge, chrome free techniques
- Reducing CO<sub>2</sub> emissions by 17% per ton of end product
- Reducing NOx emissions by 17% per ton of end product
- Reducing energy consumption both in terms of electricity (by 14% per ton of end product) and in terms of natural gas (by 17% per ton of end product).



Aware of how important it is to give something back to society as a whole, ETEM supports programmes and activities relating to the local and wider community, less well off social groups, health, the environment, culture, sport and research. ETEM supports a series of bodies, organisations and associations making its social awareness a reality. In 2012 the company provided sponsorship for the NGO the Smile of the Child and the association for the protection of unborn child, The Embrace. The company is also there for local associations, providing active support for their sporting events. In 2012 it provided sponsorship for the Corinthia 2012 Festival, and the Aeschyleia 2012 Festival which takes place in Elefsina.

ETEM supports volunteerism and encourages its employees to volunteer. In 2012 the company ran a volunteerism scheme to collect food in collaboration with the Social Services of the Municipality of Elefsina. The items were collected once a week and then distributed by the Municipality of Elefsina.

#### **Green Neighbourhood Pilot scheme**

In 2012 the Municipality of Agia Varvara in partnership with the Centre for Renewable Energy Sources & Energy Savings began to implement the innovative project entitled 'Urban Green Neighbourhood Pilot Scheme'. This innovative scheme is the first of its sort to be implemented in a Mediterranean country. The aim is to create a model neighbourhood which as zero energy consumption, while also creating the prospect of changing the local microclimate and setting the example for future actions of this type. At present work is being done on the first building with sponsorship from companies and associations which include ETEM. The project is a social one, given that the beneficiaries of this endeavour are citizens on low incomes. The Municipality also intends to work in partnership with construction firms to get the unemployed workforce in the area involved in the scheme.



#### Economic Growth and Corporate Governance Key financials for 2012

1.1 million euro investment plan

41.9 million euro turnover

-7.4 million euro losses before taxes

-7.3 million euro losses after taxes

8,800 tons sales volume



#### **Responsibility for Employees**

2012 data

152 employees

134 men 18 women

40 employees drawn from the local community

4 recruitments

68 departures

683 hours of training

75 people trained



## Occupational Health and Safety Performance in 2012

139,825 euro spent on health and safety issues 466 hours of training of health and safety issues

Zero injuries

Zero man-days lost due to accident



## Respect for the Environment Performance in 2012

110,483 euro spent on environmental protection Energy consumption: 5,945 MWh

Water consumption: 18,603 m<sup>3</sup>

180 Kg CO<sub>2</sub> per ton of product



#### **ELVAL COLOUR S.A.**

ELVAL COLOUR is active in coating rolled aluminium products and in manufacturing composite aluminium panels, corrugated ELVAL ENF and perforated ELVAL ENF sheets.

With three production plants in Thiva, Agios Thomas in Viotia and in Oinofyta, the company manufactures an extensive range of products which include total solutions for the shells of buildings. Among other things, ELVAL COLOUR's plants manufacture etalbond® composite panels that can be used in architecture and for decorative purposes, ELVAL ENF building facades, Ydoral guttering and roof coverings. ELVAL COLOUR also manufactures on behalf of ELVAL, producing aluminium sheets used in the automotive industry.

96% of the company's sales are outside of Greece. Key markets include Germany, Italy, Poland, France, Singapore, UK and India.

#### **Economic Growth and Corporate Governance**

ELVAL COLOUR's business activities contribute to the Greek economy, and investments made each year are laying the foundations for Sustainable Development. Proper Corporate Governance practices that the company implements ensure stability and strong prospects for the future.

#### **Responsibility for Employees**

The company is keenly aware of the vital role that its staff play in making it a successful business and in achieving its goals. The company promotes equality at work and offers equal opportunities for career advancement and development. In this context ELVAL COLOUR provides opportunities for continuous training for staff, by organising training courses in-house and externally each year.

#### **Occupational Health and Safety**

Employee Health and Safety is a top priority for the company. Company management is committed to take all necessary measures required to ensure a safe working environment.

Despite the measures taken to minimise the risk of accident, unfortunately in 2012 there was a very unfortunate incident which shocked ELVAL COLOUR's management team and employees. The loss of one of the company's workers was a painful reminder that no preventative measures in the occupational safety sector should ever be considered enough. In 2012 the Health and Safety Department recruited one additional member of staff experienced in managing occupation health and safety issues. The company also began an in-depth review of its Occupational Health and Safety Management System which is being rewritten.

However, at the same time we must never forget that continuous endeavours and alertness are needed by the company's safety departments and by employees themselves who have to implement safety instructions without fail and use the protection gear and equipment the company provides.

#### **Respect for the Environment**

Environmental protection is a top priority and integral part of what the company does. By implementing environmental protection measures and making major investments, the company seeks to constantly improve its environmental performance rankings.

ELVAL COLOUR was one of the first plants in Greece to implement a comprehensive wastewater recycling system. The company also has an ISO 14001:2004 certified Environmental Management system.

#### **Responsibility for Society**

ELVAL COLOUR recognises the importance of giving something back to society, especially the local communities in which it operates. The company organises social activities to promote the public interest. The activities it organises relate to the following main sectors:

- Employing locals
- Using suppliers from the local community
- Sponsoring social events
- Promoting employee volunteer programmes (collecting clothes and food for low-income families).



#### Economic Growth and Corporate Governance Key financials for 2012

3.2 million euro investment plan
41.8 million euro turnover
1.8 million euro EBT
1.5 million euro earnings after taxes
29,000 tons sales volume
96% of manufactured products exported



## Responsibility for Employees

2012 data

132 employees

116 men

16 women

91 employees drawn from the local community

22 recruitments

13 departures

478 hours of training

31% of employees attended training in 2012



## Occupational Health and Safety Performance in 2012

450,000 euro spent on health and safety issues 358 hours of training of health and safety issues 15 safety incidents

67 man-days lost due to accident



## Respect for the Environment Performance in 2012

300,000 euro spent on environmental protection Energy consumption: 45,000 Kwh Water consumption: 11,000 m<sup>3</sup> 1,117 Kg CO<sub>2</sub> per ton of product











#### SYMETAL S.A.

SYMETAL manufactures aluminium foil (from 6 to 180 mic) and aluminium flexi-packaging for the tobacco and food industries. It has two production plants; one in Oinofyta and the other in Mandra in Attica. Its clientele includes large multinationals such as Amcor, Constantia, Imperial Tobacco, Japan Tobacco International, Kraft and Wrigley.

The company began operations back in 1977 at the Mandra plant and by implementing a particularly successful development model within 3 decades managed to increase the output of its production plant 15 fold. 90% of SYMETAL's sales are abroad, to more than 40 countries in Europe, the Middle East, Africa, the Far East and Australia. The company has its own Quality Management System certified in line with the EN ISO 9001:2008 standard.

The plant at Mandra covers 10,800 m<sup>2</sup> on a plot of 24,000 m<sup>2</sup> and its annual production capacity is 11,000 tons. In 2012 a euro 2.5 million production plan was completed which raised annual production capacity to 15,000 tons.

#### **ICAP Award**

SYMETAL was announced as one of the 23 True Leaders as part of the ICAP annual event to select businesses that score well in four measurable and objective criteria (profitability, increased staff levels, ICAP Credit Rating and sectoral position).

#### **Economic Growth and Corporate Governance**

For SYMETAL sustainable economic growth and proper Corporate Governance are a key objective and practical demonstration of its staff's respect for shareholders.

With an investment plan totalling euro 47.3 million over the 2008-2012 period, the company has confirmed its commitment to constantly improving and upgrading its production base, by modernising and extending its facilities.

#### **Responsibility for Employees**

SYMETAL's staff are its main competitive advantage and one of the most important factors in ensuring its business success over the years. To maintain this, the company ensures that its work environment is constantly improved in real ways, by offering special benefits and training and personal development opportunities. It is committed to implementing the principles of equality and equal career opportunities for all employees.

#### **Occupational Health and Safety**

SYMETAL attaches particular importance to protecting human life and has made it a priority to plan measures to foresee and prevent accidents. The company implements an occupational Health and Safety system certified in line with the requirements of the OHSAS 18001:2007 standard.

#### **Respect for the Environment**

SYMĒTAL's management team is committed to environmental protection, a commitment it implements by comprehensively managing the environmental impacts of its operations. The company has an Environmental Management System certified in line with the ISO 14001:2004 and EMAS standards.

#### Responsibility for Society

The company supports the local communities in which it operates, seeking to provide value to them in various ways. SYMETAL draws a significant part of its workforce from local communities and selects local suppliers where that is feasible. It also organises social events in order to support local bodies and organisations.



#### **Economic Growth and Corporate Governance Key financials for 2012**

5.7 million euro investment plan 164.7 million euro turnover 5.03 million euro EBT 3.9 million euro earnings after taxes

51,000 tons sales volume

91.53% of manufactured products exported



#### **Responsibility for Employees** 2012 data

273 employees

242 men

31 women

147 employees drawn from the local community (in the wider area of Viotia,

Evia, Thiva, Livadia, Aspropyrgos, Elefsina, Mandra and Megara)

37 recruitments

10 departures

1,709 hours of training

79% of employees attended training in 2012

215 employees attended at least 1 training course in 2012



#### **Occupational Health and Safety** Performance in 2012

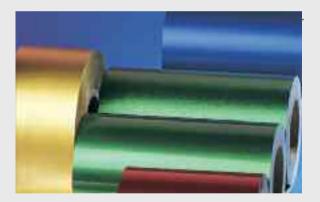
160,000 euro spent on health and safety issues 960.17 hours of training of health and safety issues 8 safety incidents in total (3 accidents did not involve the loss

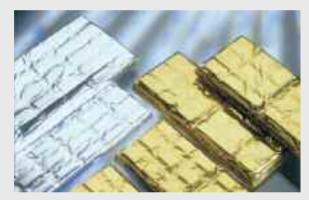
170 man-days lost due to accident



## Respect for the Environment Performance in 2012

200,000 euro spent on environmental protection Energy consumption: 38,057 MWh Water consumption: 2,384 m³











#### **BRIDGNORTH ALUMINIUM Ltd**

BRIDGNORTH ALUMINIUM manufactures lithographic sheets and semi-finished aluminium rolls. Its production facilities are located in Bridgnorth in the UK and it is one of the world's top lithographic sheet manufacturers.

In 2001 the company acquired the lithography sector of Lawson Mardon Star, a subsidiary of the multinational group ALCAN Aluminium. Since then it has implemented an extensive investment plan at BRIDGNORTH ALU-MINIUM's facilities to improve production efficiency and expand capacity. Total expenditure in the 2001-2012 period is around euro 90 million.

In 2009 the Japanese firm FURUKAWA-SKY ALUMINUM Corp. became a minority shareholder in BRIDGNORTH ALU-MINIUM acquiring a 25% holding in its share capital. Part of the investment agreement concluded entails exchanging and transferring know-how and both sides work systematically to constantly improve both products and procedures to benefit the customers of BRIDGNORTH ALUMINIUM. FURUKAWA-SKY ALUMINUM Corp. is Japan's largest rolled aluminium company and the most important supplier of lithographic sheets in Asia.

The company's business development is based on its commitment to ensuring transparency in all its operations, with particular emphasis on occupational health and safety and on continuously improving its environmental footprint.

The company has recognised and evaluated the impact of its operations and in the context of Sustainable Development has developed environmental management and prevention policies and procedures. It is constantly making investments in R&D for new know-how to minimise its negative impact on the environment and to create a safer working environment.

#### **Human Resources - Occupational Health and Safety**

BRIDGNORTH ALUMINIUM's people are its main competitive advantage and one of the most important factors in ensuring its business success over the years.

BRIDGNORTH ALUMINIUM has always sought and will continue to responsibly manage labour issues. In this context the company provides an equal opportunities, rewarding working environment free of discrimination, offering major chances for both personal and professional development.

The company invests in its staff and offers employees equal opportunities for career advancement and growth by the training courses it holds each year.

Health and safety for employees and third parties (such as contractors, or associates) in the workplace is a top priority for BRIDGNORTH ALUMINIUM. The company is committed to making concerted efforts to provide a safe working environment which safeguards and promotes the health and prosperity of its employees.

#### Respect for the Environment

For BRIDGNORTH ALUMINIUM, environmental management is a key aspect of corporate responsibility. The company is committed to constantly reducing the environmental impacts of its operations.

By implementing an environmental policy and by making significant investments each year, the company seeks to ensure more effective environmental protection. The company is also committed to fully implementing the applicable environmental legislation and is seeking to organise initiatives and programmes which go beyond the requirements laid down by law, so as to ensure continuous improvements in the environmental management sector. BRIDGNORTH ALUMINIUM has an Environmental Management System certified in line with the EN ISO 14001:2004 standard.

#### **Responsibility for Society**

BRIDGNORTH ALUMINIUM recognises the importance of giving something back to society, especially the local communities in which it operates. Working in the public's interest, the company organises events in partnership with bodies in the local and wider area. It provides sponsorship for local events / programmes and also supports and encourages its employees to engage in volunteerism activities that have a social focus. BRIDGNORTH ALUMINIUM also provides sponsorship to local sporting and cultural events, including local youth teams.



# Economic growth Key financials for 2012 5 million euro investment plan

19 million euro gross profit 205 million euro sales 18 million euro EBITDA 11 million euro EBIT 56 million working capital Debt/equity ratio of 0.14 18 customers



## **Occupational Health and Safety**

Performance in 2012
300,000 euro spent on health and safety issues
2,497 hours of training of health and safety issues 5 safety incidents 40 man-days lost due to safety incidents



### **Responsibility for Employees**

2012 data 239 employees

224 men

15 women 25 recruitments

16 departures 10.4 hours of training per employee



Respect for the Environment
Performance in 2012
300,000 euro spent on environmental protection
Energy consumption: 150,000 MWh Water consumption: 68,400 m<sup>3</sup> 3,154 Kg CO<sub>2</sub> per lt of product











or ELVAL Corporate Responsibility is a concept bound up with its business philosophy and strategy.

Monitoring and managing its environmental footprint, partnership with local communities on various levels, the creation of a healthy and safe working environment and communication with stakeholders are only some of the factors which, taken together, comprise ELVAL's profile as a responsible business.

We are particularly pleased that the 3rd Corporate Responsibility and Sustainable Development Report won 3rd place in the Corporate Social Responsibility Report evaluation process conducted by the University of the Aegean. This award confirms our commitment to operate responsibly, creating sustainable value for our stakeholders, and an incentive of constantly improve ourselves in that sector.

Implementing responsible operating practices in our everyday decisions, company's procedures and operating systems, is a strategic choice we have made.

General Manager

## **Our Commitment**

ELVAL has adopted the Federation of Greek Industry's Code of Principles for Sustainable Development and:

- Respects the principles of Sustainable Development and incorporates them in its decision-making processes.
- Promotes the adoption of environmentally-friendly and scientifically established methods of planning its activities
- Focuses on manufacturing products and providing services with positive environmental impacts
- Promotes production methods that emphasize recycling, conservation of natural resources and proper management of the waste generated
- Trains and suitably orientates its workforce and invests in natural, technological and financial resources aimed at sustainable development
- Promotes continuous improvement of its performance in the fields of health, safety and environmental protection
- Provides accurate information to Authorities and Society about its activities and aims at a sincere dialogue with all involved stakeholders
- Contributes to the social, cultural and overall economic development of the communities in which it operates
- Adopts modern practices of corporate governance
- Meets its statutory obligations in a spirit of transparency and business ethics



Economic Growth and Corporate Governance



Responsibility in the marketplace Customers & Suppliers



Responsibility for our People



Responsibility for Occupational Health and Safety



Responsibility for the Environment



Responsibility for Local Communities



# CORPORATE SOCIAL RESPONSIBILITY & SUSTAINABLE DEVELOPMENT POLICY

ELVAL and its subsidiaries have incorporated the principles of Corporate Social Responsibility in their business operations, thus recognizing that their long-term growth and prosperity of society at large can only be achieved through Sustainable Development. Concern for employee Health and Safety, respect and protection of the environment, comprehensive coverage of customer needs and harmonious coexistence with the local communities in which they operate are the main issues of Corporate Social Responsibility of ELVAL and its subsidiaries.

Corporate Social Responsibility and Sustainable Development Policy of ELVAL is in accordance with the Company's values of responsibility, integrity, transparency, effectiveness and innovation and is determined by the Management, which is committed to the following issues:

- implementation of the CSR Policy at all levels and in all the Company's operating entities.
- strict compliance to the legislation in force and full implementation of standards, policies, internal guidelines and procedures applied by the Company as well as other commitments, arising from voluntary agreements, countersigned and accepted by ELVAL
- two-way and on-going communication with all stakeholders in order to identify and record their needs and expectations. Development of mutual trust relations with the stakeholders makes a significant contribution to meeting the Sustainable Development objectives.
- providing safe and healthy working environment for our people, collaborators and any third party involved.
- protection of human rights and provision of a work environment of equal opportunities, free from any discrimination.
- open communication, based on transparency, with all the Company's stakeholders.
- continuing efforts to reduce the environmental footprint, though implementing responsible actions and preventive measures in accordance with Best Available Techniques, in order to reduce and minimize the impact of the Company's operations on the environment.
- continual pursuit of creating added value for the stakeholders.

In order to realize the aforementioned commitments - even beyond formal compliance with the legislation in force - the Company voluntarily and responsibly has been planning and implementing the relative programs, while, at the same time, setting strategic priorities, which focus on the following areas of Corporate Social Responsibility of ELVAL:

	1.Economic Growth and Corporate Governance	The Company aims to achieve positive financial results, implements a system of sound Corporate Governance, assesses and manages business risks in order to safeguard the interests of the stakeholders. It develops procedures and takes measures both to enhance transparency and to prevent and combat corruption.
	2. Marketplace	The Company focuses on achieving best and complete customer satisfaction and invests in Research and Development in order to provide new products and services of high quality and added value, thereby improving its position in an ever-evolving business environment. Additionally, responsible business conduct is required to be practiced by the Company's suppliers and collaborators.
	3. Human Resources – Occupational Health and Safety	The Company respects and supports internationally- recognized human rights and implements fair reward, meritocracy and equal opportunities policies in respect of all its employees, free from any discrimination. It also provides opportunities for ongoing training and development of human resources with respect to its personnel diversity.  A healthy and safe working environment is a matter of primary importance to the Company. The Company continually takes measures and implements investment
	4. Environment	plans, aiming at continuous improvement of Health and Safety at work.  Concerning the domain of environmental management, the company applies the principle of prevention and takes systematic steps to minimize the impact of its operations on the environment. Aiming at environmental protection, the Company implements various programs for optimal management of resources, promotes metal recycling, reduction of carbon emissions and waste management.
Ť Ť	5. Local Communities	The Company designs and implements actions to meet the fundamental needs of society in terms of employment, development, education, health, environment, social welfare and culture. It encourages volunteerism and supports initiatives, in order to develop the local communities, in which it operates.

In respect of all the above key issues concerning ELVAL and its subsidiaries, we set targets of Corporate Social Responsibility and Sustainable Development, which are annually assessed for their effectiveness and revised when deemed necessary.

The relevant policy, the results of ELVAL performance as regards issues of Corporate Social Responsibility, as well as the implementation of programs and achieving the objectives set, are disclosed, on an annual basis, in order to keep all stakeholders informed.

The opinions and view of the stakeholders are taken into account under an annually-held Management Review of all the above issues.



### 2.1 Organisational Structure on Corporate Responsibility

To ensure optimal, comprehensive management of Corporate Responsibility issues in relation to all its operation, in 2009 ELVAL set up the Corporate Responsibility Team comprised of top executives from all the company's divisions. The Corporate Responsibility Team is coordinated by the HRM & Corporate Social Responsibility Division and examines issues that arise over time, plans actions and reports to ELVAL management team.



ELVAL's organisational structure also includes a special Health, Safety & Environment Team so that the company can ensure the maximum possible degree of efficiency when it comes to managing those issues which ELVAL has recognised among the most important ones.

#### 2.2 ELVAL's Stakeholders

Respect for the rights and expectations of stakeholders associated with the Company's operations constitutes an ongoing objective for ELVAL. In light of that, it engages in various ways and on a regular basis with the major stakeholder groups. The main criterion in selecting them is the interaction between them and the Company. ELVAL has identified all natural persons and legal entities that affect or are affected, in any way, by its operations, as key stakeholder groups. The Company has recognised two groups of stakeholder which are affected by its operations:

- main stakeholders (investors, customers, employees, suppliers, local community, NGOs, state and institutional organisations) which are of critical importance to the Company;
- secondary stakeholders (business community, professional associations, communications companies, mass media, scientific community) which are affected by the decisions and activities of the Company.







- They invest capital in ELVAL.
- They receive dividends from ELVAL's profits.
- They participate in the decision-making process.





• They select ELVAL for its products and services.





- They provide their labour and expertise.
- They are rewarded with salaries, benefits and opportunities for professional and personal development.





- They provide their services / products to ELVAL and receive remuneration.
- They are assured of impartial/merit-based evaluation and selection.
- The Company supports local suppliers where that is feasible.





- ELVAL supports local communities by selecting its human resources and suppliers locally.
- The Company participates in the Federation of Sterea Ellada Industries (SBSE).
- The Company participates in activities staged by local administration authorities and supports the local community.





- They represent civic society.
- They actively participate in shaping public opinion.
- They connect society, government and business.
- ELVAL works with NGOs to raise public awareness and take action.





- They define the institutional and regulatory framework of the Company's business operation through legislation and regulations.
- They regulate matters relating to business and taxation.



## 2.3 Stakeholder Engagement

## Ctalrah alda

Stakeholder groups						
Investments, shareholders and capital providers	Customers	Employees	Suppliers	Local communities	NGOs – not-for-profit organisations	Government and Institutional Bodies
				İ		
Channels of communication – Engagement			Channels of communication – Engagement			
<ul> <li>Annual General Meeting of Shareholders</li> <li>Investor Relations Department</li> <li>An officer has been appointed to facilitate shareholders</li> <li>The Board of Directors is briefed about all major developments in the company</li> <li>Press releases, notices and reports are regularly issued</li> <li>The financial results are published on a quarterly and annual basis</li> <li>Ongoing communication between financial analysts, investors and company executives</li> <li>Presentation / briefing of Association of Institutional Investors</li> <li>Annual Financial Report</li> <li>Annual Corporate Responsibility and Sustainable Development Report</li> <li>Company website</li> </ul>	<ul> <li>Customer Service Department</li> <li>Company website</li> <li>Participation in trade fairs</li> <li>Constant communication by phone and email</li> <li>Customer satisfaction survey</li> </ul>	<ul> <li>Constant communication between Management and staff. The Company strives to follow an open door policy</li> <li>Formally instituted meetings with General Management take place every month</li> <li>Information is provided via email and announcements on notice boards</li> <li>Information is provided via the company's website</li> </ul>	<ul> <li>Participation in supplier trade shows and events</li> <li>The Company briefs suppliers on product and market developments</li> <li>Channel of communication with suppliers via the Company's Purchasing Department</li> </ul>	<ul> <li>Cooperation with the local authorities</li> <li>Sponsorships / donations in kind or services, on an annual basis, after careful consideration of the needs of the local community</li> <li>Consistent and ongoing communication with local community organisations</li> </ul>	<ul> <li>Exchange of views and partnership on matters related to environmental protection, waste management and aluminium recycling</li> <li>ELVAL participates in the Hellenic Network for Corporate Social Responsibility (CSR Hellas) as a main member</li> </ul>	<ul> <li>Attendance at conference and sectoral events or other ones of general business interest</li> <li>Consultation with representatives of the government and statutory authorities at national and/or regional level</li> </ul>
Main issues / Stakeholder expectations			Main issues / Stakeholder expectations			
<ul> <li>Improved competitiveness of the company</li> <li>Running costs kept down</li> <li>Transparency in dealings with stakeholders</li> <li>Proper Corporate Governance</li> <li>Legislative compliance</li> <li>Sustainable Development for the Company</li> </ul>	<ul> <li>High standard of service</li> <li>Products of outstanding specifications</li> <li>After-sales support</li> <li>Customers briefed about market developments and anything else pertinent to company products</li> </ul>	<ul> <li>Related labour and insurance issues</li> <li>Staff evaluation issues</li> <li>HR development and advancement</li> <li>Information about company objectives and whether they are achieved</li> </ul>	<ul> <li>Meritocratic / objective evaluation</li> <li>Support for local suppliers</li> <li>Suppliers briefed about market developments</li> <li>Strengthening of communication and information</li> </ul>	<ul> <li>Company response to issues of concern to local communities</li> <li>Recruiting of human resources from the local community</li> <li>Support for local development</li> </ul>	Collaboration and action development with NGOs	<ul> <li>Compliance with the applicable legislative framework and regulations</li> <li>Support for the State's actions and programmes</li> </ul>
Steps taken by ELVAL in relation to key Stakeholder issues		Steps taken by ELVAL in relation to key Stakeholder issues				
<ul> <li>Improved profitability for the company and better financial results</li> <li>Expansion into new markets and an expanded product range</li> <li>Annual reporting (Annual Report and Corporate Responsibility and Sustainable Development Report)</li> </ul>	<ul> <li>ELVAL conducts a customer satisfaction survey</li> <li>It evaluates the results of the survey and takes corrective measures</li> <li>It has a special after-sales technical support department</li> </ul>	<ul> <li>A staff appraisal system was introduced</li> <li>Training courses were held</li> <li>Additional benefits were offered to all employees</li> <li>Monthly briefings from general management to all staff</li> </ul>	<ul> <li>ELVAL implements an evaluation and selection procedure for suppliers of critical materials</li> <li>In selecting suppliers, priority is given to the local community</li> </ul>	<ul> <li>ELVAL draws 64% of its human resources from the local community</li> <li>Support for local bodies</li> <li>Schools and local communities are informed about the benefits of recycling aluminium</li> </ul>	Educational course run by the Aluminium Can Recycling Centre (CANAL) in collaboration with NGOs at schools around the country	Compliance with the applicable legislative framework and regulations

minium



ELVAL recognises that its operations are not cut off from social as a whole and the various social groups comprising it, since it is part of a dynamic framework facilitating interaction and communication with its stakeholders. ELVAL seeks to maintain continuous, two-way communication with stakeholders and to record the issues of concern to them, in order for the company to address their concerns and build better partnerships with each group.

This Corporate Responsibility and Sustainable Development Report is a wide-ranging presentation of the Company's Corporate Responsibility approach, the actions it takes and its commitment to strive for continuous improvement.

Communicating with stakeholders means that the company can identify the key issues of concern to each group. ELVAL records those issues and plans how it will act in order to ensure an optimal response and to achieve continuing improvements in those specific sectors. The Corporate Responsibility and Sustainable Development Report presents an overall picture of all issues of concern to the various stakeholder groups and the way in which the Company has responded to those issues.

A detailed presentation of the company's response to various issues and the Corporate Responsibility actions it has taken are contained in the individual sections of this Corporate Responsibility and Sustainable Development Report. ELVAL also monitors and measures its performance in this sector each year, and sets targets for each Corporate Responsibility sector. That information is presented in the relevant sections of this Report.

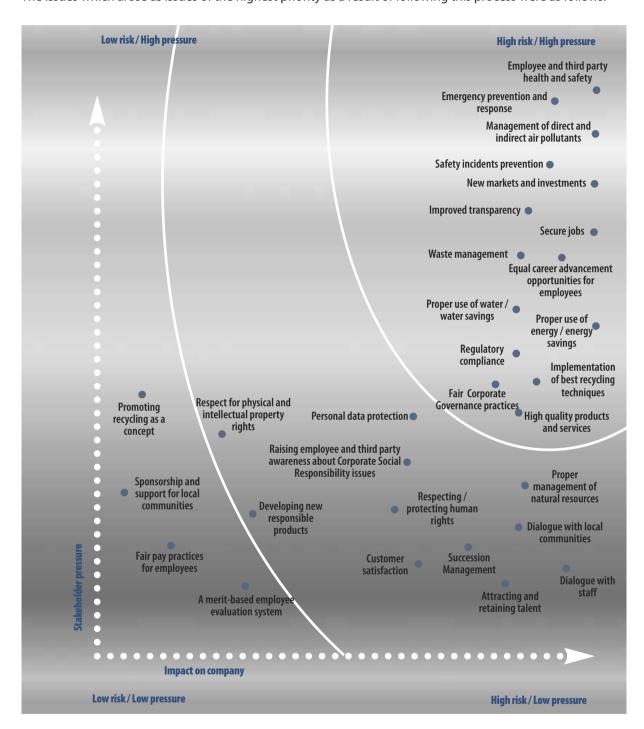
## 2.4 Materiality Analysis

In 2012 ELVAL ran a materiality analysis to identify, record and prioritise material issues for the Company in relation to Sustainable Development.

This process is of particular importance, since the GRI guidelines state that a key principle in determining the content of a report is the materiality of Corporate Responsibility and Sustainable Development topics is defined.

The procedure implemented complies with the principles and specifications in the international GRI-G3.1 standard. Thanks to the involvement of managers from all Company divisions and departments, a specific procedure was followed to record all possible issues relevant to the operations of each division and department. The risk was then assessed for each of those issues and the views of the various company stakeholder groups that have been recorded to date were also included.

The issues which arose as issues of the highest priority as a result of following this process were as follows:



ELVAL intends to implement the priority-setting process each year. Taking into account the results of the evaluation of the key Corporate Responsibility and Sustainable Development issues for the company, ELVAL included those issues in an action plan for 2013 and set targets and committed the relevant financial and human resources to achieve those targets. This has allowed the company to focus on important Corporate Responsibility and Sustainable Development issues arising from its operations, which affect stakeholders to a large degree.



## 2.5 The Global Compact

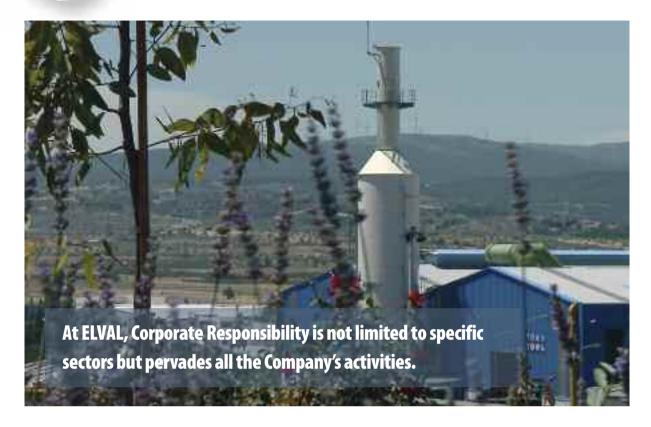
ELVAL is committed to operating responsibly creating value for its stakeholders by:

- Defending human rights
- Providing optimum working conditions
- Protecting the environment
- Ensuring transparency in all its operations.

In light of that, it has incorporated the 10 principles contained in the Global Compact into its Corporate Social Responsibility and Sustainable Development Policy in large part, and into the relevant policies, procedures and systems it has. ELVAL respects and supports the principles espoused by the Global Compact. The following table shows how the GRI indicators correspond to the Global Compact's 10 Principles.

The Global Compact's 10 Principles	GRI indicators	ELVAL's Actions	
Human rights			
<b>Principle 1:</b> Businesses should support and respect the protection of internationally proclaimed human rights	EC5, LA4, LA6-9, LA13, LA14, HR1-9, S05, PR1, PR2, PR8	For ELVAL, respect for internationally accepted human rights is an indisputable principle. The Company ensures respect for human rights in all of its activities. In 2012 training was provided about human rights, attended by the company's executives. Special human rights training was also provided to all ELVAL security staff.	There have been no incidences of human rights violations within the Company.  More information is available in the section entitled 'HUMAN RESOURCES'.
<b>Principle 2:</b> Businesses should make sure that they are not complicit in human rights abuses	HR1-9, S05	also provided to all ELVAL security stall.	NEOUNCES.
Labour conditions			
<b>Principle 3:</b> Businesses should uphold the freedom of association and the effective recognition of the right to collective bargaining	LA4, LA5, HR1- 3, HR5, SO5	ELVAL is opposed to child labour and forced or compulsory labour. All the Company's employees are over the age of 18. The Company implements a policy of equal opportunities and prevention of any type of discrimination. In 2012, as in previous years, no incidences of discrimination were reported or identified.	Moreover there have been no incidences of discrimination in recruitment and employment within the Company.  More information is available in the section entitled
<b>Principle 4:</b> Businesses should uphold the elimination of all forms of forced and compulsory labour	HR1-3, HR7, S05		'HUMAN RESOURCES'.
<b>Principle 5:</b> Businesses should uphold the effective abolition of child labour	HR1-3, HR6, S05		
<b>Principle 6:</b> Businesses should uphold the elimination of discrimination in respect of employment and recruitment	EC7, LA2, LA13, LA14, HR1-4, S05		
Environment			
<b>Principle 7:</b> Businesses should support a precautionary approach to environmental challenges	EC2, EN18, EN26, EN30,	ELVAL ensures there is the least possible impact on the natural environ-	Respect for the environment is of primary importance for ELVAL.
tionary approach to chancing than chancing to	S05	ment by fully conforming with existing law. It also implements an Envi- ronmental Management System certified under the specifications of the	More information is available in the section entitled 'ENVIRONMENT'.
<b>Principle 8:</b> Businesses should undertake initiatives to promote greater environmental responsibility	EN1-30, S05, PR3, PR4	ISO 14001 standard and makes every effort to reduce its environmental footprint, in many cases exceeding legal requirements. ELVAL adheres to the principle of prevention in managing environmental issues.	
<b>Principle 9:</b> Businesses should encourage the development and diffusion of environmentally friendly technologies	EN2, EN5-7, EN10, EN18,EN26, EN27,EN30, S05		
Anti-corruption			
<b>Principle 10:</b> Businesses should work against corruption in all its forms, including extortion and bribery.	S02-6	ELVAL is opposed to any form of corruption. The Company is committed to operating in an ethical and responsible manner. Moreover, the Company has provided training to its executives about transparency and corruption in order to prevent and avoid such phenomena.	To date there have been no incidences of corruption within the Company.  More information is available in the section entitled 'CORPORATE GOVERNANCE'.

The Global Compact is a United
Nations initiative that aims to
combine the efforts of
businesses, trade unions and civil
society organisations in the
areas of human rights, labour,
environment and anticorruption.



# 2.6 Corporate Responsibility Principles, according to the International Standard ISO 26000 for Social Responsibility

ELVAL follows the guidance provided in the ISO 26000 standard. ISO 26000 is the most comprehensive Corporate Responsibility standard offering guidance to organisations about how to implement actions and take measures to cover a series of Corporate Responsibility issues. ELVAL has incorporated responsible operating practices into all its activities to maximise the benefit for itself and for society as a whole in general.

At ELVAL, Corporate Responsibility is not limited to specific sectors but pervades all the Company's activities. For that reason, ELVAL implements a uniform management system which includes the three certified systems that the Company implements:

- ISO 9001:2008 Quality Management System run by the Quality Assurance Division.
- ISO 14001:2004 Environmental Management System run by the Health & Safety and Environment Division.
- OHSAS 18001:2007 occupational health and safety system run by the Health & Safety and Environment Division.

ELVAL's performance in relation to each principle and section of the ISO 26000 standard is presented in the GRI table at the end of this Report by matching the GRI indicators to the sections of the ISO 26000 standard.

#### **Cooperation with Local Communities**

The company strives to develop the areas in which it operates, implementing specific measures and running programmes to provide support. The majority of suppliers come from Greece and a significant portion of them come from the wider area of Viotia. At the same time a major part of the company's human resources needs are met by local communities, thereby contributing to more jobs for locals. ELVAL also organises Employee volunteer programmes each year with a social or environmental focus, to give something back at a local level.

#### **Human Nights**

ELVAL is firmly committed to respecting human rights and ensuring compliance with fundamental freedoms and human rights. ELVAL offers a work environment that respects diversity and provides equal opportunities for all. There has never been an incidence of discrimination or related complaint at ELVAL.

#### **Consumer Issues**

ELVAL has a responsible presence in the marketplace and the products and services it offers are top quality. The Company communicates with customers to identify and record possible complaints they may have and take appropriate corrective and preventative steps. In addition, ELVAL complies with all requirements as regards [H] the information it must provide on its Consumer products and services. As a result, Issues during 2012, there were no incidences of non-compliance with legislation and regulations related to the advertising and marketing of products, the information given to customers by the Company and the labelling that must accompany its products.



**Fair Operating** 

**Practices** 







**Employment Practices** ELVAL's human resources are the driving

force behind the Company's growth and development. The company has put in place an Employee Code of Conduct and Values, which all staff are obliged to implement in all areas of Company activities. Providing an equal opportunities and rewarding work environment, without discrimination and with significant opportunities for personal and professional development, is an objective

the Company constantly strives to maintain.

#### **Fair Operating Practices**

For ELVAL, responsibility in its operations is a matter of strategic priority. Although the risk for incidence of corruption is low, ELVAL has taken all the necessary measures to control and identify potential occurrences. To date there have been no incidences of corruption within the Company. ELVAL fully respects the right of ownership (material or intellectual) and strives to promote social responsibility.

#### **Corporate Governance**

The company seeks to ensure the maximum possible level of transparency in its operations and continuous, twoway, constructive collaboration with stakeholders. For ELVAL respect for the applicable legislative and regulatory framework and proper conduct are nonnegotiable principles.

Governance

#### **Environment**

ELVAL is committed to operating with respect for the natural environment and in full compliance with the applicable legislation. In many cases ELVAL's performance has gone far beyond the requirements laid down by law. The company implements an Environmental Management System to ensure comprehensive management of environmental issues. Continuous efforts are being made to reduce the company's environmental footprint through responsible actions to contain and minimise its impact on the natural environment.



One key factor that has contributed to ELVAL's business success is Corporate Governance. This has allowed the Company to grow correctly, has bolstered its competitiveness and fostered greater confidence among investors.

Implementing a proper corporate governance policy in line with the applicable Greek legislation and international practices means that the Company takes transparent, responsible decisions addressed at investors, while also safeguarding the interests of shareholders and company stakeholders.

Transparency in all our business activities, constitutes a non-negotiable principle for ELVAL's management team.

Deputy General Manager Administrative & Financial Sector

## **Our Commitment**

The Corporate Governance model implemented by ELVAL is a vital factor in the company's business success. The company operates:

- transparently in all its business activities, to ensure proper, two-way partnership with shareholders, customers, staff and all stakeholders.
- in compliance with the legislative and regulatory framework and the relevant standards.
- by implementing practices that go beyond the requirements laid down by law, while acting with integrity and ethos at all times.

In addition, ELVAL has adopted Corporate Governance practices related to how it is managed and run, which reflect the applicable legislative regime and the Corporate Governance Code published by the Federation of Greek Industries (www.sev.org.gr). When preparing the annual Board of Directors Management Report we reviewed the Code and recorded those areas where what we do differs from the guidance the Code provides (the relevant information is contained in the Company's 2012 Annual Financial Report).





**Committee** 

Internal Audit

rnal Audit



Bylaws



Members of Boards
of Directors



Executive Members



Non-Executive Members



Independent Non-Executive Members



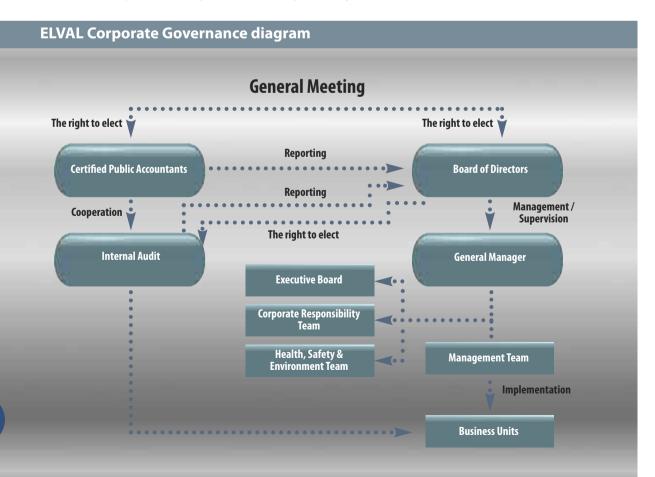
## **CORPORATE GOVERNANCE**

What we said	What we did		
That we would put in place a specialised Corporate Responsi- bility policy	We put in place ELVAL's Corporate Responsibility policy (see the se Social Responsibility and the Company')	ection 'Corporate	
That we would engage in more extensive dialogue with our stakeholders	In 2012 the company focused more on dialogue with stakeholder staff and shareholders.	s: customers,	
That we would ensure external verification of sections of the 2012 Corporate Responsibility and Sustainable Development Report	We ensured that the sections on Human Resources and Health & 2012 Corporate Responsibility and Sustainable Development Repexternal verification. External verification has many important be the future the Company wants to extend external verification to	ort underwent enefits, and in	

#### **3.1 Corporate Governance Framework**

ELVAL implements Corporate Governance practices according to the provisions of Law 3873/2010 and the special practices outlined in the Corporate Governance Code prepared by the Federation of Greek Industries. The Corporate Governance model implemented by the company includes:

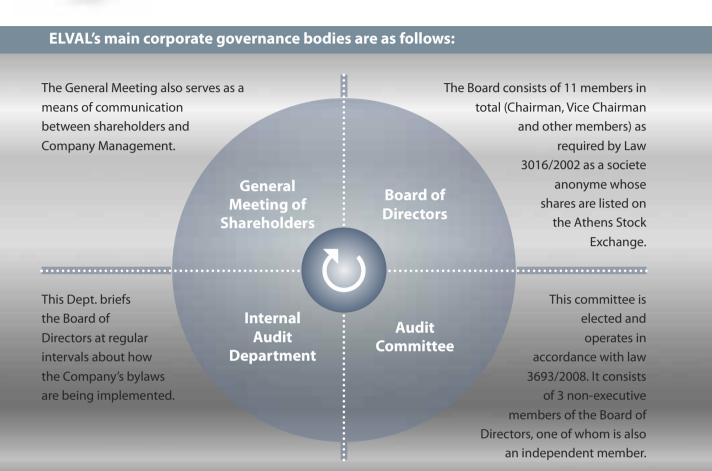
- Protecting the rights of all shareholders
- Ensuring a clear segregation of the roles of management bodies and that they are selected based on qualifications and experience in the Corporate Governance sector
- Transparency, integrity, responsibility in decision-making procedures
- Particular emphasis on Corporate Social Responsibility issues





In order to bolster corporate transparency and auditing mechanism within ELVAL the company has adopted bylaws. All employees are obliged to apply these across the entire spectrum of company operations. ELVAL's bylaws:

- Have been approved by the Company's Board of Directors.
- Record the competences, duties and obligations of each statutorily-mandated body, department or unit referred to in the Company's Articles of Association and the relevant legislation.
- Outline the basic operations performed by the Company and go well beyond the legislative requirements which relate to the obligations of companies whose shares are listed on the Exchange.



# 3.1.1 General Meeting of Shareholders

The General Meeting is convened and functions in compliance with the provisions of the Company's Articles of Association and the relevant provisions of Law 2190/1920, as amended and in force today. During the annual General Meeting the Board of Directors' performance is evaluated by the Company's shareholders. The evaluation criteria relate to how the Board of Directors performed and its activities over the previous year, primarily based on the Management Report the Board submits to the General Meeting. During the General Meeting of Shareholders, minority shareholders are also given the chance to participate, to express their views and to communicate with members of the Company's Board of Directors.

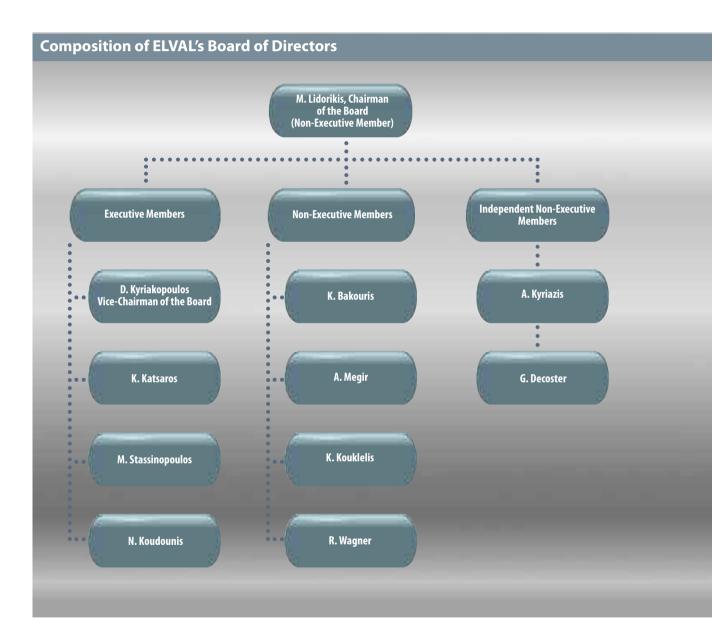
The Company fully complies with the provisions of Law 2190/1920 concerning who minority share-holders participate in the meeting and express their views. The remuneration for members of the BoD is tied into the Company's overall performance (including responsible operating practices) but at present there is no separate procedure for monitoring the BoD's performance on issues of responsible, sustainable operations.

#### 3.1.2 Board of Directors

The members of the Board of Directors are evaluated and elected each year by the Company's General Meeting

of Shareholders. The criteria used to elect the BoD members include experience, expertise, formal university qualifications, distinctions during their career, managerial skills, conceptual / synergistic and analytic thinking skills, social recognition and good character.

The current Board of Directors was elected by the Ordinary General Meeting on 28 June 2012 and its term in office is one year.



- \* 9 members of the BoD are Greek citizens while 2 members are foreigners.
- (1) Persons who do not hold shares in ELVAL (or who have a very small shareholding) and who are not dependent on the company or persons associated with it may be appointed as independent non-executive members. Members who do not perform duties on a day-to-day basis for the Company are appointed as non-executive members.

The Board of Directors by age				
Gender	Total No. of Board Members	<30	30-50	>50
Men	11	-	1	10

#### The Board of Directors:

- Is responsible for long-term strategy and the Company's operational targets.
- Receives briefings via quarterly reports which cover important topics and the performance indicators relating to health and safety and staff, and key environmental issues. The heads of the company's various departments brief the BoD and raise issues at BoD Meetings.
- Convenes at regular intervals and is responsible for providing guidance and taking decisions concerning the Company's operations. In 2012 the Board of Directors met a total of 58 times.

ELVAL has put in a place a procedure so that when necessary the Company's Quality, Environment and Health and Safety Managers can directly inform about the Board of Directors of issues of concern to them.

#### 3.1.3 Audit Committee

The Audit Committee is elected and operates in accordance with Law 3693/2008. It consists of 3 non-executive members of the Board of Directors, one of whom is also an independent member. Its main task is to support the Company's Board of Directors in accomplishing its mission, to ensure the effectiveness of accounting and financial systems, auditing mechanisms and business risk management systems, compliance with legal and regulatory frameworks and the effective implementation of Corporate Governance principles. In 2012 the Audit Committee met 4 times, with a full quorum.





# 3.1.4 Internal Audit Department

This Dept. briefs the Board of Directors at regular intervals about how the Company's bylaws are being implemented. Internal audits examine environment and health and safety issues and the results of those audits are sent to members of the Board of Directors. In addition ELVAL has a special independent audit team which carries out internal audits within the Company and is supervised by BoD members. The internal auditors on this team do not report to any other business unit at ELVAL and perform their duties independently and impartially.

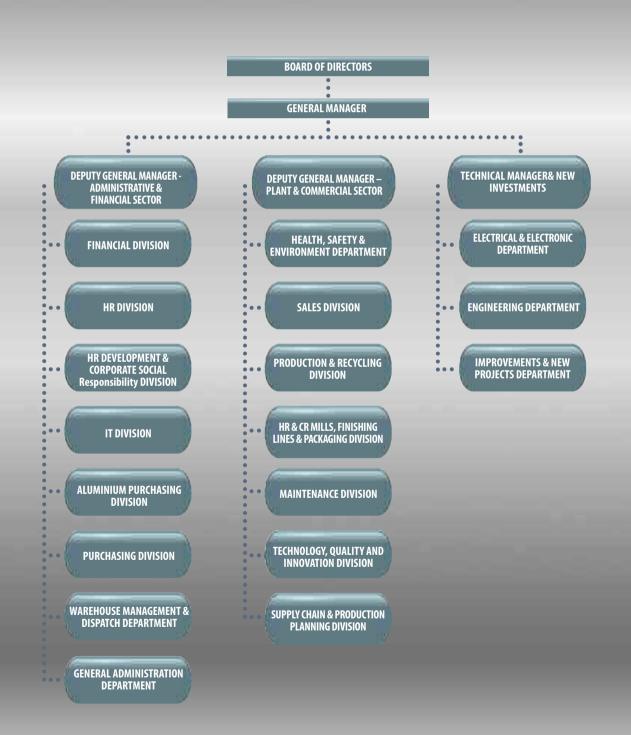
More information about ELVAL's corporate governance bodies is contained on pages 14 to 20 of the 2012 Annual Financial Report and on the company's website www.elval.gr (Investor Relations / Corporate Governance / Board of Directors) where short CVs of the members are also available.



# 3.1.5 Administrative Organisation

ELVAL's production, financial and administrative activities fall under the Company's General Management.

# **Company organisational chart**



# 3.2 Avoiding Conflicts of Interest

The Company has implemented specific policies and procedures to ensure that any conflicts of interest are avoided. In line with its policy for managing conflicts of interests between its members and the Company, the Board of Directors ensures there are no such conflicts and carefully reviews any instances of deviation from the confidential information policy. In addition, ELVAL has implemented a policy that prohibits hiring a person whose spouse or first / second degree relative (by blood or by marriage) already works for ELVAL, to safeguard the principle of independence in decision-making by its executives of the company in the various sectors in which it operates.

# 3.3 Risk and Opportunity Management

ELVAL operates in an economic and social environment which is characterised by various risks and opportunities. The Company has put in place and utilises structures and procedures to identify, manage and safeguard itself the risks it is exposed to. The main categories of risk which ELVAL is exposed to are as follows:

- Industrial risk
- Environmental & Occupational Risk
- Financial risks and uncertainties

ELVAL takes a preventative approach in the risk management procedure it implements. Environmental and health and safety risks are evaluated and managed accordingly in the context of the certified management systems the company has put in place that comply with the requirements of the ISO 14001:2004 and OHSAS 18001:2007 standards respectively.

In addition to risks, the business sector in which ELVAL operates also presents opportunities which the Company identifies and manages.

More information about how financial risks are managed is contained on pages 10 to 12 of ELVAL's 2012 Annual Financial Report which is available on the company's website, www.elval.gr (Investor Relations section).



More information about management, ELVAL's impacts and the opportunities which arise are presented in the 2011 Corporate Responsibility and Sustainable Development Report on page 35.

# 2013 Targets



- To provide training on transparency and Corporate Governance to the company's administrative staff (over the 2-year period 2013-2014)
- To support the activities of the NGO, Transparency International Greece.



ELVAL's success in the rolled aluminium market over the last 40 years has made it a name to be reckoned within the sector globally. ELVAL is the only Greek industry manufacturing rolled aluminium products.

One of ELVAL's top priorities and the company's competitive advantage, is the sheer quality of its products. At ELVAL we ensure that we offer top quality services. Aiming to the highest level of customer service and satisfaction, we implement a Quality Management System certified in line with the international standard ISO 9001. One major milestone for us was certification of the ELVAL Quality Management System in line with the ISO / TS 16949 technical specification for the automotive industry at the end of 2012.

At ELVAL, we strive to promote sustainable development across our entire supply chain and the supply chain of our suppliers. We are firmly convinced that promoting sustainable development generates important benefits for society as a whole.

> Deputy General Manager Plant and Commercial Sector

# **Our Commitment**

To achieve a continuous improvement in the level of customer satisfaction, ELVAL is committed to:

- manufacture products and provide services that meet or exceed customer requirements and expectations.
- systematically monitor customer needs and requirements to constantly improve the Quality Management
- provide ongoing training to staff, to achieve and exceed the necessary level of professional competence and the requisite know-how.
- set measurable quality targets which it will systematically monitor via periodic Management Reviews.
- invest in development, in research and innovation to constantly improve the quality and financial competitiveness of its products and services, for the benefit of customers.

€697.2

241.8 thousand tons

**ELVAL's exports** 

active suppliers

customers

reduction in Customer Complaints

**Customer Satisfaction Rating** 



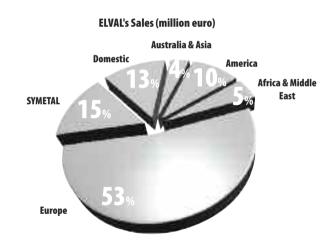
What we said	What we did
■ That we would reduce complaints  by 37% compared to 2011	■ Customer complaints dropped by 36.7%.
■ That we would run a customer satisfaction survey and implement corrective measures	■ The customer satisfaction survey was completed (See section 4.5 Customer Relations Management)
■ That we would acquire TS-16949 ✓ certification for automotive industry products	We successfully obtained certification for the quality management system for automotive industry products in line with the specifications in the ISO / TS 16949 standard.
■ That we would develop and sell very new 'green' products	<ul> <li>ELVAL developed 2 new 'green' products:</li> <li>New generation brazing alloys</li> <li>Aluminium alloys for multi-layer tubes (see section 4.2. Products and Services)</li> </ul>

# 4.1 Production and Sales

Over the last 40 years the company grew from a medium-sized regional industry into a global force in the aluminium sector. Its success was the result of unwavering efforts at all levels within the company as part of its policy to ensure continuous improvements; a philosophy which led to investments in cutting-edge production equipment.

Today ELVAL's production capacity exceeds 240,000 tons a year and it exports to more than 60 countries, offering to the aluminium market top quality, internationally acclaimed products. ELVAL exports its products to various countries on 5 continents including the USA, the EU Member States, China, Japan, Australia, Singapore, Taiwan and various Middle Eastern countries.

ELVAL's turnover in 2012 stood at euro 697.2 million, 72% of which related to sales outside of Greece. The company's strong focus on exports helped improve





Greece's balance of trade. ELVAL's total exports in 2012 stood at euro 502.4 million.



# 4.2 Products and Services

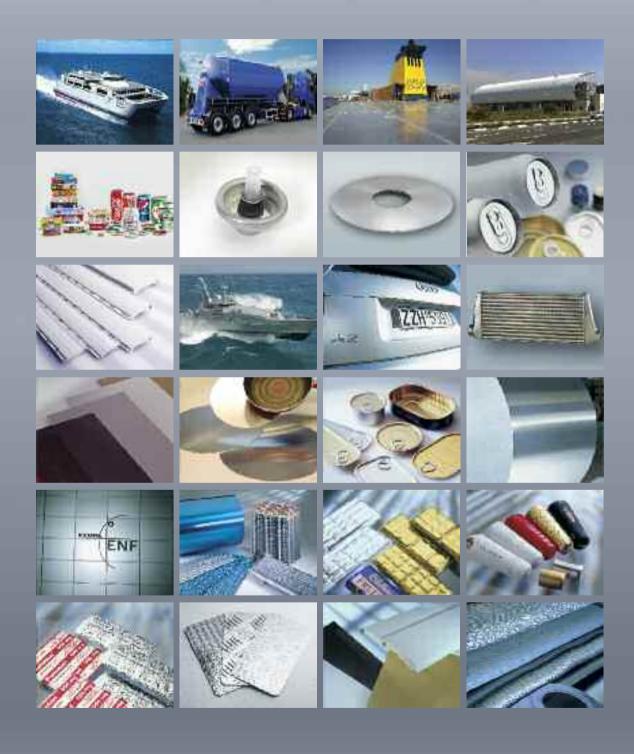
The unique mechanical properties and metallurgical characteristics of aluminium make it an attractive product for use in an every growing array of applications, meeting the significant requirements of the transport, ship-building, construction and food industry, among others. ELVAL is the only Greek industry manufacturing rolled aluminium products.

The company's product range is extensive and covers a large spectrum of **rolled aluminium** products ranging from strips of aluminium for aluminium packaging trays for the food industry and aluminium foil for packaging chocolate, chewing gum, etc. to aluminium products for the automotive industry and aluminium profiles for the construction sector. Combined with the extensive product range offered to the Greek and international aluminium market, the Company also offers a series of supporting services to ensure optimal, integrated customer service.

#### What is aluminium rolling?

Rolling is the process of down-gauging an aluminium slab through plastic deformation by passing it through two rolls (drums) rotating in opposite directions. Rolled aluminium products are normally made in two stages: hot rolling and cold rolling.





# Main product categories

- **Construction (sheets, coils, foil):** Building cladding, roofing and siding, roller shutters, garage doors, false ceilings, etc.
- Rigid Packaging (sheets, coils): Soft drinks cans, food tins and closures
- Flexible Packaging (foilstock): Aluminium foil for household use, packaging for chocolate, chewing gum and cigarettes, food packaging, medicinal product packaging, etc.
- Transport (sheets, coils): Shipbuilding applications, trucks (fuel tanks, etc.), train wagons, etc.
- Household appliances / utensils (sheets, coils, discs):
  Solar heaters, freezers, cookware
- Automotive Industry (coils): Chassis parts, various parts, noise and thermal insulation, etc.
- **Lithographic Sheets**: for printing applications

# **Services**

- Complete solutions through the companies in which ELVAL participates, including the ability to choose between a standard or a customised solution depending on customer's requirements
- Technical support before and after sales
- Quick delivery service
- Capability of recycling returned scrap, aiming at serving customers and conserving natural resources as well as saving energy.

With respect to the environment, ELVAL has developed a series of environmental friendly products such as:

- ELVAL ENF: aluminium sheets for architectural applications
- Green Alloy: An alloy made from metal taken 100% from scrap aluminium
- Brazing Alloys: Multi-layer alloys for heat exchangers. In a continuous effort to supply the aluminium market with innovative and sustainable solutions, ELVAL developed high-tech brazing alloys (consisting of multiple layers) for car heat exchangers.
- Aluminium alloys for multi-layer tubes
- Products for use in renewable energy source projects (parts for wind turbines and solar panels).

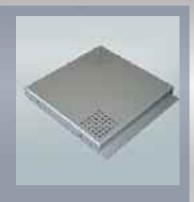


# **ELVAL ENF: aluminium sheets for architectural applications**

ELVAL ENF energy-efficient panels consist of pre-painted sheets of special alloy aluminium used to dress buildings.

ELVAL ENF aluminium sheets are non-flammable and conform fully with international fire protection regulations regarding building materials. Their high energy efficiency also conforms with European directives regarding energy efficiency performance for buildings.

Their key characteristics are robust construction, light weight, exceptional resistance to corrosion and their long life plus they are fully recyclable.



# **Green Alloy: Utilising recycled aluminium**

The Green Alloy product is an alloy of metals derived exclusively from recycled, scrap aluminium, resulting in a particularly low environmental footprint during the production process, compared to the production of a similar product from primary aluminium. Green Alloy is already being exported to France, Spain, Bulgaria and Romania and is also supplied to ELVAL's subsidiary, ELVAL COLOUR S.A., to be used in interior decorating. Given that "Green Alloy" is made exclusively from scrap, its production is in line with ELVAL's goal to increase scrap use rather than primary aluminium.



# Brazing Alloys: Multi-layer alloys for heat exchangers

In a continuous effort to supply the aluminium market with innovative and sustainable solutions, ELVAL developed high-tech brazing alloys for car heat exchangers. Brazing alloys are highly resistant to corrosion and are being used in "new generation" exchangers by the automotive industry. The unique properties of brazing alloys allow the thickness of materials to be reduced meaning that they can be easily used in the car industry.

- The reduction in the size and weight of the exchanger leads to a reduction in the vehicle's overall weight.
- The unit's cooling cycle is improved and consequently engine CO<sub>2</sub> and pollutant emissions
  are lower.



# **Multilayer Tubes**

A large number of manufacturers and professionals in the hydraulic and heating systems sectors are showing increasing interest in using multilayer tubes in their constructions. Complex multilayer pipes consist of a combination of layers of aluminium and plastic overlapping each other. Multilayer materials have advantages over both plain plastic and metal tubes and can meet the needs of customers both in relation to flexibility and elasticity in construction and high mechanical tolerance levels against leaks, high pressure and zero salt accretion.

In 2012 ELVAL developed aluminium products for multilayer tubes offering exceptional ad-

In 2012 ELVAL developed aluminium products for multilayer tubes offering exceptional advantages in use, such as: considerable flexibility and ease of folding, exceptional welding properties, significant endurance during bending, corrosion resistance and durable welds between aluminium and plastic.

Multilayer tubes are being used in a wide range of industrial applications such as household water supply and sewerage systems, drinking water facilities, central heating and under floor heating systems, gas transmission or distribution of special liquid fuels.

In each of these uses, the multilayer tubes have a positive impact on the application's energy consumption levels and directly affect efficient operations.

- 1. They ensure a stable, continuous flow and zero leaks of the gas / liquid being carried.
- 2. When used in under floor heating, they achieve energy savings of 30-40% compared to conventional radiators. (They contribute to low functional costs because in order to achieve the preferred temperature in under floor heating the water entering the system is 40oC to 60oC while in ordinary radiators the temperature is 70oC to 80oC. This temperature difference means that the boiler is in operation for fewer hours and consequently less fuel is consumed).

ELVAL is continuing to optimise the quality of its multilayer tube products to meet growing customer demands for new applications. One of the most innovative solutions is spiral geothermal tubing that can be used by geologists for heat applications by pumping geothermal energy and using it in systems fuelled by geothermal fluids.







# 4.3 Product & Service Quality

For ELVAL, ensuring quality products is a strategic choice, a competitive edge, and a matter of business responsibility. For that reason it implements a Quality Management System certified in line with the requirements of the ISO 9001:2008 standard.

To maintain and improve its trust-based relationship with customers the Company has given priority to:

- innovation, primarily via R&D activities
- implementing cutting edge management and administration methods
- closer cooperation with customers
- improving products and equipment processes.

In addition, to ensure the top quality of its products and services ELVAL has adopted the following practices:

The areas where products intended to be used as food packaging are manufactured and packaging, controls are carried out in line with the ISO 22000 food safety standard (HACCP).

In the areas where processing and manufacturing of materials related to food (foodstock, canstock) take place, there is strict compliance with standards that ensure the safety and hygiene of products that will ultimately be in direct contact with foods.

ELVAL has set up a special team to oversee matters related to the application of HACCP requirements (ISO 22000).

All aluminium products of the Company comply with the provisions of Directive 94/62/EC regarding packaging waste management. ELVAL strives to attain the relevant certificates of compliance for its products.

# **Product Quality Marks**

The quality of the Company's products and their suitability for applications and the markets they are intended for is certified by the appropriate approved standardisation bodies.













# Certification of the Quality Management System in line with ISO/TS 16949 specifications (for the automotive industry)



Having put considerable effort ELVAL's staff has successfully achieved the certification for the Quality Management System of the plant, in line with the technical standard ISO / TS 16949 for the automotive industry, following an evaluation performed by an independent certification body.

The objective of ISO/TS 16949 is to support the development of quality management systems to ensure continuing improvement by placing emphasis on error prevention and reduction in deviations and in supply chain wastage. ELVAL's Quality Management System is now certified for

the production of rolled aluminium products for the automotive industry.

This achievement confirms the importance that ELVAL attaches to its fundamental values which include continuous improvement of equipment and emphasis on the development of innovative products, fuelled by company's personnel who are focused on continuous development and growth.



# Implementation of the Lean Six Sigma Quality Management System

ELVAL has since a long time now set its sights on total quality and continuous improvement. With this in mind, it has begun implementing a new Quality Management System of Lean Six Sigma. This system offers a concise, systematic approach that aims at improving operations and the quality of implemented procedures.

The Lean Six Sigma approach includes a thorough process analysis for cost cutting, profitability increase, acceleration of production processes and waste reduction among other things. In 2012 eight top executives from ELVAL attended a Lean Six Sigma system training course and identified the further steps that need to be taken to implement the system in the company.

# 4.4 New Technology and R&D

Product innovation in ELVAL is achieved by conducting new tech R&D. Given the increasingly competitive international environment in the aluminium products sector, the company has strategically opted to focus on constantly improving its production capacity by investing in know-how and equipment that will allow it to provide an even larger range of high value-added solutions to customers. To help it achieve this the Company accepts the advice of R&D Centres such as the:

- · ELVAL Metallurgy Centre
- · The Hellenic Metal Research Centre.
- The R&D Department of FURUKAWA SKY ALUMINUM Corp. which ELVAL has a long-term technical support and know-how transfer agreement with.

ELVAL also has a special Research, Development & Technology Department and makes substantive investments in continuous training for its staff. Having identified customer requirements, ELVAL's Research, Development & Technology Department then proposes innovative products which are developed in partnership with them for specific applications and then registers the relevant patents. A patent that was recently registered for aluminium sheets for flooring refrigerator trailers, is the one of ELVAL Grain.

In practical terms, these strategic guidelines can be translated into the manufacture and sale of products with special features such as products with special tolerances or non-slip properties, products that can undergo deep pressing and drawing, flat sheets of rolled products with high quality lacquers, and products manufactured from 100% recycled aluminium. ELVAL keeps itself abreast of the latest cutting-edge technologies by maintaining close contacts with the largest international firms manufacturing and installing aluminium processing equipment.

# 4.5 Customer Relationship Management

ELVAL's responsible presence in the Greek and international markets is reflected in the high degree of customer satisfaction. ELVAL's main concern is to cultivate a relationship of trust with its customers through a long-term and fruitful association.

# 4.5.1 Product and Service Evaluation

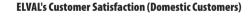
ELVAL stays in contact with its customers and evaluates their opinion in order to identify any areas where it can make improvements. For this reason, ELVAL asks its customers to evaluate its products and services on the basis of critical parameters that are particularly pertinent to their satisfaction, such as:

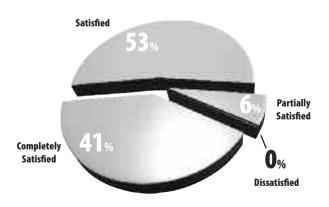
- Product quality
- On-time delivery
- Immediate response to commercial and technical issues
- Complaint management
- Innovation
- Environmental friendliness.



It also conducts a customer satisfaction survey to identify the level of customer satisfaction. These surveys are conducted every 2 years in collaboration with a specialised independent firm. Based on the results of the customer satisfaction survey for 2012, there were two main conclusions:

- 70% of customers abroad and more than 90% of the domestic market have a good to excellent opinion about the company. Compared to 2010 the company's performance has remained unchanged for foreign customers while it improved for domestic customers.
- 95% of foreign customers and 100% of domestic customers believe that the quality of ELVAL's products ranges from very good to excellent. This reflects an improvement in performance compared to 2010.





# **ELVAL's Customer Satisfaction (International Customers)**



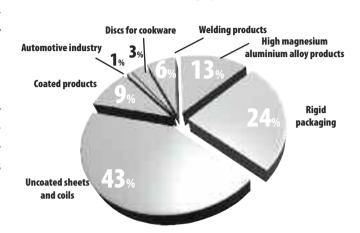
By evaluating the survey results and the measures taken in that direction, ELVAL hopes to maintain this high level of customer satisfaction.



# 4.5.2 Complaint Management

ELVAL has implemented procedures to receive, record and management possible complaints from customers. Complaints are considered as an opportunity for improvement, and they are immediately examined and addressed.

In 2012 the total number of complaints ELVAL received was down by 37% compared to 2011, reflecting the ongoing endeavours to improve the company's performance in terms of quality products and top class services.



**Claims Category** 

# 4.5.3 Responsible Communications

The company ensures that all promotional measures and product advertising comply in full with national law. Moreover, ELVAL does not sell products which are subject to public consultations or ongoing disputes.

ELVAL has voluntarily committed itself to provide full and clear information by adopting the Hellenic Advertising & Communications Code.

- This code has been prepared by the Hellenic Association of Advertising and Communication Agencies, the Hellenic Advertisers Association, and radio and television stations, and relates to all advertising for all types of products and services and all forms of commercial and social communication.
- The Code lays down rules of professional ethics and moral conduct which should be observed in relation to citizens consumers by all persons involved in advertising, i.e. companies advertising their products, advertising agencies and advertising media, and principals and proxies for all the above forms of communication.

# 4.6 Responsible Purchasing

For ELVAL, its suppliers are valuable partners, as the quality of materials and supplies is directly related to its products. Managing suppliers is a critical factor in development and for that reason the Company implements specific procedures to manage its suppliers.

The principles ELVAL has adopted as a basis for its relations with suppliers are:

- Equal treatment
- Objective evaluation
- Transparency

- Integrity
- Fairness

- Sincerity
- Respect for people

# 4.6.1 Environmentally Responsible Procurement

One of ELVAL's strategic goals is to increase the use of recycled (scrap) aluminium compared to primary aluminium (in other words the aluminium derived from mining natural resources). This combines protection of the natural environment (natural resource savings, energy savings and reduced waste) with major financial benefits for the Company. When selecting suppliers, ELVAL views the existence of certified quality management systems in a particularly positive light since these promote environmental protection right along the entire supply chain and encourages environmental responsibility among businesses in general.

# 4.6.2 Procurement with Responsibility for Health and Safety

ELVAL ensures that it offers the maximum possible level of health and safety not just for its own staff but also for the staff of suppliers and contractors working at company premises. When examining whether to work with a contractor ELVAL considers that essential conditions are in compliance with the relevant legislation and the Company's in-house safety rules. The safety rules implemented by its employees must also be implemented by contractors within its facilities. One step that is vital before starting any collaboration with a contractor is that the contractor fills out and signs a special form undertaking to comply with all the points in ELVAL's occupational health and safety rules.

# 4.6.3 Procurement Supporting Local Communities

ELVAL collaborates in total with more than 5,000 suppliers and contractors. The company seeks to give something back to the areas in which it operates by selecting local suppliers if that is feasible. In doing so it helps bolster the economy of the local community and promote growth.

# 4.6.4 Responsible Procurement – Safeguarding Human and Labour Rights

ELVAL ensures that human and employment rights are implemented both in terms of its own activities and within its sphere of influence. To ensure that the law is correctly implemented, before any contractor can start working with the Company we ensure that the contractor fills out and signs a special form in which it warrants that its staff are insured with the appropriate social security providers. ELVAL also carries out a check to ensure that all employees of contractors who work at its facilities are insured and that the relevant provisions are complied with.

# 2013 Target Start informing the supply chain about ELVAL's Corporate Responsibility issues.



e recognise the major contribution of our people in our successful performance. Without the support and commitment of our staff, we would not have achieved our corporate objectives.

ELVAL's people constantly expand their knowledge and skill-set, which is the foundation on which the very growth and development of the Company is based. For that reason we are systematically investing in our human resources, placing emphasis on continuous training and development by running a series of training workshops and courses to improve the knowledge and skill set of employees at all levels in the company.

The Company ensures that employees are rightly rewarded for their contribution, and provides equal opportunities for advancement, while respecting diversity and internationally enshrined human rights.

HR Development & CSR Division

# **Extract from the Principles contained in the Employee Code of Values and Conduct**

The Corporate Governance model implemented by ELVAL is a vital factor in the company's business success. In this sector the Company operates in:

- Employees should behave properly in a **responsible**, **respectful**, **honest manner** and with **integrity** towards colleagues, customers, associates, suppliers and members of the local community.
- All possible and lawful measures should be taken to **protect** the **environment** and the **cultural wealth** of the local community in which the company operates, and especially so within its area of remit.
- All forms of **discrimination** based on gender, colour, religion, national origin, citizenship, age, special needs, marital status, sexual orientation, socio-economic position or other characteristic protected by law and by generally accepted human values, are prohibited.
- The company ensures that all employees receive **continuing education** and training in order to promote their professional advancement.

**767**Employees

4489
Employees drawn from the Local Community

**Recruitments** 

**Departures** 

64% of Staff from the Local Area

The percentage of women in positions of responsibility

(out of the total number of women)

of Employees attended training in 2012

9,039
Hours of Training

iours or maining



What we said	What we did
■ That would we train members of the Corporate Responsibility Team about human rights and the challenges of the modern age	■ We held a special training workshop on human rights attended by members of the Corporate Responsibility Team and executives from all of ELVAL's departments.
■ That we would train the company's security staff about human rights issues	✓ ■ We ran a special training course on human rights for the company's security staff.

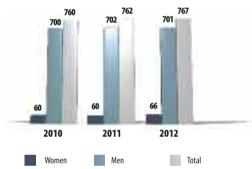
# **5.1 ELVAL's Human Resources**

The cornerstone of ELVAL's success is its staff who has played a defining role in achieving its strategic objectives and Sustainable Development. ELVAL recognises the important contribution its staff makes and ensures that its human resources are responsibly managed and satisfied.

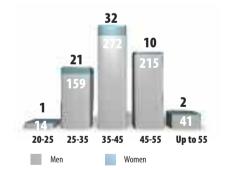
At the end of 2012 the Company employed a total of 767 full-time staff, a figure slightly up compared to the previous year but that increase was significant given the economic situation the country faces. For yet another year the staff mobility rate was quite low at just 8.6%.

ELVAL encourages the recruitment of young people from the job market and works in partnership with Greek universities to organise info-events at its premises so that students have the chance to get to know the company and what it does, and so that ELVAL can come into contact with potential future executives. ELVAL also had 16 students on work placement at its facilities in 2012.

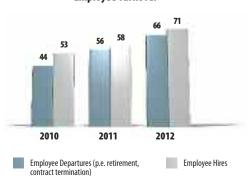
# Human Resources Data



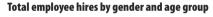
#### Distribution of Workforce by Age and Gender group

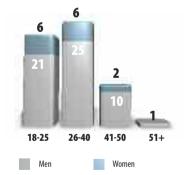


#### **Employee Turnover**

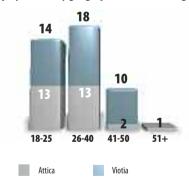








Total employee hires by geographical sector and age group



# **5.2 Responsible Employment Practices**

As a company that respects human rights and takes a responsible stance towards its employees, ELVAL offers equal opportunities in terms of payment, development and career advancement. During recruitment the company places emphasis on the skills of each candidate and evaluates the degree to which he/she meets the specifications for the post on offer.



# 5.2.1 Equal Opportunities and Human Rights Support

ELVAL encourages the equal treatment of both genders and offers equal opportunities both when filling vacant posts as well as in terms of the career advancement of its employees. In 2012 almost 8.6% of the staff complement were women. The percentage of women is relatively low given the nature of the company's activities (industrial sector) and due to the fact that ELVAL's facilities are far from urban centres; factors which do not favour the recruitment of women. The company acknowledges the importance of diversity and implements policies to promote diversity.



The Company implements a HRM Policy designed to provide equal opportunities without discrimination (on grounds of gender, race, religion, national origin, nationality, age, special needs, marital status, sexual orientation, socio-economic status, educational level). In 2012, 19 members of the company's staff were of non-Greek nationality.

The company is committed to respect for human rights and compliance with man's fundamental freedoms and rights as is clearly stated in the ELVAL Code of Conduct.

The company is opposed to child and forced labour and fully implements the provisions of the law in this regard. The procedures it has put in place ensure that no one under the age of 18 can be employed. There were no incidents of child or forced labour in 2012 or in any previous year.

There has never been an incidence of discrimination or related complaint at ELVAL.

## Diversity and equal opportunities training

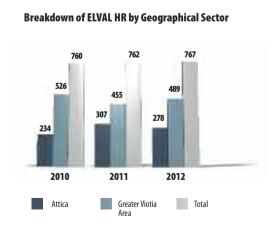
A special workshop took place at ELVAL's facilities in 2012 relating to respect for human rights, diversity and equal opportunities in the workplace.

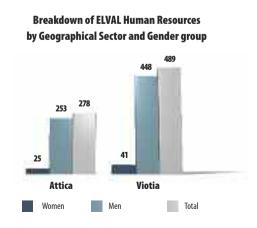
The workshop was designed to provide information and raise awareness among employees about those issues and was attended by senior executives from all departments and divisions of the company. As part of the workshop participants engaged in debate about how to promote diversity and ensure that human rights are safeguarded by the company as well as about the positive actions that could be taken in this regard.



# **5.2.2 Human Resources and Local Communities**

ELVAL seeks to ensure that its business operations generate a positive, productive relationship with the social environment in which the company operates, allowing it to contribute to general economic growth in the country as a whole and to benefit local communities by creating jobs and offering business opportunities.





It therefore attaches priority to hiring workers from the local community, thereby bolstering employment figures at local level.

ELVAL is an important local employer since the vast majority of its staff come from the local communities where it is based (in 2012 489 employees out of a total of 767 came from the local community).

#### 5.2.3 Additional Benefits

The Company pays its staff more than the amount specified by law but also goes one step further offering all staff additional benefits (100% of the people employed by ELVAL are on full-time contracts).

With the aim of supporting employees and their families with major health issues, the company runs a series of information, support and prevention programmes.

# Just some of the additional benefits ELVAL offers include:

# The support the Company provides to employees and their families includes:

- private insurance for all staff against risks to life and health
- checkups for all employees
- half-board hospitalisation allowance for all employees
- loans and cash assistance
- free transport for staff using company vehicles
- company car and mobile phone for executives
- accommodation for employees in line with company policy

- Rewarding employees' children who have been admitted to universities with a laptop
- Christmas party and summer camps for the children of employees
- Financial support for personal or family emergencies (mostly health-related issues), in addition to amounts covered by insurance, in line with company policy
- rewards for company employees who have been working for ELVAL for 25 years.
- rewards for employees who came up with the 2 best ideas in 2012

# Support schemes for serious illnesses

Programme beneficiaries		ation / ning		selling port		ntion / essment	Blo Bar	
	Yes	No	Yes	No	Yes	No	Yes	No
Employees	$\sqrt{}$		$\sqrt{}$		$\sqrt{}$		$\sqrt{}$	
Employees' families		V		V		<b>√</b>	√	
Community members		<b>√</b>		√		√		

# 5.2.4 Responsible Employment Practices: Compliance with the Principles of the SA 8000 Standard

Social Accountability 8000 is an international standard which lays down specifications about how to improve working conditions and safeguard human rights. SA 8000 includes basic specifications and procedures for health and safety, child labour, forced labour, collective bargaining, working time, basic pay, discrimination, and supplier / subcontractor evaluation.

SA 8000 is based on the specifications and declarations issued by the International Labour Organisation (ILO), and UN conventions on human rights and employment practices.

ELVAL has voluntarily implemented a system that meets the requirements of SA 8000 but has not yet certified that system. In most cases it has more than covered the minimum requirements outlined in the standard. In doing so the company guarantees that its modus operandi ensures compliance with human rights and the implementation of fair employment practices. ELVAL acknowledges the vital role its staff play in its success as a business so far and has therefore taken measures to implement responsible HRM practices.

When managing its human resources ELVAL follows a specific policy and a binding Code of Employee Values and Conduct.

ELVAL's approach to each of the 8 categories addressed by the standard is presented below.

#### **Child Labour**

ELVAL is opposed to child labour. The company fully implements the provisions of law banning child labour and its procedures ensure that no one aged under 18 can be employed by the company under any circumstances. There were no incidents of child labour in 2012 or in any previous year. As a matter of principle, ELVAL does not collaborate with suppliers who support or encourage child labour. ELVAL carries out the relevant checks on its suppliers to ensure this.

## **Forced Labour**

ELVAL is opposed to and condemns forced and mandatory labour. Under no circumstances are forced or mandatory labour practices used in the context of the company's operations. ELVAL's labour relations are based exclusively on consensual cooperation and mutual benefit for both sides (employees and company). As a matter of principle, ELVAL does not collaborate with suppliers shown to implement forced and/or mandatory labour practices.

#### Discrimination, Equal Opportunities and Diversity

ELVAL implements a HRM Policy designed to provide equal opportunities without discrimination (on grounds of gender, race, religion, national origin, nationality, age, special needs, marital status, sexual orientation, socioeconomic status, educational level). ELVAL prohibits all conduct which could result in discrimination, intimidation, gesturing or verbal/physical threats.



# **Health & Safety**

Safeguarding employee health and safety is a top priority for ELVAL. The Company ensures that it provides a safe working environment by drastically reducing all relevant risks and preventing potential accidents. Company Management is committed to complying with the legislation, implementing health and safety standards and providing the necessary resources. The Company's excellent performance in this sector can be demonstrated by its certified occupational health and safety management system (OHSAS 18001:2007).

(More information about occupational health and safety is available in the section entitled 'health and safety').

#### **Collective Bargaining**

The Company respects and implements applicable collective labour agreements and the relevant labour law. The company is opposed to all forms of discrimination and offers equal opportunities to all employees.

# **Disciplinary Practices**

ELVAL labour relations are based on dignity, mutual respect, cooperation and integrity. Under no circumstances can corporate punishments be used or psychological or physical coercion, nor can employees be verbally abused. The following are considered to be acceptable disciplinary practices: Oral rebukes, written warnings, written reprimands, and invitations to make a statement.

#### **Working Time**

ELVAL fully complies with the applicable national legislation on working time, public holidays, overtime and also offers employees the amount of leave specified by law in each case.

#### Pay and Remuneration

ELVAL seeks to provide employee satisfaction and fair pay. The salaries provided to employees cover all the requirements of the relevant legislation in all cases, and in the majority of cases salaries are equal to or higher than those specified in the national collective labour agreements. In addition, the company pays remuneration to employees in cases of overtime in line with the relevant provisions of law. ELVAL pays its staff salaries above and beyond the minimum set by law and also offers a series of additional benefits to all employees.

(more information about additional benefits is contained in the section on Human Resources, 5.2.3. Additional Benefits).

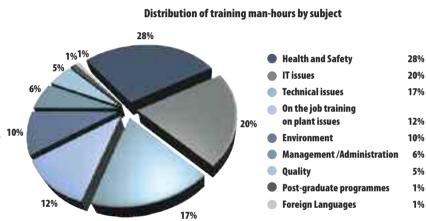
ELVAL informs suppliers and subcontractors of these practices who must be aware of the need to and undertake to constantly improve working conditions at their facilities. In addition the company carries out inspections at suppliers' facilities and collects the documentation required to ensure that they comply with the requirements of SA 8000.

# **5.3 Employee Evaluation System**

The key objective in appraising employees is to ensure that they continuously improve and develop themselves and for that each employee being appraised has access to the results of his own personal appraisal.

ELVAL evaluates employee performance each year in order to ensure that staff are constantly growing and developing, to improve the way in which the company is organised, to identify possible training needs, to reward excellent professional performance and to encourage employees to improve their performance levels. The employee performance appraisal system is applied to all executives and employees of ELVAL and a similar specific system applies to workers at the company's plants. Employees are appraised by comparing their performance in the duties assigned to them against targets set based on a specific procedure.

To ensure that executives have a fair, merit-based and constant incentive to improve their skills ELVAL also implements a 360 Degree Evaluation System. This particular procedure presupposes the subordinates' participation in the evaluation of junior and senior executives in order to increase and enhance dialogue and communication at all company levels.



# **5.4 Training and Development**

In addition to providing job and career advancement opportunities, the Company also seeks to ensure the personal and professional growth of its staff by providing training and life-long learning. To this end it offers:

- in-house programmes, specifically tailored to employee needs;
- training programmes outside the Company (in Greece and abroad);
- workshops;
- postgraduate studies;
- on-the-job training;
- partnerships with speakers and foreign companies, mainly on issues related to aluminium industry knowhow.

For executives in particular, training needs and areas where professional skills could be further developed are identified using the performance evaluation system. For employees involved in production, training needs are identified by the relevant supervisors in each department.

In 2012 the company offered more than 9,000 hours of training, corresponding to 11.8 hours of training per employee who received training and 8.2 hours of training to every employee on the company's workforce.





It should be noted that ELVAL also provides training to the employees of contractors it works with regularly. Training primarily relates to Health, Safety and Environment or Quality issues, although other topics may be addressed. In 2012 ELVAL trained a total of 93 employees of third parties.

Training subject matter	No. of participants	Hours of training
Health & Safety	389	990
Environment	94	211
On-the-job training on general / other issues	153	286
Quality	84	50
Total	720	1,537

# 5.5 Internal Communication

Internal communication contributes to improved levels of cooperation between employees, ensures information is available about important issues and fosters a climate of trust between staff and management.

In 2010 the company built a large meeting room with a capacity of 600 seats which it uses to foster and encourage two-way communication between Management and staff.



# 2013 Targets



- To provide training on Corporate Responsibility issues to the company's administrative staff (over the 2-year period 2013-2014)
- To run an info and awareness raising campaign for ELVAL's employees on issues of serious illnesses in partnership with a NGO.





afeguarding our employees' health and safety and that of our associates is a top priority for us at ELVAL.

Our commitment in the occupational health and safety arena focuses on building a working environment free of risks, injuries, safety incidents and occupational diseases.

Company's success in achieving this objective is soundly proven by the implementation of a certified Occupational Health and Safety Management System according to OHSAS 18001:2007 standard, and to a large extent by the involvement of all employees in the system and the general sense of responsibility shown in relation to occupational health and safety issues.

Our 'Zero Injuries' target remains a top priority for us. We place particular emphasis on prevention and continuous improvement in the occupational health and safety area, through regular training courses, investments in accident prevention methods and protective equipment, as well as in safety audits to ensure that safe techniques are being correctly implemented in the workplace".

Health, Safety & Environment Department

# **Our Commitment**

ELVAL's commitment in the occupational health and safety arena focuses on building a working environment free of risks, injuries, accidents and occupational diseases. In this context:

- Our primary and continuous goal is to ensure the highest possible level of health and safety for employees, associates and visitors.
- We provide the necessary resources (financial, human or organisational, etc.) to achieve this goal.
- We recognise that promoting health and safety is a best business practice and we are committed to constantly improve the level of health and safety.
- We are committed to comply with the relevant legislation and to implement the strictest health and safety standards.
- We view health and safety as a key criterion when it comes to evaluate and to take all business decisions.
- We give the highest priority to prevent accidents and to check out hazardous situations before they fully unfold.
- We acknowledge the vital importance of the human factor in health and safety issues and ensure that the company's staff is kept constantly informed and their skills in this sector are constantly improved.
- We support the active involvement of all company's staff, irrespective of their place in the hierarchy in our endeavour to improve the company's health and safety performance levels.
- We seek to build a safety-based culture for all company's activities, including the operations of associated companies, contractors, and suppliers.

1.5

million euro investments in the Health and Safety Area 5,922
hours of Training of Health
and Safety Issues

hours of Training per Employee

1,652
workplace Safety Audits

14

Incidents (LTI) involving lost man-hours

582

man-days lost due to accident

17.1

Total Reported Incidents (TRI) indicator Safety Incidents down

20%

verall



# What we said

# What we did

- That we would prepare occupational risk assessment studies for the company's new machinery
- We completed the occupational risk assessment studies for the company's new equipment
- That we would install life lines on 50% of the company's cranes
- We completed installation of life lines on 50% of the company's cranes
- That we would create an in-house School for Safe Handling of Lifting Equipment to train 25% of the company's staff
- We trained a total of 35 workers out of 294 (12% in total) whom the company considered needed to attend the relevant training

# 6.1 Occupational Health and Safety Management System



To ensure that it takes a comprehensive approach of health and safety issues ELVAL implements an Occupational Health and Safety Management System at all its production plants certified according to the OHSAS 18001:2007 standard.

The company achieves continuous improvements in the health and safety area by effectively implementing the System, investing in projects and programmes and also thanks to the contribution and involvement of all employees who act with responsibility in relation to these matters.

Each year ELVAL implements an extensive investment plan, in terms of projects and protective equipment to prevent accidents and rationally assess and manage occupational risks to ensure our goal of Zero Injuries.

The annual health and safety needs are evaluated, ranked, and the relevant steps are taken in line with the targets set by the Company's Health, Safety & Environment Division, and are approved by ELVAL's management team. The company's total expendi-

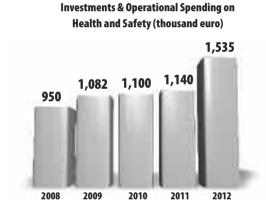
# **Tools to change mindsets**



- Behavioural safety audits
- Building a safety climate
- Investigation of all occupational safety incidents
- Involvement of the entire company in improvement effort
- Creation of a safe working environment



ture on health and safety in 2012 exceeded euro 1.5 million. For every new project taking place at ELVAL's facilities, ergonomics, functionality and safety in use are priorities when it comes to design and implementation stage of the project.



# **Organisational Structure**

ELVAL has a permanent team of executives to ensure that the Health and Safety System is implemented at company facilities to monitor compliance with safety rules and regulations and to foster the **creation of a safety climate**. To this end, safety foremen have been appointed at each plant\* who communicate with all employees every day about all safety-related incidents, changes, and outcomes.

<sup>\*</sup> This is a pilot programme currently being run by the Maintenance Departments.

# **6.2 Health and Safety Training**

Health and safety training is provided to ELVAL's staff and to contractors' employees as well. The issues addressed are not limited to the company's legal obligations or its procedures and standards, but also cover specialised topics such as:

- first aid workshops run in collaboration with the Hellenic Red Cross
- employee training concerning occupational health and safety issues
- employee training concerning safe conduct
- employee training concerning fire safety
- employee training concerning safety when transporting cargo
- training of safety against electrical hazards
- employee training about emergency response
- training for behavioural safety auditors
- training for machinery and equipment operators (forklift trucks and cranes)
- training in safe working methods (on-the-job training)

# 6.3 Health, Safety & Environment Month

The Health, Safety & Environment Month is now a firm fixture on ELVAL's annual calendar and is designed to promote knowledge about health, safety and environmental issues and to raise more awareness among staff in this sector. For the 8th consecutive year the company has run this scheme, confirming that occupational health and safety is a top priority and unwavering principle for ELVAL.

The 2012 Health, Safety & Environment Month was a success like previous years, with a high level of

participation by staff at all levels within the company. During the month the company ran a long training course to ensure continuous improvements in employee technical skills on critical aspects of safety such as how to use breathing and hearing personal protection equipment, and how to load and transport cargo safely, and various environmental topics were also addressed. Printed materials were also distributed to

In 2012 5,922 hours of training about Health and Safety were provided.



The in-house School for Safe Handling of Lifting Equipment was set up. A total of 35 workers out of 294 (12% in total) for whom the company considered needed to undergo the relevant training were in fact trained.





all company staff and associates about Health, Safety and Environment at work and away from the workplace. The subjects discussed in the training courses each year are chosen depending on the special needs that have to be covered.





# **6.4 Behavioural Safety Audits**

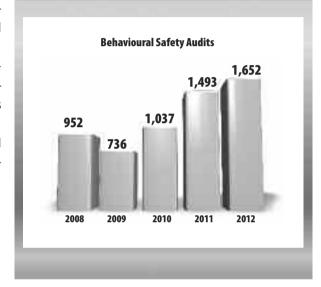
One important tool ELVAL uses is behavioural safety audits that seek to limit hazards and raise greater awareness among all members of staff. Each day almost all members of ELVAL's management team carry out scheduled and unscheduled safety visits based on the methodology the company has developed. During those visits members of the management team talk to all employees about safety issues (i.e. how to properly use personal protection equipment or about safety signage and rules) and in general management and employees are engaged in a constructive exchange of views and proposals in order to improve occupational safety.



What make behavioural safety audits effective?

- When the audit is carried out by fully training, expert auditors.
- Scheduled, comprehensive audit tours are carried out (the heads of departments and their teams are accountable for achieving targets).
- The workplace safety audit procedure comprised of 6 steps is meticulously complied with.
- The audits are substantive and have a significant impact on the way people work each and every day.
- Commitments are made to take all necessary corrective steps, and when needed duties are delegated and completion of the steps taken is checked.
- The data collected is analysed effectively and used to ensure that the company is constantly improving in that sector.

- 76 trained auditors
- Workplace safety audits are carried out at least twice per month
- A specific method is used to approach all employees.



## **6.5 Occupational Health and Safety Preventative Programmes**

Each year as part of the Occupational Health and Safety Management System a series of action plans are implemented to reduce accidents, check and/or eliminate hazards, improve the working environment and generally speaking improve company performance in terms of health and safety. Just some of the programmes implemented in 2012 or which were underway from the previous year are listed below:

#### **Preventative Health Programme for Employees**

- The company runs a fully-equipped infirmary at its premises attended daily by a nurse, with regular visits by the occupational physician.
- Measurements for harmful agents are taken.
- All employees undergo checkups.





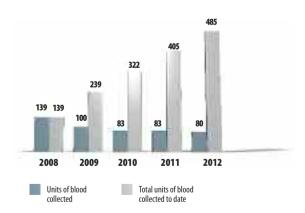


A blood bank is kept to meet the needs of employees and their families. The company schedules 8-9 voluntary blood drives a year. A mobile blood drive unit from Athens "Laiko" General Hospital travels to the Company's premises for this purpose. Over the last 5 years (2008-2012) a total of 485 units of blood have been collected.

#### **Preventative Safety Programme for Employees**

- Scheduled health and safety audits are carried out with the participation of the heads of departments and employees to identify dangerous activities and situations to allow corrective and preventative measures to be taken to prevent incidents from occurring.
- Accidents and incidents are suitably investigated to identify underlying causes and take corrective and preventative measures, to avoid similar situations recurring in the future.
- Printed guidelines about safe working practices have been distributed to employees.
- Multimedia have been developed relating to safe working practices.
- A printed health and safety at Work manual has been distributed.

#### **Blood Donation Programme - Results**





- Training courses are organised in partnership with external bodies to provide continuous updates and training to staff about health and safety issues.
- Training is provided and programmes are run to improve the housekeeping of areas within the plant (5S methodology).
- The risk of workplaces is reassessed with the involvement of employees and using reliable risk assessment tools.
- Improvements are made and where necessary action plans are drafted and a budget set aside to implement them.
- Surveys are carried out to procure and use cutting edge technology personal protection equipment appropriate to the needs of each post.
- Emergency drills are conducted to ensure staff are ready and that equipment is working properly.

#### 6.6 Health and Safety Figures

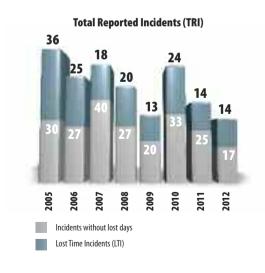
ELVAL systematically monitors and records its performance in the occupational health and safety area. In this sensitive sector the Company's objective is to constantly reduce the number of occupational accidents to eliminate them completely, and to ensure there are no occupational diseases among its staff. In 2012 the company performed better than the previous year in relation to its health and safety indicators.

To date no occupational diseases have been recorded at ELVAL.

Benefits from investigating accidents:

- · Repeated occurrences are prevented
- Problems in safety management procedures are identified
- Occupational safety commitment is demonstrated by all employees

**LTI Frequency Rate** 



14.99

13.32

13.28

8.02

8.02

8.02

7.65

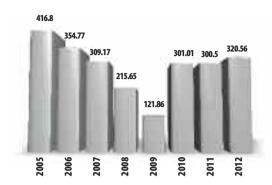
7.68

7.71

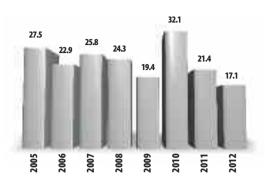
Lost time incidents remained at the same levels, while Incidents without lost days were reduced 20% compared to the previous year.

LTI: Lost Time Incidents. In calculating lost days, counting begins the day after the safety incident occurred and includes minor safety incidents that needed only first-aid attention and nearsafety incidents.

#### **Incident Severity Rate**



#### **Total Incident Frequency Rate**



The frequency index decreased in relation to the previous year, due to the reduced incidents–TRI (31 incidents in 2012, versus 39 in 2011).

ELVAL fully complies with the relevant national legislation on recording, investigating and disclosing any possible accidents to the competent authorities. Once an incident is recorded in the Incident Log, the circumstances surrounding the event are investigated with the aim of determining the true causes that led to the injury. Subsequently, corrective and preventive measures are designed and implemented. At the same time, the incidents are reported to the competent bodies (Regional Centre for Occupational Risk Prevention – KEPEK and social security funds).

	Lost Time		No. of days off work due
Frequency	Incidents (LTI) X 10 <sup>6</sup>	Severity	to injury X 10 <sup>6</sup>
indicator =		indicator =	
	No. of man-hours worked	(Lost day rate /	No. of man-hours worked

# 2013 Targets



- Installation of life lines on 50% of the company's cranes.
- Completion of training for lifting equipment operators and assistant operators.
- Implementation of the pedestrians visitors safety movement project.



espect for the environment and protecting nature are objectives of primary importance for ELVAL. To this context the company has adopted a comprehensive environmental policy and is committed to ensure that its business development is environmentally responsible. ELVAL implements specific systems and procedures and always operates to prevent pollution, to comply with the applicable legislative and regulatory framework, and to constantly improve its performance on environmental management issues.

Environmental protection at ELVAL is the result of management's commitment and is achieved by comprehensively managing the environmental impact of its operations and by implementing an Environmental Management System certified in line with ISO 14001:2004 at all the company's production plants.

As a practical demonstration of our commitment to continuous improvements in this sector, we are investing in new infrastructure, monitoring our performance and implementing environmental management programmes to achieve the target of a continuous reduction in our environmental footprint.

Health, Safety & Environment Division

# **Our Commitment**

We are committed to ensure that our business development respects the environment and ensures compliance with the principles of sustainable development. Just some of the steps taken which indicate ELVAL's commitment to the environmental aspects of sustainable development are listed below:

- The Company monitors its environmental performance, having adopted best practices based on international standards when it comes to environmental management.
- Appropriate members of the Company's staff systematically monitor and record all factors that could affect the environment. Staff then intervene when needed to ensure that the permissible emission limits specified in the relevant legislation are complied with.
- ELVAL uses special pollution reduction technologies to minimise gaseous and aqueous emissions to the environment.
- The Company has installed and runs a by-product recycling and re-use system to ensure greater natural resources savings and to minimise the environmental footprint of its production activities.
- All departments recycle paper, crates, plastic, batteries, electrical and electronic waste, and metal packaging and rubber.
- The Company holds ISO 14001:2004 certification, helping ELVAL make systematic endeavours to monitor and constantly improve its environmental performance.

1,805

MWh/tn of product
Specific Thermal Energy
Consumption

MWh/tn of product Specific Electricity Consumption

of product

1.58
m³/tn of product

**Specific Water Consumption** 

6.28

million euro Spent on Environmental Protection 96%
of waste was recycled
or re-used

325

Kg CO<sub>2</sub> per ton of product Specific Direct Emissions 676

Kg CO<sub>2</sub> per ton of product Specific Indirect Emissions 47%

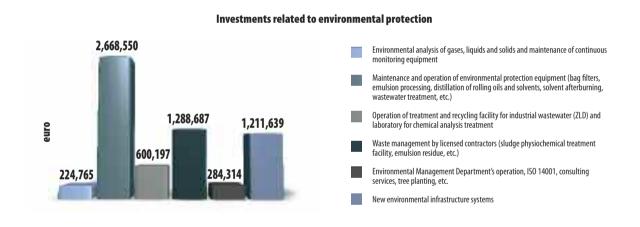
% of recycled (scrap) Aluminium used



What we said			What we accomplished			
	That we would increase the number of training hours on environmental issues by 20%	<b>V</b>	■ We increased the number of hours of training for employees on environmental management issues by 55%. Employees were also briefed about environmental management issues as part of on-the-job training, provided by specialised staff within the company			
	That we would further improve infrastructure and equipment to deal with emergencies	<b>'</b>	During 2012 investments were made to improve infrastructure and equipment to cope with emergencies, such as the operation of the preventative control and remote warning systems			

### 7.1 Investments and Expenditure on Environmental Protection

To ensure comprehensive environmental protection ELVAL makes major investments and incurs considerable expenditure each year. Total expenditure and investments for environmental protection in 2012 stood at euro 6.28 million.



## 7.2 Environmental Management System

In order to protect the environment and ensure comprehensive management of environmental issues, ELVAL has put in place an Environmental Management System according to the ISO 14001:2004 standard certified by an independent certification body.

Environmental protection is ELVAL's management team commitment. The company has put in place on environmental policy and all employees are obliged to comply with it. The environmental policy seeks to promote environmental

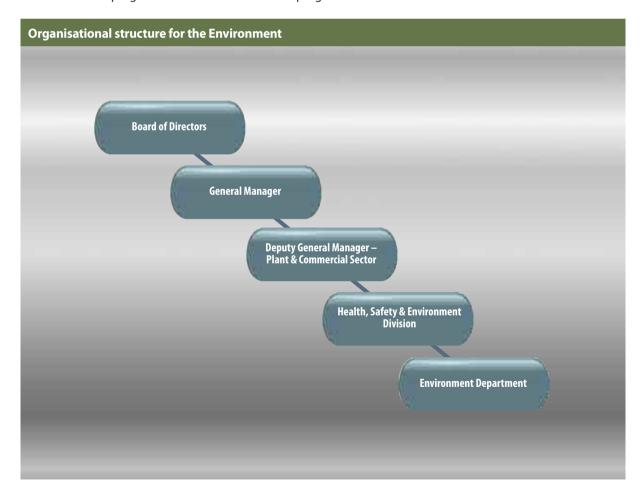
awareness and responsibility both by management and by all employees, and does not simply require compliance with the applicable legislative provisions but also that the company goes beyond them where that is feasible.

# **Audits and Compliance with Legal Requirements**

ELVAL's guiding principle is full compliance with the relevant national and European environmental legislation. It continuously carries out environmental audits at all facilities to check compliance with the legislation and observance of the company's environmental procedures and measures. The results of these environmental audits are presented to ELVAL's management teams and additional measures are taken if necessary. In 2012 no complaints were made and no fines were imposed on the company for environmental issues.

#### **Administrative structure for the Environment**

A specific management structure has been put in place to manage the company's environmental issues, with a special Environmental Department staffed by experts who implement the Environmental Management System and monitor the progress of ELVAL's environmental programmes.







#### **Training about the Environment**

Effective environmental protection arises as a result of the collective endeavours and culture of all employees. ELVAL ensures that employees are trained and are aware about the environment by organising the relevant training workshops. In 2012 more than 856 hours of training were provided and a total of 284 employees received training on environmental issues.

Environmental management training indicators	2012
No. of employees involved	526
Hours of training	856

It should be noted that ELVAL provides training about environmental management issues to its contractors' employees regularly. In 2012 ELVAL trained a total of 94 employees of third parties.

Training for third party employees	2012
No. of participants	94
Hours of training	211

The main categories in which ELVAL implements environmental management activities are listed below:

- Use of natural resources like water, energy, raw and ancillary materials
- Waste management, and atmospheric emissions
- Prevention measures and the ability to handle emergencies and incidents.

#### 7.3 Raw Materials

The main raw materials the company uses to manufacture its products are primary aluminium, scrap aluminium and plasticising agents. In 2012 the total amount of raw materials used was 258,841 tons while production amounted to 243,490 tons.

Category of materials	2012
Primary aluminium	115,738
Scrap aluminium	34,286
Master alloys	6,947
Aluminium slabs for hot rolling	89,010
Oxygen	120
Argon	564
Nitrogen	712
Coil coating materials	4,173
Rolling oils	919
Solvents	442
Emulsions	298
Degreasing chemicals	340
Filtration aids	475
Total	258,841

One overriding objective for the company is to use raw and ancillary materials with the maximum degree of efficiency since an increase in efficiency leads, among other things, to a reduction in the waste generated.

Raw materials and products manufactured (in tn)	2012
Raw materials used	258,841
Product manufactured	243,490

Like all industries, it is essential for ELVAL to use various chemicals during the production process. The use of chemicals is necessary to properly process metals. ELVAL strictly complies with the applicable legislation as regards the use and disposal of chemicals and takes additional measures to limit their use to absolutely necessary levels. All actions that ELVAL takes to ensure the proper use and management of substances, fully conform to the standards and requirements set by the Material Safety Data Sheets (MSDS) and relate to:

- storage in water-tight and secure areas, where necessary;
- · user training in proper handling and prevention of leaks into the environment;
- · conducting readiness drills in case of emergency.



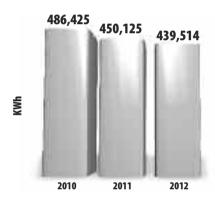
### 7.4 Energy Use

ELVAL consumes energy for its operational needs. Due to the nature of the production process, it has increased needs in thermal energy, mainly required by the melting, pre-heating and annealing furnaces in the various stages of the production process. ELVAL ensures that energy is used efficiently and has made investments in equipment and reengineered processes where that was feasible in order to achieve savings.

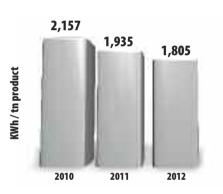
#### **Thermal Energy**

In 2012 total thermal energy consumption reached 439,314 MWh. Likewise, specific thermal energy consumption stood at 1,805 KWh per ton of product, down some 15.8% compared to the average specific thermal energy consumption (2,145 KWh/tn of product) over the 3-year period 2009-2011. This reduction was primarily due to the increase in the Melting Department's productivity and the recycling of aluminium.

**Total Thermal Energy Consumption** 



Specific Thermal Energy Consumption

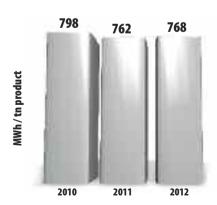


Almost all energy consumed (98.4%) came from burning natural gas in the production process and heating of premises, while just 1.6% was consumed to meet transport needs of the plant.

**Electric Energy** 

In 2012 the specific electricity consumption was 768 KWh per ton of product, slightly increased by 0.8% compared to 2011.

**Specific Electric Energy Consumption** 



### 7.5 Climate Change

Climate change is an important global problem which is made worse by pollutant gases emitted by human activities. ELVAL recognises the importance of the problem and ensures that it limits the CO<sub>2</sub> emissions from its operations.

ELVAL's energy needs are primarily met by natural gas which is one of the 'cleanest' fossil fuels compared to other conventional energy sources such as coal or oil. The majority of ELVAL's energy consumption comes from the need to recycle, smelt and process metals, which also results in CO<sub>2</sub> emissions. Energy consumption for transport and heating (diesel) accounts for just 2% of carbon dioxide emissions (CO<sub>2</sub>)

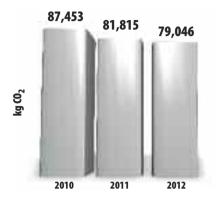
In short, CO<sub>2</sub> emissions produced by ELVAL can be separated into two groups:

- direct emissions that result from fossil fuel consumption (diesel and natural gas);
- indirect emissions that result from the Company's electricity consumption.

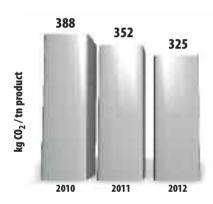
In 2012 ELVAL's total direct emissions were down 3.4% on top of a previous reduction in 2011.

Specific direct  $CO_2$  emissions reached 325 kg per tn of product, representing a significant drop of 16% compared to the average over the 3-year period 2009-2011 (388 kg  $CO_2$  / tn of product). Specific indirect  $CO_2$  emissions reached 676 kg per tn of product, representing a drop of 12% compared to the average over the 3-year period 2009-2011 (769 kg  $CO_2$  / tn of product). The reduction in both direct and indirect  $CO_2$  emissions was due to a further improvement in the production schedule.

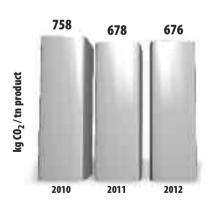
#### Total Direct CO<sub>2</sub> Emissions



Specific Direct CO<sub>2</sub> Emissions



Specific Indirect CO<sub>2</sub> Emissions



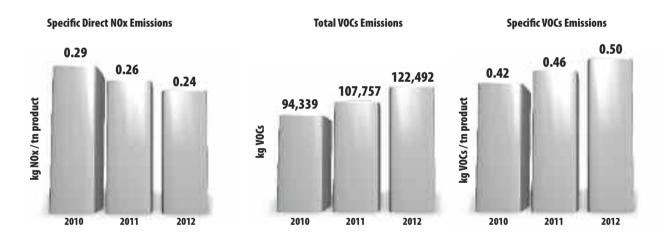


#### 7.6 Air Emissions

Emissions of nitrogen oxides (NOx) as well as volatile organic compound (VOC) emissions result from the production process. ELVAL monitors and suitably manages these emissions with the goal of ensuring the last possible deterioration of the air. A series of measures have been taken to ensure this such as:

- regular equipment maintenance and calibration to minimise the emissions released into the atmosphere;
- installation of bag filters on all points of emission that need to be handled in order to arrest particles and thus minimise emissions into the atmosphere;
- installation of a delacquering furnace with an after-burner system for environmentally friendly aluminium recycling;
- operation of an after-burner in the pre-coating line to eliminate VOCs;
- Operation of a fume scrubber to withhold vapours during the pre-coating process.

As a result of these measures taken by the ELVAL, NOx emissions per tn of product dropped by 17% compared to the average over the 3-year period 2009-2011 (0.29 NOx/tn of product).



Total VOC emissions in 2012 increased by 13.7% compared to the average for the 3-year period 2009-2011. The 13.7% increase in specific VOC emissions compared to the average for the 3-year period 2009-2011 was due to increased production at the pre-coating unit.



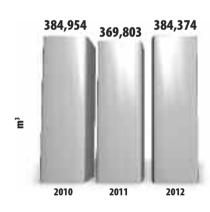
#### 7.7 Water Use

Water usage is essential in ELVAL's production processes. However, the company acknowledges the importance of this natural resource and takes all the appropriate measures to efficiently use it and limit the quantities used to the absolute necessary. At the same time, where feasible it re-uses water and places particular emphasis on minimising wastewater disposal.

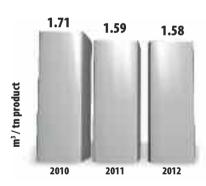
In 2012 specific water consumption was 1.58 m<sup>3</sup> per tn of product down 13.2% compared to the average for the 3-year period 2009-2011 (1.82 m<sup>3</sup>/tn of product).



**Total Water Consumption** 



**Specific Water Consumption** 



#### 7.8 Waste

ELVAL has an integrated waste management system that covers all production stages right up to final disposal of the waste. Over the recent years it has placed particular emphasis on techniques to reduce the volume of waste and to re-use waste either on-site or via external licensed associates. As a company that respects the natural environment, ELVAL complies in full with the applicable legislation and frequently takes additional measures that go beyond the statutory requirements.

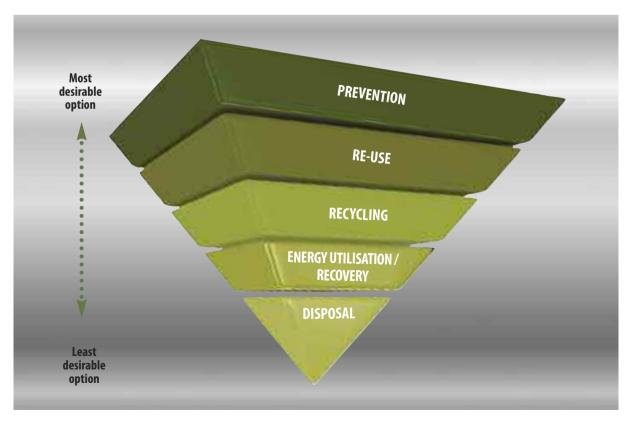
ELVAL has developed a series of management techniques that it applies for each type of waste to reduce the environmental impact to a minimum, and has adopted Best Available Techniques (BAT) in line with EU specifications.



# **Waste Management Programmes**

- Filter units have been installed to recover rolling lubricants and solutions to allow them to be re-used in the production process resulting in significant natural resource savings and a reduction in the volume of waste generated.
- A three-stage evaporation unit has been installed to separate out emulsions into their oil and aqueous phases, thereby visibly reducing the volume of end waste to be disposed of.
- An innovative method was developed to process main types of solid waste generated by the production
  process, in order to utilise the residues from the aluminium recovery process. Using this new method ELVAL
  has managed to achieve approximately a 10,000 tn reduction in the quantity of waste to be disposed of,
  and has also made a substantive contribution to saving natural resources since the new materials are used
  in steel production.
- An extensive programme has been put in place to recycle packaging and other recyclable materials such as paper / cardboard, wood, plastics, metals, rubber, batteries, used electronic and electrical equipment, fluorescent lights and car batteries.

#### **Ranking of Waste Management Methods**



All the above measures ensure that no waste resulting from ELVAL's production processes is discharged uncontrollably into the environment, while at the same time, there are significant savings in natural resources.

Most of the waste generated is recycled or utilised to generate energy. As it is clear from the diagram below, only a small portion of the waste ends up in landfill sites, thereby minimising the company's impact on the natural environment.

#### **Managing Wastewater**

ELVAL takes the following steps to manage wastewater:

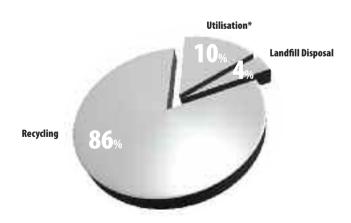
- It has installed a wastewater treatment plant capable of fully recycling water in the production process.
- It operates a physico-chemical treatment plan for wastewater from the pre-coating line.
- There is an extensive network in place to recycle water from cooling systems to ensure that water resources are saved.

To ensure that these units operate properly the Company has a comprehensive monitoring plan in place which includes:

- Continuous monitoring of the quality parameters of treated wastewater which is to be released to the environment.
- Regular audits by experienced staff to ensure that the treatment systems are working properly.



**Waste Management Method** 



\* Utilisation (energy use or other use)



#### 7.9 Transportation

Both the nature of the Company's activities and the location of its production plant require personnel to travel there and that raw materials be taken to and products taken from the production plant.

In order to limit  $CO_2$  emissions to the atmosphere from the consumption of liquid fuels when transporting personnel the company has taken initiatives such as those listed below:

- It has installed teleconferencing systems which it used to communicate with customers and associates abroad.
- · Employees are transported using company buses.
- Staff are recruited from the local community.

#### 7.10 Aluminium Recycling

The main raw material that ELVAL uses, is aluminium which derives from bauxite ore processing. However, there are only finite quantities of bauxite ore in nature which is why society needs to ensure that those quantities are properly managed. Aluminium production and usage is increasing worldwide, driving the need for environmental impact management.

Aluminium recycling is one of the most effective ways of achieving this aim, as it considerably reduces environmental impacts, both by drastically reducing the use of raw materials, and by cutting the amount of waste generated while also ensuring energy savings.

Aluminium recycling entails specific benefits for the natural environment since it drastically reduces the impact from the use of primary aluminium. For example, aluminium recycling (secondary aluminium production) uses around 95% less energy and a similar reduction in corresponding greenhouse gas emissions than producing primary aluminium directly from bauxite ore. Furthermore, secondary aluminium production contributes to natural resource conservation, considering that each ton of aluminium requires four tons of bauxite ore, which has a significant impact on natural resources.

For several years now ELVAL has been making efforts in this area to promote responsible operating practices. They are evident in:

- investments in new cutting-edge technology for environmentally-friendly melting and casting of recycled aluminium.
- operation of the Aluminium Can Recycling Centre (CANAL) to promote recycling of used aluminium cans and to raise awareness in society about recycling and its benefits.

In 2012 47% of all raw materials used by ELVAL to produce aluminium was scrap\*.



More information about aluminium recycling at CANAL is available in the 'Society' section of this Report.

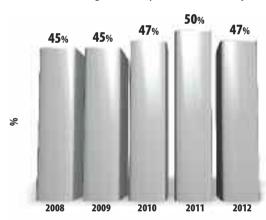
#### **Product Life Cycle Analysis**

ELVAL ensures that its environmental issues are comprehensively managed. In this regard it examines the impacts on the natural environmental overall throughout the life cycle of its products.

The Life Cycle Analysis of a product is a tool that can be used to generate useful conclusions about the environmental impacts arising through a product's entire life cycle.

ELVAL meets a significant part of its requirements for raw material by using recycled scrap aluminium. In this manner, in addition to reaping economic benefits, there is a drastic reduction in environmental impact, as seen from the life cycle analysis of aluminium products since there are drastic reduc-

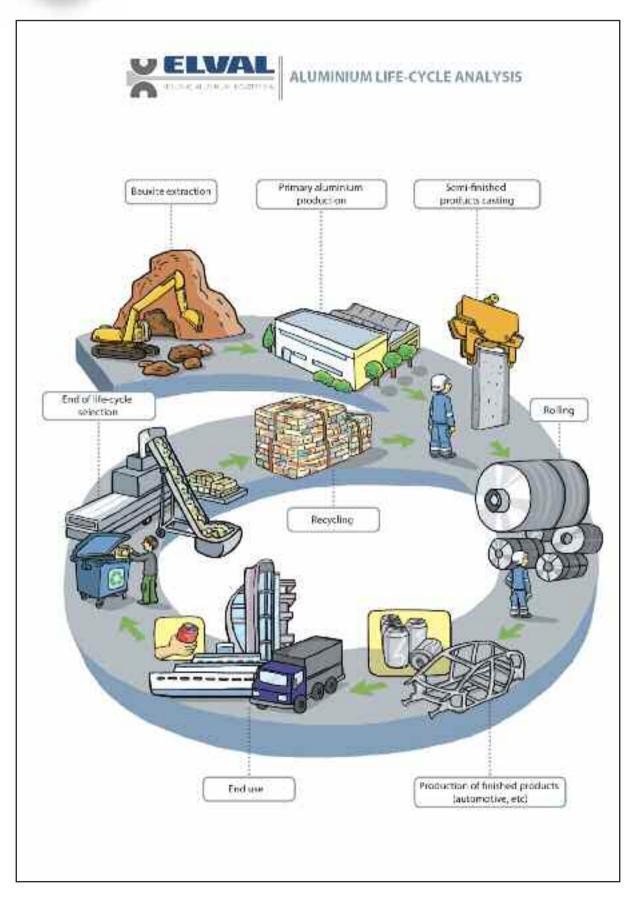
#### Percentage use of recycled aluminium scrap\*



\* Percentage use of recycled aluminium in relation to primary aluminium, including internal recycling, resulting from the production process.

tions in numerous environmental impact parameters such as energy and water consumption, greenhouse gas emissions and other atmospheric pollutants, and waste generation is also reduced.







In 2012 staff from ELVAL attended a special life cycle analysis workshop to help the company better organise its activities in this sector.

# 2013 Targets



- Pilot operation of a biomass composting unit
- Installation and operation of a biological treatment plant using MBR technology to process urban waste
- Increase in the number of hours on on-the-job briefings for employees by 40% about:
  - a) environmental management issues and
  - b) timely identification and handling of potential environmental incidents, by specialist staff of the company.



ELVAL recognises the importance of giving something back to society, especially the local communities in which it operates. The contribution and responsible approach toward society as a whole has been identified as one of the key issues in ELVAL's Corporate Responsibility and Sustainable Development.

In order to bolster local employment levels, the Company draws a significant part of its staff from members of the local community. ELVAL also realises how important it is to bolster entrepreneurialism at local level too, and where feasible selects suppliers from the local community.

In order to promote the practice of recycling aluminium in Greece ELVAL has set up the Aluminium Can Recycling Centre (CANAL) which combines aluminium recycling with environmental information campaigns and actions to raise awareness among school pupils and the public.

General Manager

# **Our Commitment**

To promote aluminium recycling in Greece.

Note that the targets set by the European Union require 50% of all waste in the Country to be recycled by 2010, compared to the 10% which is being recycled today. ELVAL set up the Aluminium Can Recycling Centre (CANAL) in response to that need and as part of its Corporate Responsibility programme, bearing in mind that the promotion of aluminium recycling is directly associated with its business operations. The Centre began operations in 1997 on the initiative of the Chairman of ELVAL's Board of Directors, who was highly sensitive to the need to recycle more aluminium.

CANAL receives, sorts and packages used aluminium cans. It then sends them to the ELVAL plant to be recycled using environmentally-friendly technology and to re-enter the production process. However at the same time CANAL runs a comprehensive programme to brief, educate and raise awareness about aluminium recycling among school pupils.

CANAL's comprehensive programme does not merely have the unmitigated support of ELVAL's senior management team. It was set up and operates each day as a tool for transforming senior management's vision about promoting aluminium recycling to society as a whole and the younger generation in particular a reality. That is because proper environmental behaviour and practices like recycling are burned into the Company's DNA.









**Classes visited CANAL** 



million euro of Social Product

Pupils took part in the interactive educational course 'Life without Garbage' in 2012

100



What we said		What we did
■ That we would continue the 'Life without Garbage' educational programme	V	We successfully ran the 'Life Without Garbage' educational programme in 2012 as well.
That we would develop a better website for CANAL to provide better information and pro- mote aluminium recycling.	V	The new website is currently being developed and will be completed and go live in 2013.

#### 8.1 ELVAL's Social Product

Through its operations ELVAL generates value for all collaborating stakeholders. By paying salaries and taxes, building partnerships with suppliers and making investments and via its other activities, the company generates direct value of stakeholders and indirect value for third parties by creating jobs, and so on.

Allocation of the social product (in euro thousand)	2011	2012
Salaries, employee benefits and social security contributions	33,167	32,630
Taxes paid	232	0
Payments to capital providers	9,636	10,260
Payments to suppliers	473,241	530,306
Investments in fixed assets and equipment	21,855	29,178
Investments in society in general	238	256
Total	538,369	602,630

#### 8.2 Social Contribution Initiatives

Each year ELVAL supports a series of bodies, organisations and associations making its social awareness a reality. Indicatively, some of the main social contribution activities the company engaged in, in 2012, are listed below:

- Support for Transparency International Greece, in organising the one-day event 'State and Corruption: Institutions From fall to rise' held on 28.11.2012. Transparency International Greece is a NGO which has been operating since 1997 for the sole purpose of combating corruption.
- Support to the Piraeus Disabled Vocational Training Lab offering computers and other hardware.
- For the second consecutive year the Company supported the International Biodiversity Organisation in relation to its online training course about the environment and Sustainable Development. The Organisation's e-learning course seeks to integrate the environmental dimension into various activities and to date individuals from 119 countries have taken part.
- Sponsorship for the BRAVO 2012 event held by the NGO QualityNet Foundation.
- Sponsorship for the Goulandris Natural History Museum to help organise Christmas events based on the museum's philosophy of Nature, environment and culture. In addition ELVAL purchased a large number of tickets for the specific events at the museum. The company offered the tickets to employees so that they and their families could attend the Museum's Christmas events.



- The company is also there for local associations, providing active support for their sporting events. In 2012 it provided sponsorship for the local sports club ELLOPIAKOS.
- Support was also provided to the SIKIARIDEIOS Foundation, for the Open Care Centre which trains children and young people with mental disabilities and learning difficulties.

#### **8.3 Employee Volunteer Programmes**

As a sign of their social awareness, ELVAL's staff has taken the initiative to design activities to give something back to society, with an emphasis to the local community. Against that background, for the third consecutive year an in-house volunteer programme was run in order to collect food, clothing and footwear, toys and books. The programme was run in December 2012 and the items collected were sent to the Holy Metropolis of Thiva and Livadia to be sorted and distributed to low-income families and institutions in the wider Viotia area.



## 8.4 'Green Metal': An Opportunity for Recycling

The range of applications that aluminium has in modern societies coupled with its special properties have resulted in it being dubbed a 'green' metal. Aluminium meets both technological and environmental-ecological demands, and is a 100% recyclable product with many useful properties.

One process that is particularly important for Sustainable Development is aluminium recycling since it contributes to the conservation of natural resources and energy savings. ELVAL's goal is to promote recycling in Greece and to that end set up the innovative Aluminium Can Recycling Centre (CANAL) in 2003.

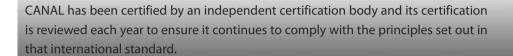
## 8.5 The Aluminium Can Recycling Centre (CANAL)

CANAL's purpose is to promote and grow the recycling of aluminium cans in Greece, a material which is one of the most recyclable materials worldwide. CANAL receives, purchases and packages old aluminium cans and then sends them to ELVAL's plant at Oinofyta so that they can re-enter the production process, which entails



numerous benefits for society as a whole. Major investments have been made to ensure that this process operated by ELVAL uses cutting edge technologies that are environmentally-friendly. (For more information visit CANAL's website, www.canal.gr).

CANAL has an Environmental Management System in place, certified in line with the ISO 14001:2004 standard, whose main principle is continuous improvements in environmental performance.





Year	Quantity of used aluminium cans collected by CANAL (tn)	
2006	415	
2007	421	
2008	591	
2009	737	1
2010	834	170
2011	630	
2012	139	表示

#### 8.5.1 CANAL's Activities & the Promotion of Recycling

In addition to the aluminium cans it collects, CANAL has also developed a comprehensive programme to brief, educate and raise awareness about aluminium recycling among school pupils. CANAL is an environmental information point that is open to school pupils, individuals, businesses and organisations every day. It has rooms equipped with audiovisual media and an environmentalist with postgraduate qualifications is on hand to run CANAL's educational programme.

CANAL's programme consists of two lines of action, one which takes within the Centre and the other which takes place elsewhere:

■ Information is provided to schools at CANAL via a daily schedule of workshops for school pupils where the children learn hands-on about the aluminium recycling process and the benefits it offers. Competitions are also organised to boost the recycling of aluminium cans and award ceremonies and children's art exhibitions are also held. CANAL is also open to the general public, local government authorities in the Attica area and other organisations, offering information to them for the same topics.



■ Primary school pupils also receive teaching in their own classroom from CANAL in partnership with the NGO QualityNet Foundation and the teachers from the Experiential School "Viomatiko Scholeio" which also organises school contests about environmental protection and recycling. The Experiential School "Viomatiko Scholeio" briefs teachers offering them materials (in hard copy and electronic format) which have been specifically prepared for environmental education.

#### CANAL's comprehensive programme is innovative because:

- CANAL is an innovative, model recycling centre. There is not a similar center elsewhere in Greece or Europe.
- Aluminium recycling is intimately bound up with ELVAL's production process and business operations as part of its commitment to Sustainable Development.
- All critical stakeholders are involved in the programme including CANAL and NGOs, schools, local government authorities and society as a whole.
- An innovative teaching method is used which gets away from the traditional teacher at the blackboard model, using a more hands-on which is more effective in getting pupils actively involved.
- Recycling competitions are organised to mobilise children and society as a whole.
- It includes experiential education and school art contest in collaboration with the Experiential School "Viomatiko Scholeio" and the NGO QualityNet Foundation.
- It provides additional financial incentives to visitors to recycle aluminium cans.



#### The Programme's benefits

#### **Social benefits**

Awareness raising and citizen mobilisation:

- I. School pupils (the programme's immediate beneficiaries)
- II. Teachers
- III. The families of school pupils
- IV. Society as a whole (the programme's indirect beneficiary)

Between 2003 and 2012 1,854 schools and 61,387 school pupils have benefited from the programme. Specifically:

- A. 620 classes and 28,196 pupils have attended CANAL's info-programme by visiting the centre
- B. Educational programmes have been run at 1,534 schools attended by 33,191 pupils in cooperation with the Experiential School "Viomatiko Scholeio" and 2,024 original art works have been submitted as part of school art contests.

Over the last 2 school years special informational material has been handed out to the families of 7,563 pupils, accompanied by a game especially designed to promote recycling in order to change the culture in the family concerning the environment.

#### **Environmental benefits**

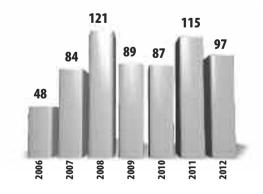
**Materials recycling** 

Over the last 10 years CANAL has ensured that 4,386 tons of aluminium has been recycled.

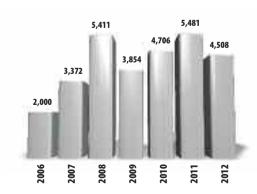
CANAL's strategic objective is to promote recycling in order to increase the quantities of aluminium being recycled in Greece. Although the quantity of aluminium being recycled in Greece is quite low according to official data, there was a 13% increase, from 33% in 2006 to 37% in 2010.

- I. Proper waste management: 4,368 tons of aluminium were delivered to CANAL to be recycled in the period 2003-2012 with the result that it was not dumped in landfill sites.
- II. Reduced use of natural resources: 18,345 tons of bauxite were not mined thanks to the reduced use of primary aluminium since it was replaced with recycled aluminium.
- III. Less energy was used and fewer greenhouse gases were emitted.  $6,224\,\mathrm{tn}$  of  $\mathrm{CO}_2$  were not emitted since recycling of aluminium cans results in exceptionally high levels of energy savings (95% savings) compared to the energy required to produce aluminium from bauxite ore.

#### **School Visits to CANAL**



#### **Pupils Visits to CANAL**





Over the last six years, with the assistance of the Experiential School "Viomatiko Scholeio" it has improved awareness among the public and disseminated more information via its innovative educational programmes about the environment and recycling. 33,191 pupils from 1,534 schools took part in CANAL's school programmes between 2003 and 2012, making this programme a firm fixture on the annual calendar which is very popular with schools and teachers alike.

#### 8.5.2 "Life without Garbage" Educational Programme

The Experiential School "Viomatiko Scholeio", ELVAL and CANAL have set up and run a school educational programme called "Life Without Garbage: reduce, re-use, recycle". During the 2011-2012 period this practically-oriented educational programme was run at 183 primary schools and attended by a total of 4,061 pupils.

The key innovation in this educational programme is the practical orientation in terms of how the course it taught. Experiential learning is considered to be the ideal method for school pupils to acquire the mentality and necessary knowledge about how to manage waste and behave properly to-

## **Programme objective**

This educational initiative has one very important objective; to inform, raise awareness and mobilise the educational community and the family about waste management and recycling issues in order to protect the environment around us.

wards the environment. Children acquire experience by taking the initiative and actively participating in activities, thereby helping then to develop their personalities and autonomy while learning how to become active in social issues so that later in life they can improve the quality of their life.

The practical, experiential approach which is applied, especially among young children, helps them acquire a proper form of environmental behaviour to waste management and utilisation. It has been demonstrated that these children operate as ambassadors for recycling and affect their families and close environment, thereby contributing to an overall change in society's mentality.



Verification of the 'Life without garbage: reduce, reuse, recycle' educational programme'
This experiential programme is implemented at schools by the NGO Experiential School "Viomatiko Scholeio".

Its innovative activities are part of a more wide-ranging environmental programme run by QualityNet Foundation called 'Environment Marathon' which is under the aegis of 3 Ministries. The Ministries of:

• Education • Environment • Development



#### Educational Program 'Life without garbage: reduce, reuse, recycle'

The Educational Program 'Life without garbage: reduce, reuse, recycle' was developed with the objective to raise awareness, to inform and to mobilize both the educational community and students' families on issues of waste management and recycling, with the ultimate goal of environmental protection. Special gravity was attributed to aluminum recycling given its classification as 'green metal', which has the capacity of being repeatedly recycled whereas maintaining its original qualities.

For the educational program cooperated the educational institution 'Experiential School' (VIOMATIKO SXOLEIO), the NGO QualityNet Foundation, ELVAL S.A. and the ELVAL Aluminium Can Recycling Centre. During 2012, the program was implemented to 4.061 students of 183 classes of kindergarten and A & B grade of elementary school in 20 different areas of Attica: Chalandri, Maroussi, Melissia, Kifissia, Neo Herakleio, Agia Paraskevi, Agios Stafanos, Drosia, Stamata, Nea Erythraia, Thrakomakedones, Metamorfosi, Galatsi, Vyronas, Kantza, Keratsini, Petroupoli, Penteli, Paiania, Argyroupoli).

According to planning, environmental education program was developed through:

- presentation of experiential activities on the theme of waste management in each school classes, that indicated an interest,
- the delivery of teaching materials for the continuation of the program by the teacher throughout the year,
- · availability of information material for the family on the subject and on the Aluminium Can Recycling Centre, and
- special educational game for each student in order to hold on to the message of the program, past its conclusion

The educational community very positively welcomed the educational program "Life Without Garbage", for another year, finding it a very good initiative of ELVAL and the Aluminium Can Recycling Center for the environmental education of students by 89%, and stressing the importance of maintaining the program in the school community by 97%.

Indicative comments of teachers who attended the program:

- "The program is very important with timely and important messages for children and adults. Continue with the same zest and creativity."
- "Very good approach through gaming. Participation of all children who were thrilled!"
- "It is a very well organized program because children say their views, learn and through practice understand better. Congratulations for the wonderful implementation of your program!"
- "It is very important that you use everyday life things. You become instantly understandable by children."
- "This initiative is commendable. The approach excellent. Children through play and participation learn, are energized and feel the joy of giving. Continue with the same joy your program and why not? And other programs as well!"
- "It is a cheerful program, relaxed for children, that has variety and passes the message to children effortlessly."



#### **Educational Program Verification**

QualityNet foundation (QNF), the Network of responsible organisations and active citizens, verifies the results of the 'Life without garbage: reduce, reuse, recycle' educational program for the 2011-2012 academic year, which was developed and implemented in Primary Education Schools and supported by ELVAL S.A. and the Aluminium Can Recycling Centre.

The educational program in question represents a significant action on both a social and an educational level and seeks to raise awareness and mobilize students and their families with regards to waste management and recycling issues.

QNF salutes ELVAL's initiative to educate future active citizens' on environmental protection issues and affirms:

- a. the company's long term commitment in promoting Social Responsibility by launching programs addressed to the educational community, aiming to form consciences and change attitudes.
- b. the development of a holistic educational program designed to accommodate the specific age group, following education standards and norms, which include an experiential program and complementary supporting material.
- c. the creation of informative material for students' families, aiming at raising awareness, creating positive awareness and changing attitudes on the subject
- d. the effective implementation of the program that reached 4.061 school students in the Attica prefecture
- e. the positive response of the educational community through the large demand for implementing the program in schools and the demand of continuing the program the following year.

The educational Program 'Life without garbage' is part of the 'Environmental Marathon' initiative of QualityNet Foundation, which has been launched under the auspices of:

The Ministry of Education and Religious Affairs, Culture and Sports

The Ministry of the Environment, Energy and Climate change

The Ministry of Development



#### **Key information**

#### The Experiential School "Viomatiko Scholeio":

- An educational provider that work directly with the school community to implement experiential educational programmes.
- Its main aim is to respond to educational needs.
- It creates educational programmes that help to enrich children's knowledge and contribute to the well-rounded development of their personalities on the one hand, and to support education in general on the other.

# The Programme The "Life Without Garbage: Reduce, Reuse, Recycle" Programme:

- Is aimed at primary schools
- Places emphasis on waste management and recycling, and particularly aluminium recycling, since aluminium is classed as a "green metal" that can be repeatedly recycled without losing its properties.
- Last 90 minutes (i.e. two periods).
- Is backed up with printed informational material about the programme, a CD-ROM with teaching aids, information posters, a board game for classroom and home use, and material aimed at informing parents about aluminium recycling and environmental protection.

#### 2013 Targets



■ To continue the "Life Without Garbage: Reduce, Reuse, Recycle" Programme and extend it to schools in the local community (Prefecture of Viotia).



# 9. KEY CORPORATE RESPONSIBILITY PERFORMANCE INDICATORS

The table below records basic performance data of ELVAL with regard to specific aspects of Corporate Social Responsibility.

Economic Perfomance			2010	2	2011	2012
Net sales (thousand euro)			596,953	687	,226	697,173
Other revenues (thousand euro)			2,785		,527	4,561
Revenues from financial investments (thousand euro)			6,382		,802	7,250
Total revenues (thousand euro)			606,120		,555	708,984
Operating costs (thousand euro)			588,956		,907	682,570
Payments to providers of capital (thousand euro)			5,621		,636	10,260
Net profit / (loss) (thousand euro) — before taxes			11,455		,712	16,154
Net profit / (loss) (in thousand euro) — after taxes			9,488	16	,822	16,066
Total payments to governmental a (thousand euro) (taxes paid)			202		232	
Equity (thousand euro)			487,269	//00	,904	516,055
CAPEX (thousand euro)			21,905		,855	29,178
(Acquisition) / sales of subsidiaries, associates and other investme	nts (thousan	d euro)	14,530		,220	2,914
Net profit / (loss) per share (euro)	iits (tilousuli	a curo,	0.076		.136	0.129
Dividend per share (euro)			-		-	0.127
Total liabilities (thousand euro)			256,286	265	,603	241,008
Total assets (thousand euro)			743,555		,508	757,063
Human Resources Data			,		,	,
Data (31/12)			2010	2	2011	2012
Men			700		702	701
Women			60		60	66
Total Workforce			760		762	767
Employee Departures (p.e. retirement, contract termination)			44		56	66
Employee Hires			53		58	71
Third party employees			53		49	52
Ethnic minority (and different nationalities) employees			18		18	19
Employees with disabilities			2		2	2
Human Resources data		Human Resources 201	1	D	Human Resources 20	112
by Geografical sector and gender group	Men	Women	Total	Men	Women	Total
		WOULCH			MOINCH	IVtui
		າາ	207		25	270
Attica	285	22	307	253	25	278
Attica Greater Viotia Area	285 417	38	455	253 448	41	489
Attica Greater Viotia Area Total Workforce	285			253		
Attica Greater Viotia Area Total Workforce  Employee recruitments by gender,	285 417 702	38 60	455 762	253 448 701	41 66	489
Attica Greater Viotia Area Total Workforce  Employee recruitments by gender, age group and geographical sector	285 417 702 <b>18-25</b>	38 60 <b>26-40</b>	455 762 <b>41-50</b>	253 448 701 <b>51</b> +	41 66 <b>Total</b>	489
Attica Greater Viotia Area Total Workforce  Employee recruitments by gender, age group and geographical sector Men	285 417 702 <b>18-25</b> 21	38 60 <b>26-40</b> 25	455 762 <b>41-50</b>	253 448 701 <b>51</b> +	41 66 <b>Total</b> 57	489
Attica Greater Viotia Area Total Workforce  Employee recruitments by gender, age group and geographical sector Men Women	285 417 702 <b>18-25</b> 21 6	38 60 <b>26-40</b> 25 6	455 762 <b>41-50</b> 10 2	253 448 701 <b>51+</b> 1	41 66 <b>Total</b> 57 14	489
Attica Greater Viotia Area Total Workforce  Employee recruitments by gender, age group and geographical sector Men Women Attica	285 417 702 <b>18-25</b> 21 6 13	26-40 25 6 13	455 762 41-50 10 2 2	253 448 701 <b>51</b> +	41 66 <b>Total</b> 57 14 29	489
Attica Greater Viotia Area Total Workforce  Employee recruitments by gender, age group and geographical sector Men Women Attica Viotia	285 417 702 <b>18-25</b> 21 6	38 60 <b>26-40</b> 25 6	455 762 <b>41-50</b> 10 2	253 448 701 <b>51+</b> 1	41 66 <b>Total</b> 57 14	489
Attica Greater Viotia Area Total Workforce  Employee recruitments by gender, age group and geographical sector Men Women Attica	285 417 702 <b>18-25</b> 21 6 13	26-40 25 6 13	455 762 41-50 10 2 2	253 448 701 <b>51+</b> 1	41 66 <b>Total</b> 57 14 29	489
Attica Greater Viotia Area Total Workforce  Employee recruitments by gender, age group and geographical sector  Men Women Attica Viotia  Employee departures by gender, age group and geographical sector	285 417 702 <b>18-25</b> 21 6 13 14	26-40 25 6 13 18	455 762 41-50 10 2 2 10	253 448 701 <b>51+</b> 1 - 1	41 66 <b>Total</b> 57 14 29 42	489
Attica Greater Viotia Area Total Workforce  Employee recruitments by gender, age group and geographical sector  Men Women Attica Viotia  Employee departures by gender, age group and geographical sector  Men	285 417 702 <b>18-25</b> 21 6 13 14	26-40 25 6 13	455 762 41-50 10 2 2 10	253 448 701 <b>51+</b> 1	41 66 <b>Total</b> 57 14 29 42	489
Attica Greater Viotia Area Total Workforce  Employee recruitments by gender, age group and geographical sector  Men Women Attica Viotia  Employee departures by gender, age group and geographical sector  Men Women	285 417 702 <b>18-25</b> 21 6 13 14 <b>18-25</b> 13 6	26-40 25 6 13 18 26-40	455 762 41-50 10 2 2 10	253 448 701 51+ 1 - 1 - 51+ 23 1	41 66 Total 57 14 29 42 Total 58 8	489
Attica Greater Viotia Area Total Workforce  Employee recruitments by gender, age group and geographical sector  Men Women Attica Viotia  Employee departures by gender, age group and geographical sector  Men Women Attica Viotia	285 417 702 <b>18-25</b> 21 6 13 14	26-40 25 6 13 18	455 762 41-50 10 2 2 10 41-50 4	253 448 701 <b>51+</b> 1 - 1	41 66 Total 57 14 29 42 Total 58	489
Attica Greater Viotia Area Total Workforce  Employee recruitments by gender, age group and geographical sector  Men Women Attica Viotia  Employee departures by gender, age group and geographical sector  Men Women Attica Viotia  Employee departures by gender, age group and geographical sector  Men Women Attica Viotia  Employee Distribution per Hierarchical	285 417 702 <b>18-25</b> 21 6 13 14 <b>18-25</b> 13 6	26-40 25 6 13 18  26-40 18 1 10 9	455 762 41-50 10 2 2 10 41-50 4 -	253 448 701 51+ 1 - 1 - 51+ 23 1 10	41 66 Total 57 14 29 42 Total 58 8 30 36	489
Attica Greater Viotia Area Total Workforce  Employee recruitments by gender, age group and geographical sector  Men Women Attica Viotia  Employee departures by gender, age group and geographical sector  Men Women  Employee departures by gender, age group and geographical sector  Men Women Attica Viotia  Employee Distribution per Hierarchical Level and Gender Group	285 417 702 18-25 21 6 13 14 18-25 13 6 9 10	26-40 25 6 13 18 26-40 210 29 2011	455 762 41-50 10 2 2 10 41-50 4 - 1 3	253 448 701 51+ 1 - 1 - 51+ 23 1 10 14	41 66 Total 57 14 29 42 Total 58 8 30 36	489 767
Attica Greater Viotia Area Total Workforce  Employee recruitments by gender, age group and geographical sector  Men Women Attica Viotia  Employee departures by gender, age group and geographical sector  Men Women  Employee departures by gender, age group and geographical sector  Men Women Attica Viotia  Employee Distribution per Hierarchical Level and Gender Group  Hierarchical Level	285 417 702 18-25 21 6 13 14 18-25 13 6 9 10	26-40 25 6 13 18 26-40 18 1 10 9	455 762 41-50 10 2 2 10 41-50 4 - 1 3	253 448 701 51+ 1 - 1 - 51+ 23 1 10 14	41 66 Total 57 14 29 42 Total 58 8 30 36	489 767
Attica Greater Viotia Area Total Workforce  Employee recruitments by gender, age group and geographical sector  Men Women Attica Viotia  Employee departures by gender, age group and geographical sector  Men Women Attica Viotia  Employee departures by gender, age group and geographical sector  Men Women Attica Viotia  Employee Distribution per Hierarchical Level and Gender Group Hierarchical Level Board of Directors	285 417 702 18-25 21 6 13 14 18-25 13 6 9 10	26-40 25 6 13 18 26-40 18 1 10 9 2011 Women 0	455 762 41-50 10 2 2 10 41-50 4 - 1 3	253 448 701 51+ 1 - 1 - 51+ 23 1 10 14	41 66 Total 57 14 29 42 Total 58 8 30 36 2012 Women	489 767 <b>Total</b>
Attica Greater Viotia Area Total Workforce  Employee recruitments by gender, age group and geographical sector  Men Women Attica Viotia  Employee departures by gender, age group and geographical sector  Men Women Attica Viotia  Employee departures by gender, age group and geographical sector  Men Women Attica Viotia  Employee Distribution per Hierarchical Level and Gender Group Hierarchical Level Board of Directors Managers	285 417 702 18-25 21 6 13 14 18-25 13 6 9 10	26-40 25 6 13 18 10 9 2011 Women 0 2	455 762 41-50 10 2 2 10 41-50 4 - 1 3	253 448 701 51+ 1 - 1 - 51+ 23 1 10 14 Men 11 19	41 66 Total 57 14 29 42 Total 58 8 30 36 2012 Women 0 2	489 767 <b>Total</b> 11 21
Attica Greater Viotia Area Total Workforce  Employee recruitments by gender, age group and geographical sector  Men Women Attica Viotia  Employee departures by gender, age group and geographical sector  Men Women Attica Viotia  Employee Distribution per Hierarchical Level and Gender Group Hierarchical Level Board of Directors Managers Senior Executives	285 417 702 18-25 21 6 13 14 18-25 13 6 9 10 Men 11 19 76	26-40 25 6 13 18 10 9 2011 Women 0 2 4	455 762  41-50 10 2 10 41-50 4 - 1 3  Total 11 21 80	253 448 701 51+ 1 - 1 - 23 1 10 14 Men 11 19 78	41 66 Total 57 14 29 42 Total 58 8 30 36 2012 Women 0 2 6	489 767 <b>Total</b> 11 21 84
Attica Greater Viotia Area Total Workforce  Employee recruitments by gender, age group and geographical sector  Men Women Attica Viotia  Employee departures by gender, age group and geographical sector  Men Women Attica Viotia  Employee Distribution per Hierarchical Level and Gender Group Hierarchical Level Board of Directors Managers Senior Executives Office staff	285 417 702 18-25 21 6 13 14 18-25 13 6 9 10 Men 11 19 76 158	26-40 25 6 13 18 10 9 2011 Women 0 2 4 46	455 762  41-50 10 2 10 41-50 4 - 1 3  Total 11 21 80 204	253 448 701 51+ 1 - 1 - 51+ 23 1 10 14 Men 11 19 78 156	41 66  Total 57 14 29 42  Total 58 8 30 36  2012  Women 0 2 6 48	489 767 <b>Total</b> 11 21 84 204
Attica Greater Viotia Area Total Workforce  Employee recruitments by gender, age group and geographical sector  Men Women Attica Viotia  Employee departures by gender, age group and geographical sector  Men Women Attica Viotia  Employee Distribution per Hierarchical Level and Gender Group Hierarchical Level Board of Directors Managers Senior Executives	285 417 702 18-25 21 6 13 14 18-25 13 6 9 10 Men 11 19 76	26-40 25 6 13 18 10 9 2011 Women 0 2 4	455 762  41-50 10 2 10 41-50 4 - 1 3  Total 11 21 80	253 448 701 51+ 1 - 1 - 23 1 10 14 Men 11 19 78	41 66 Total 57 14 29 42 Total 58 8 30 36 2012 Women 0 2 6	489 767 <b>Total</b> 11 21 84

\*The Board of Directors members are not included in the Company's total Human Resources.

Employee Mobility Average					2011	2012
Employee Hires (total new hires / total employees)					7.61%	9.26%
Employee Departures (total departures / total employee	s)				7.35%	8.6%
Breakdown of Departures				2010	2011	2012
Dismissals				8	14	11
Contract termination				6	19	34
Resignations				13	10	2
Retirements				17	13	19
Total				44	56	66
Total workforce by employment type and		2011			2012	
employment contract	Men	Women	Total	Men	Women	Total
Total employees	702	60	762	701	66	767
Collective bargaining agreement	702 (100%)	60 (100%)	762 (100%)	701 (1009	%) 66 (100%)	767 (100%)
Without collective bargaining agreement	0	0	0	0	0	0
Indefinite-term employment contract	693	59	752	691	61	752
Fixed-term employment contract	9	1	10	10	5	15
Full-time employees	702 (100%)	60 (100%)	762 (100%)	701 (1009	, , ,	767 (100%)
Seasonal employees	9	<u> </u>	10	10	5	15
Training idicators by						
employee category (2012)					Average	
Position/Rank			training hou			category (*)
Gender			Women	Total	Men Won	
Managers		353	3	356	18.6 1.	
Senior Executives		1,646	283	1,928	21.1 47	
Office staff Other staff		2,102 3,878	724 52	2,825 3,930	13.5 15 8.7 5.	
Total		7,978	1,061	9,039	11.4 16	
lotal		7,770	1,001	7,037	11.7 10	.1 11.0
*Total training hours / total employees per position						
Occupational Health and Safety Perfomance				2010	2011	2012
Number of fatal accidents				0	0	0
Occupational diseases				0	0	0
Lost time incidents				24	14	14
Incidents without lost working days				33	25	17
LTI Frequency Index (LTI: Lost Time Incidents) Behavioural Safety Audits				13.28 1,037	7.68 1,493	7.71 1,652
Investments & Operational Expenditures on Occupationa	al Health and Sa	afety (thousan	nd euro)	1,100	1,493	1,535
The striction of operational Experiations on occupations	ii ricartii ana 30	arety (thousan	ia caro,	1,100	1,110	1,555
Environmental Perfomance				2010	2011	2012
Total Environmental expenditures (thousand euro)				7,848	5,238	6,278
Total thermal energy consumption (MWh)				486,425	450,125	439,514
Total electric energy consumption (MWh)				179,907	177,249	186,968
Specific electric energy consumption (KWh/tn product)				798	762	768
Specific direct CO <sub>2</sub> emissions (kg CO <sub>2</sub> /tn product)				388	352	325
Specific indirect CO <sub>2</sub> emissions (kg CO <sub>2</sub> /tn product)				758	678	676
Total direct emissions CO <sub>2</sub> (Kg)				87,453	81,815	79,046
Total indirect emissions $\widehat{CO}_2$ (Kg) Specific direct NOx emissions (kg NOx / tn product)				170,911 0.29	168,032 0.26	177,246
Water Usage (m <sup>3</sup> )				384,954	369,803	0.24 384,374
Specific Water Consumption (m <sup>3</sup> / tn product)				1.71	1.59	1.58
Specific Mater consumption (III / til product)				1.7 1	1.37	1.50
Social Performance				2010	2011	2012

171

87

4,706

238

89

3,497

538,369

256

118 5,276

602,630

Note: Figures in brackets in the table above represent negative numbers.

Note: Health and Safety data include man-hours and incidents involving permanent contractors

Community investments (thousand euro)

ELVAL's Social Product (thousand euro)
School visits to CANAL
Pupils visits to CANAL

<sup>\*</sup>Attica, Viotia

<sup>\*\*</sup>The Board of Directors members are not included in the Company's total Human Resources.

\*\*\*Annual man-days: Annual man-hours /8 hours per day.

\*\*\*Total training hours/ total employees by rank/position (hierarchical level).



Following is the table which links the contents of the Corporate Responsibility and Sustainable Development Report 2012 with the GRI - G3.1 indicators and ISO 26000.

GRI Indicator	Description	ISO 26000	Notes / Section
1.1	Chairman's statement	6.2	Message from the Chairman of the Board of Directors
1.2	Description of key impacts, risks and opportunities	6.2	1.1 The ELVAL Group / 1.2 The Company, ELVAL S.A./ 1.4 Business Strategy / Chapter 2 - Introduction "ELVAL'S Corporate Social Responsibility" / 2.2 ELVAL'S Stakeholders / 2.3 Stakeholder Engagement / 2.4 Materiality Analysis / 2.5 The Global Compact / 2.6 Corporate Responsibility principles, according with the International Standard ISO 26000 for Socia Responsibility / 3.3 Risk and Opportunity Management / Introduction of Marketplace Chapter - Targets 2012 / Marketplace Chapter - Targets 2013 / Introduction of Human Resources Chapter - Targets 2013 / Introduction of Health and Safety Chapter - Targets 2012 / Health and Safety Chapter - Targets 2012 / Introduction of Environment Chapter - Targets 2013 / Introduct
2.1	Name of the Company		«ELVAL S.A.»
2.2	Primary brands, products, and/or services		1.1 The ELVAL Group / 1.2 The Company, ELVAL S.A./ 4.2 Products and Services
2.3	Operational structure of the organization, including main divisions, operating companies, subsidiaries, and joint ventures	6.2	1.1 The ELVAL Group / 1.2 The Company, ELVAL S.A./ 1.4 Business Strategy
2.4	Location of organization's headquarters.		1.2 The Company, ELVAL S.A.
2.5	Countries were ELVAL operates		1.1 The ELVAL Group / 1.2 The Company, ELVAL S.A. / Annual Financial Report 2012 — Annual Report of the Board of Directors — Important events during 2012 — P. 4 (exports)
2.6	Nature of ownership and legal form		1.2 The Company, ELVAL S.A.
2.7	Markets served		1.1 The ELVAL Group / 1.2 The Company, ELVAL S.A./ 4.1 Production and Sales/ Financial Report 2012 — Annual Report of the Board of Directors — Important events during 2012 — P. 4 (exports) / The Company's sales are oriented primarily to wholesale clients-distributors (specific international projects) rather than to retail end users.
2.8	Scale of ELVAL		1.1The ELVAL Group / 1.2The Company, ELVAL S.A./ 4.1 Production and Sales/ 8.1 ELVAL's Social Product / Key Corporate Responsibility Performance Indicators / Annual Financial Report 2012 — Annual Report of the Board of Directors — Important events during 2012 — P. 3 (Production - Turnover)
2.9	Significant changes during the reporting period		1.2 The Company, ELVAL S.A./ Annual Financial Report 2012 — Annual Report of the Board of Directors — Important events during 2012 - P. 3
2.10	Awards received in the reporting period		1.5 Awards - Distinctions
3.1	Reporting period		1/1/2012 – 31/12/2012
3.2	Date of most recent previous report		Corporate Responsibility and Sustainable Development Report 2011
3.3	Reporting cycle		Annual
3.4	Contact point		P. 2 About the Report
3.5	Process for defining report content		P. 2 About the Report
3.6	Boundary of the report		The Report involves all activities of ELVAL in Greece (all total number of production units as these are referred to) (subsidiaries are not included). / P. 2 About the Report
3.7	Specific limitations on the scope or boundary of the report		P. 2 About the Report
3.8	Basis for reporting on joint ventures, subsidiaries, leased facilities, outsourced operations, and other entities		Full comparability. As in previous years, the Report does not include any data on subsidiaries / joint ventures / third parties / P. 2 About the Report

GRI Indicator	Description	ISO 26000	Notes / Section
3.9	Data measurement techniques and the bases of calculations		In every case where processed data are presented, reference is made to the manner or method of calculation / P. 2 About the Report / 6.6 Health and Safety figures
3.10	Explanation of the effect of any re-statements of information provided in earlier reports		There is no change / P. 2 About the Report
3.11	Significant changes from previous reporting periods in the scope, boundary, or measurement methods applied in the report		Production and Sales/ P. 2 About the Report
3.12	Table identifying the location of the Standard Disclosures in the report		P. 112 - GRI Indicators Table
3.13	Policy and current practice with regard to seeking external assurance for the report	7.5.3	P. 2 About the Report / Statement on the Level Check P. 122
4.1	Governance structure of the organization	6.2	2.1 Organisational Structure on Corporate Responsibility / 3.1 Corporate Governance / 3.1.1 General Meeting of Shareholders / 3.1.2 Board of Directors / 3.1.3 Audit Committee / 3.1.4 Internal Audit Department / 3.1.5 Administrative Organisation / Annual Financial Report 2012 — Annual Report of the Board of Directors — P. 15-16
4.2	Indicate whether the Chair of the highest governance body is also an executive officer	6.2	3.1.2 Board of Directors / Annual Financial Report 2012  – Annual Report of the Board of Directors – P. 15-16
4.3	Number and gender of members of the highest governance body that are independent and/or non-executive members	6.2	3.1.2 Board of Directors
4.4	Mechanisms for shareholders and employees to provide recommendations or direction to the highest governance body	6.2	3.1.1 General Meeting of Shareholders / ELVAL enforces an open-door policy, according to which Management is always willing to discuss issues concerning its human resources.
4.5	Linkage between compensation for members of the highest governance body, senior managers, and executives	6.2	3.1.1 General Meeting of Shareholders
4.6	Processes in place for the highest governance body to ensure conflicts of interest are avoided	6.2	3.2 Avoiding conflicts of interest / Annual Financial Report 2012 — Annual Report of the Board of Directors — P. 16
4.7	Process for determining the composition, qualifications, and expertise of the members of the highest governance body and its committees, including any consideration of gender and other indicators of diversity.	6.2	The selection criteria for the members of the Board of Directors and of its individual committees are irrelevant to gender, nationality or other indicators of diversity, preventing thus any eventual discrimination / 3.1.1 General Meeting of Shareholders / 3.1.2 Board of Directors
4.8	Internally developed statements of mission or values, codes of conduct, and values relevant to economic, environmental, and social performance	6.2	1.4 Business Strategy / Introduction of "ELVAL's Corporate Social Responsibility" Chapter / 2.4 Materiality Analysis / 2.5 The Global Compact / 2.6 Corporate Responsibility principles, according with the International Standard ISO 26000 for Social Responsibility / Introduction of Human Resources / Introduction of Health and Safety Chapter / Introduction of Environment Chapter
4.9	Procedures of the highest governance body for overseeing the organization's identification and management of economic, environmental and social performance, including relevant risks and opportunities	6.2	1.4 Business Strategy / 2.1 Organizational Structure on Corporate Responsibility / 2.4 Materiality Analysis / 2.5 The Global Compact / 2.6 Corporate Responsibility principles, according with the International Standard ISO 26000 for Social Responsibility / 3.3 Risk and Opportunity Management / 6.1 Occupational Health and Safety Management System / 7.2 Environmental Management System
4.10	Processes for evaluating the highest governance body's own performance, particularly with respect to economic, environmental, and social performance	6.2	3.1.1 General Meeting of Shareholders / 3.1.2 Board of Directors
4.11	Explanation of whether and how the precautionary approach or value is addressed by the organization	6.2	Introduction of "ELVAL's Corporate Social Responsibility" Chapter / 2.4 Materiality Analysis / 2.5 The Global Compact / 2.6 Corporate Responsibility principles, according with the International Standard ISO 26000 for Social Responsibility / 3.3 Risk and Opportunity Management / 6.1 Occupational Health and Safety Management System / 7.2 Environmental Management System / Annual Financial Report 2012 - Audit Report prepared by Independent Chartered Auditor - Statement of Corporate Governance - (p. 13-15) / Annual Financial Report — Annual Financial Statements (p. 19)



GRI Indicator	Description	ISO 26000	Notes / Section
4.12	Externally developed economic, environmental, and social charters, values, or other initiatives to which the organization subscribes or endorses	6.2	P. 2 About the Report / 1.3 Participation in Networks and Organisations / 2.5 The Global Compact / 2.6 Corporate Responsibility principles, according with the International Standard ISO 26000 for Social Responsibility
4.13	Memberships in associations and/or national/international advocacy organizations	6.2	1.3 Participation in Networks and Organisations
4.14	List of stakeholder groups engaged by ELVAL	6.2	2.2 ELVAL's Stakeholders
4.15	Basis for identification and selection of stakeholders with whom to engage	6.2	2.2 ELVAL's Stakeholders / 2.3 Stakeholder Engagement / The process for defining the stakeholder groups (categorization and prioritization) is being reviewed every year by ELVAL's Corporate Responsibility Team.
4.16	Approaches to stakeholder engagement, including frequency of engagement by type and by stakeholder group	6.2	2.2 ELVAL's Stakeholders / 2.3 Stakeholder Engagement
4.17	Key topics and concerns that have been raised through stakeholder engagement	6.2	2.2 ELVAL's Stakeholders / 2.3 Stakeholder Engagement / 2.4 Materiality analysis
Performance In	dicators		
Economic Perfo	rmance Indicators		
<u> </u>	Disclosure on Management Approach	6.2, 6.8	1.2 The Company, ELVAL S.A./ Introduction of Corporate
FC4		·	Governance Chapter / 4.1 Production and Sales / 8.1 ELVAL's Social Product
EC1	Direct economic value generated and distributed	6.8, 6.8.3, 6.8.7, 6.8.9	1.2The Company, ELVAL S.A. / 4.1 Production and Sales / 8.1 ELVAL's Social Product / Key Corporate Responsibility Performance Indicators
EC2	Financial implications and other risks and opportunities for the organization's activities due to climate change.	6.5.5	No significant Financial implications on the business activities of the Company have been identified or other risks and opportunities for the organization's activities due to climate change / 3.3 Risk and Opportunity Management / 7.5 Climate Change
EG3	Coverage of the organization's defined benefit plan obligations		ELVAL covers insurance expenses for all employees as defined by the law. Retiring employees receive retirement by relevant governmental authorities. / 5.2.3 Additional Benefits
EC4	Significant financial assistance received from government		No significant financial assistance was received by governmental organizations during 2012.
EC5	Range of ratios of standard entry level wage by gender compared to local minimum wage at significant locations of operation.	6.4.4, 6.8	The Company observes and applies the national, collective profession-related labour agreements (National General Collective Agreement). The salary offered to the vast majority of ELVAL employees is higher than the one determined by the National General Collective Agreement. There is no difference in employees remuneration based on sex. ELVAL respects and supports equality between men and women. / 5.2.1 Equal Opportunities and Human Rights Support
EC6	Policy, practices, and proportion of spending on locally-based suppliers at significant locations of operation	6.6.6, 6.8, 6.8.5, 6.8.7	4.6.3 Procurements Supporting Local Communities
EC7	Procedures for local hiring and proportion of senior management hired from the local community at locations of significant operation	6.8, 6.8.5, 6.8.7	5.1 ELVAL's Human Resources/5.2.2 Human Resources and Local Communities / Introduction of "Society" Chapter
EC8	Development and impact of infrastructure investments and services provided primarily for public benefit through commercial, in kind, or pro bono engagement	6.3.9, 6.8, 6.8.3, 6.8.4, 6.8.5, 6.8.6, 6.8.7, 6.8.9	8.2 Social Contribution Initiatives / 8.3 Employee Volunteer Programmes / 8.4 'Green Metal': An Opportunity for Recycling / 8.5 Aluminium Can Recycling Centre (CANAL) / 8.5.1 CANAL's activities & the Promotion of Recycling
EC9	Understanding and describing significant indirect economic impacts, including the extent of impacts.	6.3.9, 6.6.6, 6.6.7, 6.7.8, 6.8, 6.8.5, 6.8.6, 6.8.7, 6.8.9	5.2.2 Human Resources and Local Communities / 8.1 ELVAL's Social Product / 8.2 Social Contribution Initiatives / 8.3 Employee volunteer programmes / 8.4 'Green Metal': An Opportunity for Recycling / 8.5 Aluminium Can Recycling Centre (CANAL) / 8.5.1 CANAL's activities & the Promotion of Recycling
Environmental	Performance Indicators		
	Disclosure on Management Approach	6.2, 6.5	Introduction of Environment Chapter / 7.2 Environmental Management System / 7.3 Raw Materials / 7.4 Energy Use / 7.5 Climate Change / 7.6

GRI Indicator	Description	ISO 26000	Notes / Section
	·		Air Emissions / 7.7 Water Use / 7.8 Waste / 7.10 Aluminium Recycling
EN1	Materials used by weight or volume	6.5, 6.5.4	7.3 Raw Materials / 7.10 Aluminium Recycling
EN2	Percentage of materials used that are recycled input materials	6.5, 6.5.4	7.10 Aluminium Recycling
EN3	Direct energy consumption by primary energy source	6.5, 6.5.4	7.4 Energy Use
EN4	Indirect energy consumption by primary source	6.5, 6.5.4	7.4 Energy Use
EN5	Energy saved due to conservation and efficiency improvements	6.5, 6.5.4	7.4 Energy Use
EN6	Initiatives to provide energy-efficient or renewable energy based products and services	6.5, 6.5.4	4.2 Products and Services / 7.4 Energy Use
EN7	Initiatives to reduce indirect energy consumptions and reductions achieved	6.5, 6.5.4	7.4 Energy Use
EN8	Total water withdrawal by source	6.5, 6.5.4	7.7 Water Use
EN9	Water sources significantly affected by withdrawal of water	6.5, 6.5.4	The company does not operate in protected areas and no water withdrawal from surface aquifers (e.g. rivers, lakes).
EN10	Percentage and total volume of water recycled and reused	6.5, 6.5.4	7.7 Water Use
ĒN11	Location and size of land owned, leased, managed in, or adjacent to, protected areas and areas of high biodiversity value outside protected areas	6.5, 6.5.6	The Company does not operate in or adjacent to protected areas
EN12	Description of significant impacts of activities, products, and services on biodiversity in protected areas and areas of high biodiversity value outside protected areas	6.5, 6.5.6	The Company does not operate in or adjacent to protected areas
EN13	Habitats protected or restored	6.5, 6.5.6	No habitat restoration plan has been developed.
EN14	Strategies, current actions, and future plans for managing impacts on biodiversity	6.5, 6.5.6	There has been no negative impact on biodiversity, since the Company does not operate in or adjacent to protected areas
EN15	Number of IUCN Red List species and national conservation list species with habitats in areas affected by operations, by level of extinction risk	6.5, 6.5.6	There has been no negative impact on IUCN Red List species and national conservation list species, since the Company does not operate in such areas
EN16	Total direct and indirect greenhouse gas emissions by weight	6.5, 6.5.5	7.5 Climate Change
EN17	Other relevant indirect greenhouse gas emissions by weight	6.5, 6.5.5	Not available
EN18	Initiatives to reduce greenhouse gas emissions by weight	6.5, 6.5.5	7.5 Climate Change
EN19	Emissions of ozone-depleting substances by weight	6.5, 6.5.3	Not available
EN20	NOx, SOx, and other significant air emissions by type and weight	6.5, 6.5.3	7.6 Air Emissions
EN21	Total water discharge by quality and destination.	6.5, 6.5.3	7.7 Water Use / 7.8 Waste
EN22	Total weight of waste by type and disposal method	6.5, 6.5.3	7.8 Waste
EN23	Total number and volume of significant spills	6.5, 6.5.3	There were no spills
EN24	Weight of transported, imported, exported, or treated waste deemed	6.5, 6.5.3	The Company does not operate in waste management
	hazardous under the terms of the Basel Convention Annex I, II, III, and VIII, and percentage of transported waste shipped internationally		sector. ELVAL fully complies with Law 2939/2001 and in its framework has contracts with all Alternative Waste Management Systems.
EN25	Identity, size, protected status, and biodiversity value of water bodies and related habitats significantly affected by the reporting organization's discharges of water and runoff	6.5, 6.5.4, 6.5.6	There have been no water discharges in protected areas. There has been no negative impact on biodiversity, since no operations in, or adjacent to, protected areas have been performed.
EN26	Initiatives to mitigate environmental impacts of products and services, and extent of impact mitigation	6.5, 6.5.4, 6.6.6, 6.7.5	7.2 Environmental Management System / 7.3 Raw Materials / 7.10 Aluminium Recycling / 8.4 'Green Metal': An Opportunity for Recycling / 8.5 Aluminium Can Recycling Centre (CANAL) / 8.5.1 CANAL's activities & the Promotion of Recycling
EN27	Percentage of products sold and their packaging materials that are reclaimed by category	6.5, 6.5.4, 6.7.5	7.3 Raw Materials / 7.10 Aluminium Recycling / 8.4' Green Metal': An Opportunity for Recycling / 8.5 Aluminium Can Recycling Centre (CANAL) / 8.5.1 CANAL's activities & the Promotion of Recycling / Due to the nature of the Company's products, they are not reclaimed, however the Company uses extensive scrap which is metal recycling. During 2012, 65% of the total metals used, was scrap.
EN28	Monetary value of significant fines and total number of non-monetary sanctions for non compliance with environmental laws and regulations	6.5	There were no fines
EN29	Significant environmental impacts of transporting products a nd other goods and materials	6.5, 6.5.4, 6.6.6	7.9 Transportation / The main impacts stemming from transportation of products and employees are combustion of hydrocarbons and the consequent air emissions, which remain at low levels.
EN30	Total environmental protection expenditures and investments by type	6.5	7.1 Investments and expenditure on environmental protection



GRI Indicator	and Descent Work Performance Indicators	ISO 26000	Notes / Section
GKI Indicator	Description		
	Disclosure on Management Approach	6.2, 6.4, 6.3.10	Resources/ 5.2 Responsible Employment Practices / 5.2 Employee Evaluation System / Introduction of Health and Safety Chapter / 6.1 Occupational Health and Safety Management System / 5.4 Training and Development 6.6 Health and Safety figures
LA1	Total workforce by employment type, employment contract, and region, broken down by gender.	6.4, 6.4.3	5.1 ELVAL's Human Resources / Key Corporate Responsibility Performance Indicators
LA2	Total number and rate of new employee hires and employee turnover by age group, gender, and region	6.4, 6.4.3	5.1 ELVAL's Human Resources
LA3	Benefits provided to full-time employees that are not provided to temporary or part-time employees by significant locations of operations	6.4, 6.4.3, 6.4.4	5.2.3 Additional Benefits
LA15	Return to work and retention rates after parental leave, by gender		The Company provides parental leaves to all employees who already have child or are about to have one. Ir 2012, 2 female employees took the parental leave they were entitled to. All employees who receive such a leave continue working in the Company 12 months after they take this leave.
LA4	Percentage of employees covered by collective bargaining agreements	6.4, 6.4.3, 6.4.4, 6.4.5, 6.3.10	100%
LA5	Minimum notice period(s) regarding significant operational changes, including whether it is specified in collective agreements.	6.4, 6.4.3, 6.4.4, 6.4.5	Employees are informed directly by the Company's management for every important issue concerning the Company
LA6	Percentage of total workforce represented in formal joint management—worker health and safety committees that help monitor and advice on occupational health and safety programs.	6.4, 6.4.6	There is a Health and Safety Team which reviews annually Health Safety and Environment issues and the Company's Health, Safety Department reports directly to the BoD on relevant issues that may affect the employees.
LA7	Rates of injury, occupational diseases, lost days, and absenteeism, and number of work related fatalities by region and by gender	6.4, 6.4.6	6.6 H Health and Safety figures
LA8	Education, training, counseling, prevention, and risk-control programs in place to assist workforce members, their families, or community members regarding serious diseases	6.4, 6.4.6, 6.8, 6.8.3, 6.8.4, 6.8.8	5.2.3 Additional Benefits
LA9	Health and safety topics covered in formal agreements with trade unions	6.4, 6.4.6	6.4 Behavioural Safety Audits / 6.5 Prevention Programs for Employee Health and Safety / 6.6 Health and Safety figures
LA10	Average hours of training per year per employee by gender, and by employee category	6.4, 6.4.7	5.4 Training and Development
LA11	Programs for skills management and lifelong learning that support the continued employability of employees and assist them in managing career endings	6.4, 6.4.7, 6.8.5	5.4 Training and Development
LA12	Percentage of employees receiving regular performance and career development reviews, by gender	6.4, 6.4.7	5.3 Employee Evaluation System
LA13	Composition of governance bodies and breakdown of employees per employee category according to gender, age group, minority group membership, and other indicators of diversity	6.3.7, 6.3.10, 6.4, 6.4.3	3.1.2 Board of Directors / 5.1 ELVAL's Human Resource
LA14	Ratio of basic salary and remuneration of women to men by employee category, by significant locations of operation	6.3.7, 6.3.10, 6.4, 6.4.3, 6.4.4	5.2.1 Equal Opportunities and Human Rights Support
Human Rights I	Performance Indicators		
	Disclosure on Management Approach	6.2, 6.3	Introduction of Human Resources / 5.1 ELVAL's Humar Resources / 5.2 Responsible Employment Practices
HR1	Percentage and total number of significant investment agreements and contracts that include clauses incorporating human rights concerns, or that have undergone human rights screening	6.3, 6.3.3, 6.3.5, 6.6.6	Not applicable to the Company's activities
HR2	Percentage of significant suppliers contractors, and other business partners that have undergone human rights screening, and actions taken	6.3, 6.3.3, 6.3.5, 6.4.3, 6.6.6	The Company performs thorough checks in order to ensure that all Contractors' employees working in ELVAL's facilities are insured in accordance with the provisions of the law. / 4.6.2 Procurement with Responsibility for Health and Safety
HR3	Total hours of employee training on policies and procedures concerning aspects of human rights that are relevant to operations, including the percentage of employees trained	6.3, 6.3.5	5.2.1 Equal Opportunities and Human Rights Support
HR4	Total number of incidents of discrimination and corrective actions taken	6.3, 6.3.6, 6.3.7, 6.3.10, 6.4.3	No incident / 5.2.1 Equal Opportunities and Human Rights Support

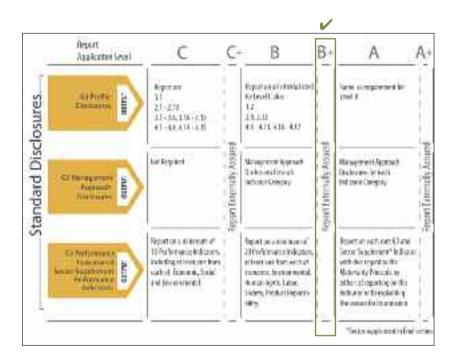
GRI Indicator	Description	ISO 26000	Notes / Section
HR5	Operations and significant suppliers identified in which the right to exercise freedom of association and collective bargaining may be violated or at significant risk, and actions taken to support these rights.	6.3, 6.3.3, 6.3.4, 6.3.5, 6.3.8, 6.3.10, 6.4.3, 6.4.5	The Company respects the law and acts in accordance with the relevant legislation
HR6	Child labor	6.3, 6.3.3, 6.3.4, 6.3.5, 6.3.7, 6.3.10	There is no risk of child labor — The Company is against child labor, is complies with relevant legislation and implements control procedures of relevant documents during personnel hiring in order to ensure that no child labor occurs.
HR7	Forced and compulsory labor	6.3, 6.3.3, 6.3.4, 6.3.5, 6.3.7, 6.3.10	There is no risk of compulsory labor. The Company is against compulsory labor.
HR8	Percentage of security personnel trained in the organization's policies or procedures concerning aspects of human rights that are relevant to operations	6.3, 6.3.5, 6.4.3, 6.6.6	5.2.1 Equal Opportunities and Human Rights Support
HR9	Total number of incidents of violations involving rights of indigenous people	6.3, 6.3.6, 6.3.7, 6.3.8, 6.6.7	No incident of human rights violation of local people has been reported or recorded to date.
HR10	Percentage and total number of operations that have been subject to human rights reviews and/or impact assessments		No risk of human rights violations on the part of the Company has been identified. Therefore, it was not deemed necessary the elaboration of a relevant specialized study.
HR11	Number of grievances related to human rights filed, addressed and resolved through formal grievance mechanisms		There have been no complaints regarding the violation of human rights. It is considered that there is no such risk on the part of the Company. Therefore, the development of a relevant mechanism was not deemed necessary.
Society Perform	nance Indicators		
	Disclosure on Management Approach	6.2, 6.6, 6.8	Introduction of Environment Chapter / 7.2 Environmental Management System / 7.3 Raw Materials / 7.4 Energy Use / 7.5 Climate Change / 7.6 Air Emissions / 7.7 Water Use / 7.8 Waste / 7.10 Aluminium Recycling / Introduction of Society Chapter / 8.2 Social Contribution Initiatives / 8.3 Employee Volunteer Programmes / 8.4 'Green Metal': An Opportunity for Recycling / 8.5 Aluminium Can Recycling Centre (CANAL)
<u>\$01</u>	Percentage of operations with implemented local community engagement, impact assessments, and development programs	6.3.9, 6.8, 6.8.5, 6.8.7, 6.6.7	8.2 Social Contribution Initiatives / 8.3 Employee Volunteer Programmes / 8.4 'Green Metal': An Opportunity for Recycling / 8.5 Aluminium Can Recycling Centre (CANAL) / The Company reviews the direct and indirect impacts towards local communities during business plans preparation.
\$09	Operations with significant potential or actual negative impacts on local communities.	6.6, 6.6.3	8.2 Social Contribution Initiatives / 8.3 Employee Volunteer Programmes / 8.4 'Green Metal': An Opportunity for Recycling / 8.5 Aluminium Can Recycling Centre (CANAL) / There are no negative impacts to local communities. Through the Company's presence in the area, employment is offered in local level and local suppliers are supported.
S010	Prevention and mitigation measures implemented in operations with significant potential or actual negative impacts on local communities	6.6, 6.6.3	7.1 Investments and expenditure on environmental protection / 7.2 Environmental Management System / 7.8 Waste / 7.10 Aluminium Recycling / 8.2 Social Contribution Initiatives / 8.3 Employee volunteer programmes / 8.4 'Green Metal': An Opportunity for Recycling / 8.5 Aluminium Can Recycling Centre (CANAL)
S02	Percentage and total number of business units analyzed for risks related to corruption	6.6, 6.6.3	All business units are being systematically audited. There have been no incidents of corruption
<del>S</del> 03	Percentage of employees trained in organization's anti-corruption	6.6, 6.6.4,	During 2012 no such training was conducted (though
<del>S</del> 04	policies and procedures Actions taken in response to incidents of corruption	6.6, 6.6.4,	it was conducted during previous years). There have been no incidents of corruption
<u>505</u>	Public policy positions and participation in public policy	6.6, 6.6.5,	1.3 Participation in Networks and Organisations
<del>S06</del>	development and lobbying  Total value of financial and in-kind contributions to political parties,	6.6, 6.6.7,	The Company does not provide any financial or in-kind
<u>507</u>	politicians, and related institutions by country.  Total number of legal actions for anticompetitive behavior, anti-trust, and monopoly practices and their outcomes	6.8.7 6.3.9, 6.8, 6.8.5, 6.8.7, 6.6.7	support to politicians and/or political parties There have been no legal actions in 2012



Monetary value of significant fines and total number of non-monetary sanctions for non compliance with laws and regulations	6.3.9, 6.8,	There have been no incidents of non
	605607	
regulations	6.8.5, 6.8.7,	compliance in 2012
•	6.6.7	
oility Performance Indicators		
Disclosure on Management Approach	6.2, 6.6, 6.7	Introduction of Marketplace Chapter / 4.3 Product and Service Quality / 4.5 Managing Customer Relations
Life cycle stages in which health and safety impacts of products	6.3.9, 6.6.6,	4.3 Product and Service Quality / 4.5.3 Responsible
and services are assessed for improvement	6.7, 6.7.4, 6.7.5	Communications
	6.3.9, 6.6.6,	There have been no incidents of non compliance
	6.7, 6.7.4,	
		All products are accompanied with the appropriate
		documents, signs and quality labels according
such information requirements	6.7.6, 6.7.9	with relevant regulation and/or law. / 4.3 Product and
		Service Quality
		There have been no incidents of non compliance
	,	A.C.C., to an Deletion while Management
		4.5 Customer Relationship Management
surveys measuring customer satisfaction		
Programs for adherence to laws standards and voluntary codes		4.5.3 Responsible Communications
related to marketing communications, including advertising		4.5.5 Responsible Communications
	0.7.0, 0.7.5	
	6.7. 6.7.3.	There have been no incidents of non compliance
		There have been no including of non-compliance
of outcomes		
Total number of substantiated complaints regarding breaches of	6.7, 6.7.7	There have been no complaints
customer privacy and losses of customer data		'
Monetary value of significant fines for non compliance with laws	6.7, 6.7.6	There have been no administrative or judicial sanctions
and regulations concerning the provision and use of products		•
and services		
I TOTAL	Disclosure on Management Approach  Life cycle stages in which health and safety impacts of products and services are assessed for improvement  Total number of incidents of non-compliance with regulations and voluntary codes concerning health and safety impacts of products and services during their life cycle, by type of outcomes  Type of product and service information required by procedures, and percentage of significant products and services subject to such information requirements  Fotal number of incidents of non-compliance with regulations and voluntary codes concerning product and service information and labeling, by type of outcomes  Procretices related to customer satisfaction, including results of surveys measuring customer satisfaction  Programs for adherence to laws, standards, and voluntary codes related to marketing communications, including advertising, formation, and sponsorship.  Fotal number of incidents of non-compliance with regulations and voluntary codes concerning marketing communications, including advertising, promotion, and sponsorship by type of outcomes  Fotal number of substantiated complaints regarding breaches of customer privacy and losses of customer data  Monetary value of significant fines for non compliance with laws and regulations concerning the provision and use of products	Disclosure on Management Approach  6.2, 6.6, 6.7  Cife cycle stages in which health and safety impacts of products and services are assessed for improvement  6.3, 9, 6.6, 6.7, 6.7.4, 6.7.5  Cotal number of incidents of non-compliance with regulations and roluntary codes concerning health and safety impacts of products and services during their life cycle, by type of outcomes  Cotal number of incidents of non-compliance with regulations and product and service information required by procedures, and percentage of significant products and services subject to such information requirements  Cotal number of incidents of non-compliance with regulations and voluntary codes concerning product and service information and labeling, by type of outcomes  Coractices related to customer satisfaction, including results of surveys measuring customer satisfaction  Coractices related to customer satisfaction, including results of surveys measuring customer satisfaction  Coractices related to marketing communications, including advertising, promotion, and sponsorship.  Coractices related to marketing communications, including advertising, promotion, and sponsorship.  Coractices related to marketing communications, including advertising, promotion, and sponsorship.  Coractices related to marketing communications, including advertising, promotion, and sponsorship.  Coractices related to marketing communications, including advertising, promotion, and sponsorship by type of coutcomes  Coractices related to marketing communications, including advertising, promotion, and sponsorship by type of coutcomes  Coractices related to marketing communications, including advertising, promotion, and sponsorship by type of coutcomes  Coractices related to marketing communications, including advertising, continuations, including advertising, promotion, and sponsorship by type of coutcomes  Coractices related to marketing communications, including advertising, continuations, continuations, continuations, continuations, continuations, continuations,

#### **GRI** indicator application level in the Report

ELVAL has met the requirements of application level B in version G3.1 of the Global Reporting Initiative guidelines in this Corporate Responsibility and Sustainable Development Report. In order to improve the quality of its accountability and transparency, ELVAL assigned an external verification body the task of checking the application level for the Global Reporting Initiative Guidelines (B+). The external verification body's statement is set out below.



The photographs in this Report were taken by the photographers Spyros Haraktinos, Arsenis Miaris and Kyriaki Athanaselli, as well as Vyron Nikolopoulos.



The paper this Report was printed on was produced from FSC forests and plantations and contains 60% recycled paper pulp.



# 11. INDEPENDENT EXTERNAL VERIFICATION REPORT

# To: Management of ELVAL S.A. 1. Independent Verification Report

The company ELVAL S.A. (hereafter ELVAL) has commissioned TÜV HELLAS S.A. to ensure the Corporate Social Responsibility 2012 of ELVAL for the year that ended on December 31, 2012.



# 2. Scope of the verification project of the Corporate Social Responsibility Report

Scope of the assurance project is the provision of a limited level of assurance of the accuracy of the claims mentioned in the section 'Labor Practices and Decent Work' (corporate report section 5 "Human Recourses" and section 6 "Health and Safety").

#### 3. Conclusions of TUV HELLAS

According to the project scope and under the assurance procedures, followed by TÜV HELLAS, it is concluded that:

- No misstatement of assertions and statements contained in Chapter 'Labor Practices and Decent Work' have come to the attention of TÜV HELLAS.
- No errors in data collection at ELVAL nor in transferring data in the Corporate Social Responsibility Report, which may materially affect the claims as presented in the chapter 'Labor Practices and Decent Work', have come to the attention of TÜV HELLAS.

#### 4. The basic steps for the Verification

In order to arrive at the above conclusions, TÜV HELLAS followed the below mentioned procedures:

- The procedures followed by ELVAL in order to identify and define important issues to be included in the chapter 'Labor Practices and Decent Work' (corporate report section 5 "Human Recourses" and section 6 "Health and Safety").
- Random key structures, systems, procedures and controls related to the collection, verification and presentation of data in the chapter 'Labor Practices and Decent Work' of the Corporate Social Responsibility Report were reviewed.
- Selected executive personnel of ELVAL who have functional responsibility in Corporate Social Responsibility
  matters were interviewed in order to understand the administrative structure of managing matters of Health
  and Safety as part of Corporate Social Responsibility.
- The contents of the chapter 'Labor Practices and Decent Work', were reviewed in comparison to the findings
  of the above steps, and improvements in the Corporate Social Responsibility Report were recommended where
  deemed necessary.

#### 5. Limitations of the Review

- The range of the review was limited to the activities of ELVAL in Greece.
- The review was limited to the activities of the ELVAL Headquarters. No visits were performed at the subsidiaries
  of the Group and therefore no conclusions regarding the procedures for data collection relating to the subsidiary level can be provided.
- In case of any discrepancy in the translation between Greek and English version of Corporate Social Responsibility, the Greek version shall prevail.
- The review is not aimed at ensuring the adequacy of the circumscribed policies or the effectiveness of the operation of the circumscribed measures, but is limited to the information provided in the chapter 'Labor Practices and Decent Work' (corporate report section 5 "Human Recourses" and section 6 "Health and Safety").

#### 6. Verification Standard and Evaluation Criteria

The review for the Corporate Social Responsibility Report 2012, for the year that ended on December 31, 2012 was conducted by verifiers in accordance with TÜV HELLAS's Corporate Social Responsibility Certification Protocol, based on the GRI-G3.1 guidelines.

The assessment of the claims and data of the chapter 'Labor Practices and Decent Work' (corporate report section 5 "Human Recourses" and section 6 "Health and Safety"), was based on the following criteria:

- Completeness: with regard to the data of the Chapter 'Labor Practices and Decent Work', as defined by the limits and the period of the Corporate Social Responsibility Report.
- Accuracy: regarding the allegations with regard to the data of the Chapter 'Labor Practices and Decent Work',
  for the sustainability performance of ELVAL in 2012 and the collection and transfer of data in the corresponding
  chapters.

#### 7. Responsibilities and Functions

The Team for Corporate Social Responsibility of ELVAL carried out the Corporate Social Responsibility and Sustainable Development Report that is addressed to the interested parties, thus, is responsible for the information and statements contained therein.

Responsibility of TÜV HELLAS is to express the independent conclusions on the issues as defined in the project scope and in accordance with the relevant contract. The project was conducted in such a way so that TÜV HELLAS can present to ELVAL's Administration the issues mentioned in this report and for no other purpose.

#### 8. Impartiality and Independence of the verification team

TÜV HELLAS states its impartiality and independence in relation to the project of assuring the Corporate Social Responsibility Report of ELVAL. TÜV HELLAS had not undertaken work with ELVAL and did not have any cooperation with the interested parties that could compromise the independence or impartiality of the findings, conclusions or recommendations. TÜV HELLAS was not involved in the preparation of the text and data presented in the Corporate Social Responsibility Report.

For TÜV HELLAS

N. Paparoupas CSR Product Manager

Athens, 25/5/2013

S. Peltekis General Manager

Somerny



### 12. STATEMENT ON THE LEVEL CHECK

The certification body TÜV HELLAS, has been assigned by the management of ELVAL S.A., to conduct the Level Check, according to the GRI G3.1 Guidelines Sustainability Reporting, referring to the Corporate Social Responsibility Report of ELVAL S.A. for 2012.





The Level Check was conducted based on the corresponding correlation table of GRI Indicators stated by ELVAL S.A. in its Corporate Social Responsibility Report, in order to confirm the company's compliance to the requirements of the GRI G3.1 for B (+) Level\*.

The Level Check conducted, does not represent TÜV HELLAS opinion related to the quality of Corporate Social Responsibility Report and its contents.

The Level Check conducted by TÜV HELLAS, according to the Guidelines of the GRI's Sustainability Reporting, verifies the compliance of the ELVAL S.A Corporate Social Responsibility Report

for 2012 to the requirements of the GRI's G3.1 for B (+) Level.

\* The (+) on the Level Check, refers to the external assurance of the Chapter "Labor Practices and Decent Work", conducted by TÜV HELLAS.



For TÜV HELLAS

N. Paparoupas
CSR Product Manager

Athens, 25/5/2013

S. Peltekis General Director

Ag rueny

# 13. FEEDBACK FORM

ELVAL strives to maintain an open, transparent and two-way dialogue with those who are interested in its activities. You are welcome to express any issues or concerns you may have identified when dealing with ELVAL by completing and sending in the questionnaire below, or to actively participate in our efforts to improve our performance and the Company's annual Corporate Responsibility and Sustainable Development Report:

What ELVAL stakeholder group do you l	_					
☐ Employee	□ Supplier			☐ Public / statutory body		
☐ Shareholder / investor						
☐ Customer	☐ Non-governmental organisation ☐ Other:					
Please evaluate the content and quality	of this report on the I	oasis of the	following crit	eria:	Needs	
CRITERIA / FEATURES		Excellent	Very good	Satisfactory	Improvement	
Coverage of key issues						
Related to the company's activities						
Data comparability						
Data transparency						
Balance between sections						
Corporate Responsibility targets						
Actions under each area of Corporate Resp	onsibility					
Reference to international standards and s						
Ability of find information of interest to yo	•					
Visual illustrations						
interests you with regard to ELVAL?						
DEPORT CECTIONS				No. of the		
REPORT SECTIONS		Ve	ery useful	Needs in	mprovement	
Message from management		Ve	ery useful	Needs in	mprovement	
Message from management Company Profile	tv	Ve	ery useful	Needs in	mprovement	
Message from management Company Profile Approach to Corporate Social Responsibili	ty	Ve	ery useful	Needs ir	mprovement	
Message from management Company Profile Approach to Corporate Social Responsibili Corporate Governance	ty	Ve	ery useful	Needs ir	mprovement	
Message from management Company Profile Approach to Corporate Social Responsibili Corporate Governance Marketplace	ty	Ve	ery useful	Needs ir	mprovement	
Message from management Company Profile Approach to Corporate Social Responsibili Corporate Governance Marketplace Human Resources	ty	Ve	ery useful	Needs in	mprovement	
Message from management Company Profile Approach to Corporate Social Responsibili Corporate Governance Marketplace Human Resources Occupational Health and Safety	ty	Ve	ery useful	Needs in	mprovement	
Message from management Company Profile Approach to Corporate Social Responsibili Corporate Governance Marketplace Human Resources Occupational Health and Safety Environment	ty	Ve	ery useful	Needs in		
Message from management Company Profile Approach to Corporate Social Responsibili Corporate Governance Marketplace Human Resources Occupational Health and Safety	ty	Ve	ery useful	Needs in		
Message from management Company Profile Approach to Corporate Social Responsibili Corporate Governance Marketplace Human Resources Occupational Health and Safety Environment Society GRI and ISO 26000 indicators table In your opinion, did ELVAL's Corporate an overall picture of its actions?	Responsibility Report		fficient inform	nation to enab		
Message from management Company Profile Approach to Corporate Social Responsibility Corporate Governance Marketplace Human Resources Occupational Health and Safety Environment Society GRI and ISO 26000 indicators table  In your opinion, did ELVAL's Corporate			fficient inform			
Message from management Company Profile Approach to Corporate Social Responsibili Corporate Governance Marketplace Human Resources Occupational Health and Safety Environment Society GRI and ISO 26000 indicators table In your opinion, did ELVAL's Corporate an overall picture of its actions?	Responsibility Report	include su	fficient inform	nation to enab	le you to gain	



communicate.	es you have identified during your c	ooperation with the Company whi	ch you wish to
What actions do you suggest the Com	npany should take to respond to yo	ur concerns?	
Personal details (optional): Name-surname:			
Company / Organisation:			<del></del>
	Tel./Fax:	E-mail:	

#### Please send the completed form to the address below:

ELVAL S.A., attention V. Pagoulaki, Human Resources and Corporate Responsibility Manager 57th km Athens-Lamia National Road, Oinofyta, Viotia, Greece GR-32011 e-mail: hr@elval.vionet.gr, or by fax to 22620 53439

All data submitted on this form will be used exclusively for internal assessment by the Strategic Planning Director and Corporate Responsibility Department of ELVAL. Personal data is protected in the manner laid down by the privacy legislation.